

MEETING MINUTES
BOARD OF TRUSTEES - WINFIELD TOWNSHIP
HELD October 12, 2015
7:00 P.M.

The regular meeting of the Board of Trustees of Winfield Township, DuPage County, Illinois was held in the Township Office in West Chicago, October 12, 2015.

Supervisor Smith called the meeting to order at 7:00 p.m. The clerk called the roll and the following members of the Board were present, Trustees: Mary Ann Manna, Dave Tornnga, Jerry Ruzicka and Supervisor Dona Smith. Trustee Don Voelz was not present.

Also present were Highway Commissioner John Dusza and Clerk Clifford Brown. Present in the audience was insurance agent, Ron Waldschmidt.

Supervisor Smith led the Pledge of Allegiance to the Flag.

The minutes of the September 14, 2015 meeting of the Board of Trustees had been distributed to the Board. A motion was made by Trustee Manna seconded by Trustee Ruzicka to approve the minutes. By roll call vote: Trustee Manna "aye", Trustee Tornnga "aye", Trustee Ruzicka "aye" and Supervisor Smith "aye". The motion carried unanimously.

AUDIENCE PARTICIPATION

None.

CORRESPONDENCE RECEIVED

Supervisor Smith had previously distributed the DuPage County Children's Center Annual Report.

BOARD AUDIT REPORT

Copies of the final listing of bills for the period 09/15/15 to 10/12/15 had been distributed to the Board. A motion was made by Trustee Manna seconded by Trustee Tornnga to approve payment of the bills on the report that included:

Town Fund	\$ 104,940.26
General Assistance Fund	7,428.17
General Road Fund	25,096.39
Permanent Road Fund	47,590.46
Equipment & Building Fund	5,875.00
IMRF Road District Fund	3,137.70
Social Security Road Fund	2,646.58
Liability Insurance Road Fund	<u>0.00</u>
Total All Funds	\$196,714.56

By roll call vote: Trustee Manna “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

ELECTED OFFICIALS MONTHLY SALARIES

A motion was made by Trustee Ruzicka seconded by Trustee Manna that elected officials wages shall be paid the end of October 2015 for the month of October 2015. By roll call vote: Trustee Manna “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

OLD BUSINESS

Recycling Extravaganza: October 3, 2015

Information only, no action required.

NEW BUSINESS

Monthly Financial and Investment Reports

Information only, no action required.

Blue Cross Blue Shield Health Insurance Policy Renewal

Supervisor Smith had previously distributed various documents comparing rates and features under different policies. Supervisor Smith discussed the renewal policy and answered questions from the Board. Insurance agent, Ron Waldschmidt, also made comments and answered questions. A motion was made by Trustee Manna seconded by Trustee Tornga to approve the renewal policy. By roll call vote: Trustee Manna “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

ON-GOING BUSINESS

Citizen Corps

Supervisor Smith reported that Citizen Emergency Response Academy (CERA) training would be offered October 6th through December 1st. The course provides 24 hours of training. She also commented with approbation on CERT assistance with traffic control during the October 3rd recycling event.

Big Woods Cemetery Restoration Project Update

Supervisor Smith passed around a binder with pictures of cemetery improvements. She noted that the fence was now completed. We are still reaching out to several historical societies for help with the restoration of grave sites. The Big Woods Cemetery Walk was cancelled due to low ticket sales.

COMMENTS FROM ELECTED OFFICIALS

All the elected officials joined Trustee Manna who thanked everyone involved for the excellent recycling event.

Highway Commissioner Dusza commented on the following items:

Brush Removal – October pick-up completed

Chemical Tank – up and running

Equipment – John Deere Skid Steer has been delivered and is in use

Paving/Patching 2015 – patching completed, working on paving

MFT Funds – State will not disburse these funds (even though they are not part of the budget)

Road Inspection – Saturday, October 24th

Salt Bid – early buy, 400 tons have been delivered

Shouldering – will be started as soon as payment is completed

Williams Road Bridge Project – project is progressing, some damage to Williams Road.

Homeowners Associations – upcoming meetings with Northwoods and Westwin.

Supervisor Smith commented on the following items:

Employee Appreciation Dinner – Friday, October 23rd, at 6:00pm at Cantigny

TOI Conference – November 8-10 in Springfield

TOI Mighty Message awards – we won Best Township Program: Recycling Extravaganza
and Best Newsletter

Supervisor Smith also noted that both she and employee Bev Day went to Milton Township to see how Quick Books software works for them. We are looking to change accounting systems.

There being no further business, a motion was made by Trustee Ruzicka seconded by Trustee Manna to adjourn. By roll call vote: Trustee Manna “aye”, Trustee Tornga “aye” Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

The meeting was adjourned at 7:41 p.m.

Respectfully submitted,

Approved by:



Clifford A. Brown, Clerk



Dona L. Smith, Supervisor