

**MEETING MINUTES
BOARD OF TRUSTEES - WINFIELD TOWNSHIP
HELD December 14, 2015
7:00 P.M.**

The regular meeting of the Board of Trustees of Winfield Township, DuPage County, Illinois was held in the Township Office in West Chicago, December 14, 2015.

Supervisor Smith called the meeting to order at 7:00 p.m. The clerk called the roll and the following members of the Board were physically present, Trustees: Don Voelz, Dave Tornga, Jerry Ruzicka and Supervisor Dona Smith. Trustee Mary Ann Manna was not present.

Also present were Assessor Mark Malay, Highway Commissioner John Dusza and Clerk Clifford Brown. Highway Department employee, Mary Gould, was present in the audience.

Supervisor Smith led the Pledge of Allegiance to the Flag.

The minutes of the November 16, 2015 meeting of the Board of Trustees had been distributed to the Board. A motion was made by Trustee Tornga seconded by Trustee Voelz to approve the minutes as amended. By roll call vote: Trustee Voelz, Trustee Tornga "aye", Trustee Ruzicka "aye" and Supervisor Smith "aye". The motion carried unanimously.

AUDIENCE PARTICIPATION

None.

CORRESPONDENCE RECEIVED

None.

BOARD AUDIT REPORT

Copies of the final listing of bills for the period 11/17/15 to 12/14/15 had been distributed to the Board. A motion was made by Trustee Voelz seconded by Trustee Tornga to approve payment of the bills on the report that included:

Town Fund	\$ 82,877.37
General Assistance Fund	12,459.95
General Road Fund	13,513.81
Permanent Road Fund	553,407.67
Equipment & Building Fund	61,575.19
IMRF Road District Fund	3,082.75
Social Security Road Fund	1,269.81
Liability Insurance Road Fund	<u>0.00</u>
Total All Funds	\$728,186.55

By roll call vote: Trustee Voelz “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

ELECTED OFFICIALS MONTHLY SALARIES

A motion was made by Trustee Ruzicka seconded by Trustee Voelz that elected officials wages shall be paid the end of December 2015 for the month of December 2015. By roll call vote: Trustee Voelz “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

OLD BUSINESS

Resolution #2015-2 Holiday Schedule for 2016
Approved at the November 2015 Board Meeting.

Board Meeting Dates for 2016
Approved at the November 2015 Board Meeting.

NEW BUSINESS

Monthly Financial and Investment Reports
Information only, no action required.

Ordinance #2015-05, Township Tax Levy
The Township Tax Levy, in final form, had been distributed to the Board. Supervisor Smith introduced the levy at the November 2015 Board Meeting. A motion was made by Trustee Voelz seconded by Trustee Ruzicka to approve the levy. By roll call vote: Trustee Voelz “aye”, Trustee Tornga “nay”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried 3 to 1.

Ordinance #2015-06, Road District Tax Levy
The Road District Tax Levy, in final form, had been distributed to the Board. Highway Commissioner Dusza introduced the levy at the November 2014 Board Meeting. A motion was made by Trustee Ruzicka seconded by Trustee Voelz to approve the levy. By roll call vote: Trustee Voelz “aye”, Trustee Tornga “aye”, Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

ON-GOING BUSINESS

Citizen Corps
Supervisor Smith had distributed the December 2015 CERT Newsletter to the Board.

Big Woods Cemetery Project
Supervisor Smith stated we will not seek Historical Landmark status because we would have to be annexed by the City of Aurora and this would create extra steps to get work done there.

COMMENTS FROM ELECTED OFFICIALS

Trustee Tornga opined on future global macroeconomic conditions including that the USA may be headed toward deflationary times.

Assessor Malay reviewed the history of Winfield Township tax revenues, noting that since 1991, the Township has received no more than CPI increases. Such increases only cover general cost increases due to inflation. He stated that our reserves have always been among the lowest compared to other DuPage townships.

Highway Commissioner Dusza commented on the following items:

Annexation of Road District Property – Highway Dept property to be annexed into City of West Chicago. Nothing should change for the property.

Fuel Agreement – City of West Chicago temporary tank is installed. Invoice has been sent

Handbooks – working on mailer

Leaf Removal – completed 11/23/15

Paving/Patching 2015 – first installment paid

MFT Funds – State has released these funds (even though they are not part of the budget)

Recycle Event – scheduled for October 1, 2016

Salt – have enough for this winter season

Trees – removal and roadside trimming are in progress

Supervisor Smith commented on the following items:

Open Meetings Act Certification – everyone needs to complete the annual training

Quick Books – we will be switching over and will start Quick Books with the new fiscal year.

There being no further business, a motion was made by Trustee Voelz seconded by Trustee Ruzicka to adjourn. By roll call vote: Trustee Voelz “aye”, Trustee Tornga “aye” Trustee Ruzicka “aye” and Supervisor Smith “aye”. The motion carried unanimously.

The meeting was adjourned at 7:45 p.m.

Respectfully submitted,



Clifford A. Brown, Clerk

Approved by:



Dona L. Smith, Supervisor