

**MEETING MINUTES**  
**BOARD OF TRUSTEES - WINFIELD TOWNSHIP**  
**HELD January 11, 2016**  
**7:00 P.M.**

The regular meeting of the Board of Trustees of Winfield Township, DuPage County, Illinois was held in the Township Office in West Chicago, January 11, 2016.

Supervisor Smith called the meeting to order at 7:00 p.m. The clerk called the roll and the following members of the Board were physically present, Trustees: Don Voelz, Mary Ann Manna, Jerry Ruzicka and Supervisor Dona Smith. Trustee Dave Tornga was not present.

Also present were Assessor Mark Malay, Highway Commissioner John Dusza and Clerk Clifford Brown.

Supervisor Smith led the Pledge of Allegiance to the Flag.

The minutes of the December 14, 2015 meeting of the Board of Trustees had been distributed to the Board. A motion was made by Trustee Voelz seconded by Trustee Ruzicka to approve the minutes. By roll call vote: Trustee Voelz, Trustee Manna "aye", Trustee Ruzicka "aye" and Supervisor Smith "aye". The motion carried unanimously.

**AUDIENCE PARTICIPATION**

None.

**CORRESPONDENCE RECEIVED**

None.

**BOARD AUDIT REPORT**

Copies of the final listing of bills for the period 12/15/15 to 01/11/16 had been distributed to the Board. A motion was made by Trustee Voelz seconded by Trustee Manna to approve payment of the bills on the report that included:

Town Fund	\$ 82,444.28
General Assistance Fund	9,771.77
General Road Fund	22,739.09
Permanent Road Fund	65,836.53
Equipment & Building Fund	2,544.15
IMRF Road District Fund	3,566.86
Social Security Road Fund	2,784.87
Liability Insurance Road Fund	<u>0.00</u>
Total All Funds	\$189,687.55

By roll call vote: Trustee Voelz “aye”, Trustee Manna “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

#### ELECTED OFFICIALS MONTHLY SALARIES

A motion was made by Trustee Ruzicka seconded by Trustee Voelz that elected officials wages shall be paid the end of January 2016 for the month of January 2016. By roll call vote: Trustee Voelz “aye”, Trustee Manna “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

#### OLD BUSINESS

Ordinance #2015-05, Township Tax Levy  
Approved at the December 2015 Board Meeting.

Ordinance #2015-06, Road District Tax Levy  
Approved at the December 2015 Board Meeting.

#### NEW BUSINESS

Monthly Financial and Investment Reports  
Information only, no action required.

#### ON-GOING BUSINESS

Citizen Corps  
Supervisor Smith had distributed a flyer for a new round of CERT certification classes to be held at College of DuPage.

#### COMMENTS FROM ELECTED OFFICIALS

**Highway Commissioner Dusza** commented on the following items:  
Annexation of Road District Property into City of West Chicago – has now been completed  
Handbooks – working on mailer  
Madison Street – heavy rain on this wetland area caused this road to be temporarily closed  
MFT Funds – State has released these funds  
Recycle Event – scheduled for October 1, 2016  
Salt –ordered and received 400T, have 400T more on the contract  
Trees – removal and roadside trimming are in progress

**Supervisor Smith** commented on the following items:

Audit RFPs – went out January 4<sup>th</sup> for this year’s audit

Quick Books – working with Mariana and Co. to purchase and implement

Open Meetings Act Certification – everyone needs to complete the annual training

There being no further business, a motion was made by Trustee Voelz seconded by Trustee Manna to adjourn. By roll call vote: Trustee Voelz “aye”, Trustee Manna “aye” Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

The meeting was adjourned at 7:21 p.m.

Respectfully submitted,



Clifford A. Brown, Clerk

Approved by:



Dona L. Smith, Supervisor