

**MEETING MINUTES**  
**BOARD OF TRUSTEES - WINFIELD TOWNSHIP**  
**HELD September 12, 2016**  
**7:00 P.M.**

The regular meeting of the Board of Trustees of Winfield Township, DuPage County, Illinois was held in the Township Office in West Chicago, September 12, 2016.

Supervisor Smith called the meeting to order at 7:00 p.m. The clerk called the roll and the following members of the Board were physically present, Trustees: Don Voelz, Mary Ann Manna, Dave Tornnga, Jerry Ruzicka and Supervisor Dona Smith.

Also present were Assessor Mark Malay, Highway Commissioner John Dusza and Clerk Clifford Brown. Present in the audience were Barb Alekna and Nicole Prater.

Supervisor Smith led the Pledge of Allegiance to the Flag.

The minutes of the August 8, 2016 meeting of the Board of Trustees had been distributed to the Board. A motion was made by Trustee Voelz seconded by Trustee Manna to approve the minutes. By roll call vote: Trustee Voelz "aye", Trustee Manna "aye", Trustee Tornnga "aye", Trustee Ruzicka "aye" and Supervisor Smith "aye". The motion carried unanimously.

**AUDIENCE PARTICIPATION**

None.

**CORRESPONDENCE RECEIVED**

Supervisor Smith stated she received a 'thank you' email from Eagle Scout Candidate, Devon Goeckner, for Township assistance with his project at Big Woods Cemetery. Highway Commissioner Dusza distributed a 'thank you' email from Township resident, Dave Sartore, for removing tree stumps in the Township right-of-way in his front yard. He also distributed a 'thank you' email from Township resident, Ernest Grubb, for traffic assistance at the High Lake Picnic.

**BOARD AUDIT REPORT**

Copies of the final listing of bills from 8/09/16 to 09/12/16 had been distributed to the Board. The report included subtotals for the following funds.

Town Fund	\$93,511.11
General Assistance Fund	15,282.49
General Road Fund	22,995.31
Permanent Road Fund	82,124.03
Equipment & Building Fund	0.00

IMRF Road District Fund	2,850.26
Social Security Road Fund	2,560.11
Liability Insurance Road Fund	<u>0.00</u>
Total All Funds	\$219,323.31

A motion was made by Trustee Tornga seconded by Trustee Manna to approve payment of bills on the report. By roll call vote: Trustee Voelz “aye”, Trustee Manna “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

#### ELECTED OFFICIALS MONTHLY SALARIES

A motion was made by Trustee Ruzicka seconded by Trustee Voelz that elected officials wages shall be paid the end of September 2016 for the month of September 2016. By roll call vote: Trustee Voelz “aye”, Trustee Manna “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

#### OLD BUSINESS

Audited Financial Statements for the year ended March 31, 2016  
Accepted at the August 2016 Board Meeting.

Resolution 2016-3 Proposition Question Regarding Mosquito Abatement  
Approved at the August 2016 Board Meeting.

Resolution #2016-2 Elected Officials Salaries and Compensation Rate  
Approved at the August 2016 Board Meeting.

#### NEW BUSINESS

Monthly Financial and Investment Reports  
Information only, no action required.

Recycling Extravaganza October 1, 2016  
Highway Commissioner Dusza discussed plans for this event

#### ON-GOING BUSINESS

Citizen Corps Report  
Supervisor Smith stated that CERT would be offering Flagger Training at the Township Road District.

Big Woods Cemetery Report  
Supervisor Smith reported that the Eagle Scout project had been completed and there will be an article in the next newsletter. Also, Cemetery Sextant, John Reynolds, will install the headstone for Civil War Veteran, Frank Hodges.

## DEPARTMENT REPORTS

### Highway Department Report

Highway Commissioner Dusza's report included the following items:

Brush Removal – started September 6th.

Drainage – various locations, driveway culvert replacement and ditching

Equipment – have new truck

Forest Preserve District – several projects that impact the Road District, all waiting on FPD.

Parades – thank you for participation

Paving/Patching 2016 – contract has been executed and work has begun

Radar Unit – purchased radar unit/sign board, joint purchase with Township Supervisor

Recycling Event – October 1<sup>st</sup>

Shop concrete work – parking lot paving completed - striping

### Town Report

Supervisor Smith's report included the following items:

Newsletter – finalized and sent to printer.

TOI Annual Educational Conference – November 13 – 15. Register any time.

Bud Schramer - article distributed about his life. He was a former trustee and just turned 99

Employee Appreciation Dinner – October 14<sup>th</sup> 6:00 pm appetizers, 7:00 pm dinner.

Fran Scalafini – Bloomingdale Township Clerk passed away, card sent.

There being no further business, a motion was made by Trustee Voelz seconded by Trustee Ruzicka to adjourn. By roll call vote: Trustee Voelz "aye", Trustee Manna "aye", Trustee Tornga "aye" Trustee Ruzicka "aye" and Supervisor Smith "aye". The motion carried unanimously.

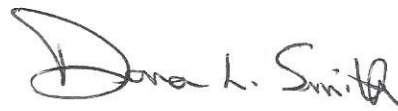
The meeting was adjourned at 7:34 p.m.

Respectfully submitted,



Clifford A. Brown, Clerk

Approved by:



Dona L. Smith, Supervisor