

MEETING MINUTES
BOARD OF TRUSTEES - WINFIELD TOWNSHIP
HELD April 13, 2015
7:00 P.M.

The regular meeting of the Board of Trustees of Winfield Township, DuPage County, Illinois was held in the Township Office in West Chicago, April 13, 2015.

Supervisor Smith called the meeting to order at 7:00 p.m. The clerk called the roll and the following members of the Board were present: Trustees Don Voelz, Mary Ann Manna, Dave Tornnga, Jerry Ruzicka and Supervisor Dona Smith.

Also present were Highway Commissioner John Dusza, Assessor Mark Malay and Clerk Clifford Brown.

Supervisor Smith led the Pledge of Allegiance to the Flag.

The minutes of the March 9, 2015 meeting of the Board of Trustees had been distributed to the Board. A motion was made by Trustee Voelz seconded by Trustee Manna to approve the minutes. By roll call vote: Trustee Voelz "aye", Trustee Manna "aye", Trustee Tornnga "aye", Trustee Ruzicka "aye" and Supervisor Smith "aye". The motion carried unanimously.

AUDIENCE PARTICIPATION

None.

CORRESPONDENCE RECEIVED

Supervisor Smith had distributed the following items: a flyer and letter from the DuPage Veterans Foundation about an upcoming fundraiser on May 2nd; a fact sheet from DuPage Senior Citizens Council; a letter from the Conservation Foundation regarding the DuPage River Sweep on May 16th.

BOARD AUDIT REPORT

Copies of the final listing of bills for the period 03/10/15 to 04/13/15 had been distributed to the Board. A motion was made by Trustee Ruzicka seconded by Trustee Manna to approve payment of the bills on the report that included:

Town Fund	\$81,968.29
General Assistance Fund	7,619.16
General Road Fund	23,747.62
Permanent Road Fund	66,874.69
Equipment & Building Fund	0.00
IMRF Road District Fund	3,143.13
Social Security Road Fund	2,433.78

Liability Insurance Road Fund	0.00
Total All Funds	\$185,786.67

By roll call vote: Trustee Voelz “aye”, Trustee Manna “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

ELECTED OFFICIALS MONTHLY SALARIES

A motion was made by Trustee Ruzicka seconded by Trustee Voelz that elected officials wages shall be paid the end of April 2015 for the month of April 2015. By roll call vote: Trustee Voelz “aye”, Trustee Manna “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

OLD BUSINESS

Annual Town Meeting Agenda

Approved at the March 2015 Board Meeting.

WAYS funding application for fiscal year 2016

Information only, no action required.

Transfer of Appropriation 15-001 (General Road Fund)

Approved at the March 2015 Board Meeting.

Transfer of Appropriation 15-002 (General Road Fund)

Approved at the March 2015 Board Meeting.

Transfer of Appropriation 15-003 (General Road Fund)

Approved at the March 2015 Board Meeting.

Renewal of contract for Sitarz Landscape and Maintenance

Approved at the March 2015 Board Meeting.

NEW BUSINESS

Monthly Financial and Investment Reports

Information only, no action required.

Supervisor’s Annual Statement

Copies of the Supervisor’s Annual Statement for the fiscal year ended March 31, 2015 had been distributed to the Board. A motion was made by Trustee Manna seconded by Trustee Tornga to accept the statement. By roll call vote: Trustee Voelz “aye”, Trustee Manna “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

Treasurer's Annual Report

The Treasurer's Report for the fiscal year ended March 31, 2015 had been distributed to the Board. A motion was made by Trustee Ruzicka seconded by Trustee Voelz to accept the report. By roll call vote: Trustee Voelz "aye", Trustee Manna "aye", Trustee Tornga "aye", Trustee Ruzicka "aye" and Supervisor Smith "aye". The motion carried unanimously.

2015/2016 DuPage County Township CERT Partnership

Copies of the "Intergovernmental Agreement between Milton Township and Winfield Township and Winfield Township Road District" along with an invoice for CERT training had been distributed to the Board. Supervisor Smith discussed the renewal Agreement with the Board and answered questions. A motion was made by Trustee Tornga seconded by Trustee Manna to approve the renewal of the Intergovernmental Agreement. By roll call vote: Trustee Voelz "aye", Trustee Manna "aye", Trustee Tornga "aye", Trustee Ruzicka "aye" and Supervisor Smith "aye". The motion carried unanimously.

John B. Reynolds Cemetery Management, Inc. Contract

Supervisor Smith had distributed the renewal contract to the Board. She discussed the terms of the contract with the Board and answered questions. A motion was made by Trustee Manna seconded by Trustee Ruzicka to approve the contract. By roll call vote: Trustee Voelz "aye", Trustee Manna "aye", Trustee Tornga "aye", Trustee Ruzicka "aye" and Supervisor Smith "aye". The motion carried unanimously.

Highway Commissioner's Annual Report

The Highway Commissioner's Annual Report for the fiscal year ended March 31, 2015 had been distributed to the Board. A motion was made by Trustee Tornga seconded by Trustee Manna to accept the report. By roll call vote: Trustee Voelz "aye", Trustee Manna "aye", Trustee Tornga "aye", Trustee Ruzicka "aye" and Supervisor Smith "aye". The motion carried unanimously.

Contract for Annual Audit with Mueller & Co.

The Engagement Letter from Mueller & Co. had been distributed to the Board. Supervisor Smith discussed the terms of the engagement, including fees, with the Board. Trustee Tornga suggested the Supervisor get two quotes for next year's audit. A motion was made by Trustee Tornga seconded by Trustee Ruzicka, to engage Mueller & Co. for the annual audit. By roll call vote: Trustee Voelz "aye", Trustee Manna "aye", Trustee Tornga "aye", Trustee Ruzicka "aye" and Supervisor Smith "aye". The motion carried unanimously.

ON-GOING BUSINESS

Citizen Corps – Intergovernmental Agreement.

Supervisor Smith stated CERT now has 1,070 active volunteers. They hope to get 200 more this year. Villa Park, Glendale Heights and Westmont CERT teams have joined the DuPage organization

COMMENTS FROM ELECTED OFFICIALS

Highway Commissioner Dusza commented on the following items:

Brush Removal – April completed
Chips – deliveries to begin in the next week or two
Earth Flag – have met requirements, date of presentation to be determined
Homeowners' Association Meetings – Indian Knoll April 16th, West-Win April 21st
Recycling Event – scheduled for October 3, 2015
Salt Bid – confirmation from Morton Salt that price to remain the same at \$70.44
Trees – have been cutting
Williams Road Bridge Project – project is progressing

Supervisor Smith commented on the following items:

Toirma dividend check – received for 2014/2015 fiscal year was \$12,077, allocated Town \$3,772 and Road \$8,305
Statement of Economic Interest – reminder to file
Veterans' Resource Fair – was March 28th, good turnout and great responses from attendees
Two Senior Fairs – both went well.
Annual Town Meeting – Tuesday, April 14, 2015
Going Green – Road and Town working towards achieving an Earth Flag, had presentation to staff about how to go green at home and at the office.

There being no further business, a motion was made by Trustee Voelz seconded by Trustee Manna to adjourn. By roll call vote: Trustee Voelz "aye", Trustee Manna "aye", Trustee Tornga "aye" Trustee Ruzicka "aye" and Supervisor Smith "aye". The motion carried unanimously.

The meeting was adjourned at 8:24 p.m.

Respectfully submitted,

Approved by:



Clifford A. Brown, Clerk



Dona L. Smith, Supervisor