

**MEETING MINUTES**  
**BOARD OF TRUSTEES - WINFIELD TOWNSHIP**  
**HELD March 9, 2015**  
**7:00 P.M.**

The regular meeting of the Board of Trustees of Winfield Township, DuPage County, Illinois was held in the Township Office in West Chicago, March 9, 2015.

Supervisor Smith called the meeting to order at 7:00 p.m. The clerk called the roll and the following members of the Board were present: Trustees Don Voelz, Mary Ann Manna, Dave Tornnga, Jerry Ruzicka and Supervisor Dona Smith.

Also present were Highway Commissioner John Dusza, Assessor Mark Malay, Clerk Clifford Brown and Highway Department employee, Mary Gould.

Supervisor Smith led the Pledge of Allegiance to the Flag.

The minutes of the February 9, 2015 meeting of the Board of Trustees had been distributed to the Board. A motion was made by Trustee Voelz seconded by Trustee Tornnga to approve the minutes. By roll call vote: Trustee Voelz "aye", Trustee Manna "aye", Trustee Tornnga "aye", Trustee Ruzicka "aye" and Supervisor Smith "aye". The motion carried unanimously.

AUDIENCE PARTICIPATION

None.

CORRESPONDENCE RECEIVED

Supervisor Smith had distributed two flyers from TOI, one regarding a district education program in Naperville on March 20<sup>th</sup> and one announcing Annual Township Topics Day in Springfield on May 5<sup>th</sup>.

BOARD AUDIT REPORT

Copies of the final listing of bills for the period 02/10/15 to 03/09/15 had been distributed to the Board. A motion was made by Trustee Tornnga seconded by Trustee Manna to approve payment of the bills on the report that included:

Town Fund	\$126,716.26
General Assistance Fund	15,454.84
General Road Fund	26,060.40
Permanent Road Fund	41,975.48
Equipment & Building Fund	0.00
IMRF Road District Fund	3,109.77
Social Security Road Fund	2,386.96
Liability Insurance Road Fund	<u>0.00</u>
Total All Funds	\$215,703.71

By roll call vote: Trustee Voelz “aye”, Trustee Manna “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

#### ELECTED OFFICIALS MONTHLY SALARIES

A motion was made by Trustee Ruzicka seconded by Trustee Voelz that elected officials wages shall be paid the end of March 2015 for the month of March 2015. By roll call vote: Trustee Voelz “aye”, Trustee Manna “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

#### OLD BUSINESS

Resolution 2015-1 Local Government Week and Open House  
Approved at the February 2015 Board Meeting.

#### NEW BUSINESS

Monthly Financial and Investment Reports  
Information only, no action required.

Annual Town Meeting Agenda

The Agenda for the Annual Town Meeting had been distributed to the Board. A motion was made by Trustee Tornga and seconded by Trustee Manna to approve the Agenda. By roll call vote: Trustee Voelz “aye”, Trustee Manna “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

WAYS funding application for fiscal year 2016

The WAYS funding request had been distributed to the Board. Supervisor Smith discussed the request with the Board. Information only, no action required.

Transfer of Appropriation 15-001 (General Road Fund)

The Transfer of Appropriation (moving a portion of a budget line item to another line item within the same fund) had been distributed to the Board. Highway Commissioner Dusza discussed the proposed transfer with the Board. A motion was made by Trustee Tornga and seconded by Trustee Manna to approve the transfer. By roll call vote: Trustee Voelz “aye”, Trustee Manna “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

Transfer of Appropriation 15-002 (General Road Fund)

The Transfer of Appropriation (moving a portion of a budget line item to another line item within the same fund) had been distributed to the Board. Highway Commissioner Dusza discussed the proposed transfer with the Board. A motion was made by Trustee Manna and seconded by Trustee Voelz to approve the transfer. By roll call vote: Trustee Voelz “aye”, Trustee Manna “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

Transfer of Appropriation 15-003 (General Road Fund)

The Transfer of Appropriation (moving a portion of a budget line item to another line item within the same fund) had been distributed to the Board. Highway Commissioner Dusza discussed the proposed transfer with the Board. A motion was made by Trustee Tornga and seconded by Trustee Ruzicka to approve the transfer. By roll call vote: Trustee Voelz “aye”, Trustee Manna “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

Renewal of contract for Sitarz Landscape and Maintenance

The Sitarz Landscape and Maintenance contract had been distributed to the Board. Supervisor Smith discussed the contract with the Board. A motion was made by Trustee Tornga and seconded by Trustee Ruzicka to approve the contract. By roll call vote: Trustee Voelz “aye”, Trustee Manna “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

ON-GOING BUSINESS

Citizen Corps – Intergovernmental Agreement.

Supervisor Smith stated that a new Winfield Township resident is now a member of County-wide CERT. CERT participated in our recent Township Open House and signed up more people.

COMMENTS FROM ELECTED OFFICIALS

All the elected officials joined Trustee Voelz who expressed appreciation to Highway Commissioner Dusza, his staff and all the other elected officials and employees for doing a great job on the Township Open House.

**Supervisor Smith commented on the following items:**

Winfield Township Open House – thanks to Highway Commissioner Dusza, staff and everyone

Statement of Economic Interest – electronic filing available

Veterans’ Resource Fair – co-sponsored by Wayne and Winfield Townships on March 28<sup>th</sup>

State Rep Mike Fortner Senior Fair – April 1<sup>st</sup> at the West Chicago American Legion

Warrenville Senior Fair – April 7<sup>th</sup> at the Park District Gym

Annual Town Meeting – Tuesday, April 14, 2015

WAYS Luncheon - April 21<sup>st</sup>

Recommended budget reserve – 6 to 12 months recommended by TOI

**Highway Commissioner Dusza commented on the following items:**

Meeting Minutes – Board of Trustees, Winfield Township – March 9, 2015

Homeowners' Association Meeting – Indian Knoll April 16<sup>th</sup>  
Open House – thanks to all elected officials and employees for working  
Recycling Event – scheduled for October 3, 2015  
Salt Bid – requisition submitted for next year  
Trees – will be out cutting with better weather  
Williams Road Bridge Project – in process of getting bond from Copenhaver Construction to cover liability for use of Mack Road and Williams Road. Have secured Morris Engineering for documentation of road conditions.

There being no further business, a motion was made by Trustee Ruzicka seconded by Trustee Voelz to adjourn. By roll call vote: Trustee Voelz “aye”, Trustee Manna “aye”, Trustee Tornga “aye” Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

The meeting was adjourned at 7:41 p.m.

Respectfully submitted,

Approved by:



Clifford A. Brown, Clerk



Dona L. Smith, Supervisor