

MEETING MINUTES
BOARD OF TRUSTEES - WINFIELD TOWNSHIP
HELD May 9, 2016
7:00 P.M.

The regular meeting of the Board of Trustees of Winfield Township, DuPage County, Illinois was held in the Township Office in West Chicago, May 9, 2016.

Supervisor Smith called the meeting to order at 7:00 p.m. The clerk called the roll and the following members of the Board were physically present, Trustees: Don Voelz, Mary Ann Manna, Dave Tornnga, Jerry Ruzicka and Supervisor Dona Smith.

Also present were Assessor Mark Malay, Highway Commissioner John Dusza and Clerk Clifford Brown. Present in the audience was Mary Gould.

Supervisor Smith led the Pledge of Allegiance to the Flag.

The minutes of the April 11, 2016 meeting of the Board of Trustees had been distributed to the Board. A motion was made by Trustee Tornnga seconded by Trustee Manna to approve the minutes. By roll call vote: Trustee Voelz "aye", Trustee Manna "aye", Trustee Tornnga "aye", Trustee Ruzicka "aye" and Supervisor Smith "aye". The motion carried unanimously.

AUDIENCE PARTICIPATION

None.

CORRESPONDENCE RECEIVED

None.

BOARD AUDIT REPORT

Copies of the final listing of bills for the period 04/12/16 to 05/09/16 (1) had been distributed to the Board. A motion was made by Trustee Manna seconded by Trustee Ruzicka to approve payment of the bills on the report that included:

Town Fund	\$ 88,842.50
General Assistance Fund	5,939.98
General Road Fund	33,535.20
Permanent Road Fund	25,350.73
Equipment & Building Fund	7,675.00
IMRF Road District Fund	2,747.93
Social Security Road Fund	2,230.10
Liability Insurance Road Fund	<u>57,033.00</u>
Total All Funds	\$223,354.44

By roll call vote: Trustee Voelz “aye”, Trustee Manna “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

Note (1): Subsequent to the meeting it was discovered that the Town Fund report only included bills through April 30th. Town Fund bills from May 1st through May 9th will be presented for approval at the June 2016 meeting.

ELECTED OFFICIALS MONTHLY SALARIES

A motion was made by Trustee Ruzicka seconded by Trustee Voelz that elected officials wages shall be paid the end of May 2016 for the month of May 2016. By roll call vote: Trustee Voelz “aye”, Trustee Manna “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

OLD BUSINESS

Supervisor’s Annual Statement

Accepted at the April 2016 Board Meeting.

Treasurer’s Annual Report

Accepted at the April 2016 Board Meeting.

2016/2017 DuPage County Township CERT Partnership

Approved at the April 2016 Board Meeting.

John B. Reynolds Cemetery Management, Inc. Contract

Approved at the April 2016 Board Meeting.

Highway Commissioner’s Annual Report

Accepted at the April 2016 Board Meeting.

Road District Personnel Policy revision - Sick Days

Approved at the April 2016 Board Meeting.

NEW BUSINESS

Monthly Financial and Investment Reports

Information only, no action required.

Ordinance #2016-01 Proposed Town Budget

The Budget & Appropriation Ordinance, Township, had been distributed to the Board along with supplemental schedules showing budget history and trends. Supervisor Smith made introductory comments and answered questions from the Board. The public hearing on the budget will be held just prior to the June 2016 Board Meeting with the vote scheduled for the Board Meeting.

Ordinance #2016-02 Proposed Road District Budget

The Budget & Appropriation Ordinance, Road District, had been distributed to the Board. Highway Commissioner Dusza discussed the proposed budget and answered questions from the Board. The public hearing on the Road District Budget will be held just prior to the June 2016 Board Meeting with the vote taking place at the public hearing.

Annual Report – Warrenville Youth and Family Services

The annual report had been distributed to the Board. Supervisor Smith briefly discussed the report. Information only, no action required.

ON-GOING BUSINESS

Citizen Corps Report

Supervisor Smith stated there were 53 new graduates from Warrior Class. This was the first graduation held at the DuPage County Fair Grounds.

Big Woods Cemetery Report

Supervisor Smith reported that the Church of Jesus Christ of Latter Day Saints in Naperville will photograph all headstones on Saturday, July 16th. There will be 5 -10 church volunteers working for a couple of hours. These will be added to an online database known as the Billion Graves Project

DEPARTMENT REPORTS

Highway Department Report

Highway Commissioner Dusza's report included the following items:

Brush Removal – second round complete

Chips – main hauling complete, finishing up a few last minute callers

Drainage – started work today

Forest Preserve District – several projects that impact the Road District

Parades – Warrenville Parade Sunday, July 3rd, West Chicago Sunday, July 10th

Paving/Patching 2016 – beginning to compile information for bid

PPRT – State overpaid Road District approx. \$10,000. State will be determining how they are going to recoup this money.

Salt- salt bid was let at DPC, bid awarded to Compass Materials (North American) Bid price is \$56.34 down from last bid of \$70.44.

Trees – will begin cutting back along roads

Touch a Truck – Saturday, June 4th, at Reed Keppler Park

Town Report

Supervisor Smith's report included the following items:

Senior Fair – very good event

PPRT – (Personal Property Replacement Tax) Illinois Dept of Revenue made an error and overpaid many government agencies. Township and Road were overpaid \$6,441.52 and \$9,674.73 respectively. These amounts will reduce future payments.

There being no further business, a motion was made by Trustee Voelz seconded by Trustee Manna to adjourn. By roll call vote: Trustee Voelz "aye", Trustee Manna "aye", Trustee Tornga "aye" Trustee Ruzicka "aye" and Supervisor Smith "aye". The motion carried unanimously.

The meeting was adjourned at 7:36 p.m.

Respectfully submitted,

Approved by:



Clifford A. Brown, Clerk



Dona L. Smith, Supervisor

