

MEETING MINUTES
BOARD OF TRUSTEES - WINFIELD TOWNSHIP
HELD February 8, 2016
7:00 P.M.

The regular meeting of the Board of Trustees of Winfield Township, DuPage County, Illinois was held in the Township Office in West Chicago, February 8, 2016.

Supervisor Smith called the meeting to order at 7:00 p.m. The clerk called the roll and the following members of the Board were physically present, Trustees: Don Voelz, Dave Tornnga, Jerry Ruzicka and Supervisor Dona Smith. Trustee Mary Ann Manna was not present.

Also present were Assessor Mark Malay, Highway Commissioner John Dusza and Clerk Clifford Brown. Present in the audience was: from Boy Scout Troop 121 of West Chicago; Scout Master Dan Goeckner, Scout Devon Goeckner and Scout Liam Goeckner.

Supervisor Smith led the Pledge of Allegiance to the Flag.

The minutes of the January 11, 2016 meeting of the Board of Trustees had been distributed to the Board. A motion was made by Trustee Voelz seconded by Trustee Ruzicka to approve the minutes. By roll call vote: Trustee Voelz "aye", Trustee Tornnga "present", Trustee Ruzicka "aye" and Supervisor Smith "aye". The motion carried 3 – 0.

AUDIENCE PARTICIPATION

Devon and Liam Goeckner said they were present to learn about Township government and earn Communications Merit Badges.

CORRESPONDENCE RECEIVED

Supervisor Smith had distributed a letter from Pamela Snoeck, President of WAYS Board of Directors requesting funding for the new year along with an update on WAYS activities.

BOARD AUDIT REPORT

Copies of the final listing of bills for the period 01/12/16 to 02/08/16 had been distributed to the Board. A motion was made by Trustee Tornnga seconded by Trustee Voelz to approve payment of the bills on the report that included:

Town Fund	\$ 87,070.63
General Assistance Fund	11,405.97
General Road Fund	21,030.42
Permanent Road Fund	40,068.48
Equipment & Building Fund	0.00

IMRF Road District Fund	3,087.00
Social Security Road Fund	2,565.84
Liability Insurance Road Fund	<u>2,879.00</u>
Total All Funds	\$168,107.34

By roll call vote: Trustee Voelz “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

ELECTED OFFICIALS MONTHLY SALARIES

A motion was made by Trustee Ruzicka seconded by Trustee Voelz that elected officials wages shall be paid the end of February 2016 for the month of February 2016. By roll call vote: Trustee Voelz “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

OLD BUSINESS

None.

NEW BUSINESS

Monthly Financial and Investment Reports

Information only, no action required.

Resolution 2016-1 Local Government Week and Open House

Resolution 2016-1, proclaiming that Winfield Township will participate in Local Government Week of Illinois had been distributed to the Board. Accordingly, there will be an Open House on March 12th, 11:00am to 2:00pm at the Road District Garage. A motion was made by Trustee Tornga seconded by Trustee Ruzicka to approve the resolution. By roll call vote: Trustee Voelz “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

Audit Proposals

Supervisor Smith discussed several annual financial audit proposals with the Board. A motion was made by Trustee Tornga seconded by Trustee Ruzicka to accept the proposal from Mueller, CPAs. By roll call vote: Trustee Voelz “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

ON-GOING BUSINESS

Citizen Corps

Supervisor Smith had distributed a flyer for a CERT training program, “DEEP TRAINING: Head-To-Toe Assessment” and the CERT February Newsletter.

COMMENTS FROM ELECTED OFFICIALS

Highway Commissioner Dusza commented on the following items:

- Budget – watching certain line items, may need to do transfers
- Drainage – heavy rains caused a few flooding issues
- Forest Preserve District – several projects that impact the Road District
- Handbooks – working on mailer
- Open House – will get assistance from SWAP for setup
- Recycle Event – scheduled for October 1, 2016
- Trees – removal and roadside trimming are in progress

Supervisor Smith commented on the following items:

- Statement of Economic Interest – should be coming soon
- Annual Town Meeting – Tuesday, April 12th, 7:00 pm at the Highway Department

There being no further business, a motion was made by Trustee Tornga seconded by Trustee Ruzicka to adjourn. By roll call vote: Trustee Voelz “aye”, Trustee Tornga “aye” Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

The meeting was adjourned at 7:36 p.m.

Respectfully submitted,



Clifford A. Brown, Clerk

Approved by:



Dona L. Smith, Supervisor