

**MEETING MINUTES**  
**BOARD OF TRUSTEES - WINFIELD TOWNSHIP**  
**HELD June 13, 2016**  
**7:00 P.M.**

The regular meeting of the Board of Trustees of Winfield Township, DuPage County, Illinois was held in the Township Office in West Chicago, June 13, 2016.

Supervisor Smith called the meeting to order at 7:11 p.m. The clerk called the roll and the following members of the Board were physically present, Trustees: Don Voelz, Mary Ann Manna, Dave Tornga, Jerry Ruzicka and Supervisor Dona Smith.

Also present were Assessor Mark Malay, Highway Commissioner John Dusza and Clerk Clifford Brown. Present in the audience was Mary Gould.

Supervisor Smith led the Pledge of Allegiance to the Flag and then called for a moment of silence in remembrance of those who lost their lives in the Orlando terrorist attack.

The minutes of the May 9, 2016 meeting of the Board of Trustees had been distributed to the Board. A motion was made by Trustee Manna seconded by Trustee Ruzicka to approve the minutes. By roll call vote: Trustee Voelz "aye", Trustee Manna "aye", Trustee Tornga "aye", Trustee Ruzicka "aye" and Supervisor Smith "aye". The motion carried unanimously.

**AUDIENCE PARTICIPATION**

None.

**CORRESPONDENCE RECEIVED**

None.

**BOARD AUDIT REPORT**

Copies of the final listing of bills for the following Funds and time frames had been distributed to the Board. (1) Town Fund: 5/1/16 to 6/13/16  
All other Funds: 5/10/16 to 6/13/16

A motion was made by Trustee Voelz seconded by Trustee Tornga to approve payment of the bills on the report that included:

Town Fund	\$120,863.39
General Assistance Fund	10,288.16
General Road Fund	24,707.24
Permanent Road Fund	42,921.11
Equipment & Building Fund	23,466.50

IMRF Road District Fund	2,700.30
Social Security Road Fund	2,344.15
Liability Insurance Road Fund	0.00
Total All Funds	\$227,290.85

By roll call vote: Trustee Voelz “aye”, Trustee Manna “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

Note (1): Subsequent to the May meeting it was discovered that the Town Fund report only included bills through April 30<sup>th</sup>. Therefore Town Fund bills from May 1<sup>st</sup> through May 9<sup>th</sup> were presented for approval at this meeting in addition to the regular June 2016 bills.

#### ELECTED OFFICIALS MONTHLY SALARIES

A motion was made by Trustee Ruzicka seconded by Trustee Voelz that elected officials wages shall be paid the end of June 2016 for the month of June 2016. By roll call vote: Trustee Voelz “aye”, Trustee Manna “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

#### OLD BUSINESS

##### Annual Report – Warrenville Youth and Family Services

#### NEW BUSINESS

##### Monthly Financial and Investment Reports Information only, no action required.

##### Ordinance #2016-01 Town Budget

Copies of the Town Budget, recently subject to public hearing, had been distributed to the Board. A motion was made by Trustee Voelz seconded by Trustee Ruzicka to approve the Town Budget. By roll call vote: Trustee Voelz “aye”, Trustee Manna “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

##### Ordinance #2016-02 Road District Budget

Approved at the Road District Budget Hearing. No action required.

##### Ordinance #2016-03, Prevailing Rate of Wages - Town

Copies of the ordinance had been distributed to the Board. A motion was made by Trustee Voelz seconded by Trustee Manna to approve Prevailing Rate of Wages - Town. By roll call vote: Trustee Voelz “aye”, Trustee Manna “aye”, Trustee Tornga “nay”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried 4 -1.

Ordinance #2016-04 Prevailing Rate of Wages - Road

Copies of the ordinance had been distributed to the Board. A motion was made by Trustee Voelz seconded by Trustee Ruzicka to approve Prevailing Rate of Wages - Road. By roll call vote: Trustee Voelz "aye", Trustee Manna "aye", Trustee Tornga "nay", Trustee Ruzicka "aye" and Supervisor Smith "aye". The motion carried 4 – 1.

ON-GOING BUSINESS

Citizen Corps Report

Supervisor Smith stated that training started June 9<sup>th</sup> and there are 62 enrolled. We currently have 171 trained members in Winfield Township.

Big Woods Cemetery Report

Supervisor Smith reported the Eagle Scout candidate was scheduled to attend the meeting and give a report on his project but he did not attend. The Billion Graves online database project is still set for July 16<sup>th</sup>.

DEPARTMENT REPORTS

Highway Department Report

Highway Commissioner Dusza's report included the following items:

- Chips – hauling when we collect enough names
- Drainage – various locations, driveway culvert replacement and ditching
- Forest Preserve District – several projects that impact the Road District
- Fuel Tanks – manhole covers and concrete was replaced
- Garage – facility upgrades completed
- Maintenance Buildings – painted by SWAP
- NPDES Permit – pollution discharge report submitted
- Parades – information to be sent to elected officials
- Paving/Patching 2016 – beginning to compile information for bid
- Trees – will begin cutting back along roads as schedule permits
- Touch a Truck – about 250 toy hats were given out!

Town Report

Supervisor Smith's report included the following items:

- Facility improvements – moving ahead with work in the board room, new cabinets, refrigerator
- Parades – thanks to Highway Commissioner Dusza for coordinating these events
- Annual Audit – audit by Mueller and Co. is progressing nicely.

There being no further business, a motion was made by Trustee Voelz seconded by Trustee Manna to adjourn. By roll call vote: Trustee Voelz "aye", Trustee Manna "aye", Trustee Tornga "aye" Trustee Ruzicka "aye" and Supervisor Smith "aye". The motion carried unanimously.

The meeting was adjourned at 7:36 p.m.

Respectfully submitted,

Approved by:



Clifford A. Brown, Clerk



Dona L. Smith, Supervisor

