

**MEETING MINUTES**  
**BOARD OF TRUSTEES - WINFIELD TOWNSHIP**  
**HELD June 8, 2015**  
**7:09 P.M.**

The regular meeting of the Board of Trustees of Winfield Township, DuPage County, Illinois was held in the Township Office in West Chicago, June 8, 2015.

Supervisor Smith called the meeting to order at 7:09 p.m., immediately after the Road District and Town budget hearings. The clerk called the roll and the following members of the Board were present: Trustees Don Voelz, Mary Ann Manna, Dave Tornnga, Jerry Ruzicka and Supervisor Dona Smith.

Also present were Highway Commissioner John Dusza, Assessor Mark Malay, Clerk Clifford Brown and Highway Department employee Mary Gould.

Supervisor Smith led the Pledge of Allegiance to the Flag.

The minutes of the May 11, 2015 meeting of the Board of Trustees had been distributed to the Board. A motion was made by Trustee Manna seconded by Trustee Voelz to approve the minutes. By roll call vote: Trustee Voelz "aye", Trustee Manna "aye", Trustee Tornnga "aye", Trustee Ruzicka "aye" and Supervisor Smith "aye". The motion carried unanimously.

**AUDIENCE PARTICIPATION**

None.

**CORRESPONDENCE RECEIVED**

Supervisor Smith had distributed a letter from our auditors, Mueller & Co., LLP, regarding their responsibilities under Generally Accepted Auditing Standards and the scope of their work.

**BOARD AUDIT REPORT**

Copies of the final listing of bills for the period 05/12/15 to 06/08/15 had been distributed to the Board. A motion was made by Trustee Ruzicka seconded by Trustee Manna to approve payment of the bills on the report that included:

Town Fund	\$105,368.58
General Assistance Fund	9,401.52
General Road Fund	19,549.99
Permanent Road Fund	37,727.23
Equipment & Building Fund	15,687.00
IMRF Road District Fund	2,696.16

Social Security Road Fund	2,219.77
Liability Insurance Road Fund	0.00
Total All Funds	\$192,650.19

By roll call vote: Trustee Voelz “aye”, Trustee Manna “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

#### ELECTED OFFICIALS MONTHLY SALARIES

A motion was made by Trustee Ruzicka seconded by Trustee Voelz that elected officials wages shall be paid the end of June 2015 for the month of June 2015. By roll call vote: Trustee Voelz “aye”, Trustee Manna “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

#### OLD BUSINESS

Annual Report – Warrenville Youth and Family Services  
Information only, no action required.

Ordinance #2015-02 Road District Budget  
Approved at the Road District Budget Hearing (just prior to this meeting)

#### NEW BUSINESS

Monthly Financial and Investment Reports  
Information only, no action required.

Ordinance #2015-01 Town Budget  
Copies of the Town Budget, recently subject to public hearing, had been distributed to the Board. A motion was made by Trustee Voelz seconded by Trustee Tornga to approve the Town Budget. By roll call vote: Trustee Voelz “aye”, Trustee Manna “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

Ordinance #2015-03, Prevailing Rate of Wages - Town  
Copies of the ordinance had been distributed to the Board. A motion was made by Trustee Voelz seconded by Trustee Manna to approve Prevailing Rate of Wages - Town. By roll call vote: Trustee Voelz “aye”, Trustee Manna “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

Ordinance #2015-04 Prevailing Rate of Wages - Road  
Copies of the ordinance had been distributed to the Board. A motion was made by Trustee Manna seconded by Trustee Tornga to approve Prevailing Rate of Wages - Road. By roll call vote: Trustee Voelz “aye”, Trustee Manna “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

ON-GOING BUSINESS

Citizen Corps

Supervisor Smith stated flagger training was offered on May 21<sup>st</sup> and 31 people were trained. Flaggers directed traffic at Family Field Day at St. James Farm on May 23<sup>rd</sup>. Next training session starts later this month. They have approximately 50 people and are looking for more. Supervisor Smith had distributed a flyer directing the reader to a Youtube interview with Dr. Darlene Ruscitti prompting CERT.

COMMENTS FROM ELECTED OFFICIALS

**Highway Commissioner Dusza** commented on the following items:

- Brush Removal – next pick-up starts September 8
- Drainage – concentrating of replacing cross culverts in preparation for paving
- NPDES Report – has been submitted
- Parades – Warrenville on July 3, West Chicago July 12
- Paving/Patching 2015 – marking out patches, crunching numbers
- Recycling Event – Elgin Recycling has requested a deposit to hold the date
- Trees – contracted with Gomez Tree Service for tree removal
- Williams Road Bridge Project – project is progressing, have noted areas of distress

**Supervisor Smith** commented on the following items:

- CPI for 2015 is 0.8%
- Earth Flag – received on May 26<sup>th</sup> at County Meeting, will have special presentation at our July Board of Trustees Meeting by County Board Member, Kevin Wiley.

There being no further business, a motion was made by Trustee Voelz seconded by Trustee Ruzicka to adjourn. By roll call vote: Trustee Voelz “aye”, Trustee Manna “aye”, Trustee Tornga “aye” Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

The meeting was adjourned at 7:31p.m.

Respectfully submitted,

Approved by:



-Clifford A. Brown, Clerk



Dona L. Smith, Supervisor