



Board of Trustee  
Regular Meeting Minutes  
Held at Winfield Township Office  
130 Arbor Avenue  
West Chicago, IL 60185  
02/12/2018

Meeting called to order at 7:00PM by Supervisor Smith.

Clerk Prater called roll call: Trustee Voelz, Trustee Halley, Trustee Alekna, Trustee Guglielmi and Supervisor Smith were all present.

Also present: Assessor Mark Malay and Clerk Nicole Prater. Highway Commissioner Dusza was absent.

Others present: None

Supervisor Smith led the Pledge of Allegiance.

Supervisor Smith entertained a motion for approval for the minutes of the Regular Board meeting held January 8, 2018. Motion made by Trustee Halley. Second by Trustee Guglielmi. No discussion. Motion carried on roll call vote.

Trustee Halley- Aye	Trustee Alekna- Aye	Trustee Guglielmi-Aye
Trustee Voelz-Abstain	Supervisor Smith- Aye	

Supervisor Smith entertained a motion for approval for the closed session minutes held January 8, 2018. Motion made by Trustee Guglielmi. Second by Trustee Alekna. No discussion. Motion carried on roll call vote.

Trustee Alekna- Aye	Trustee Guglielmi-Aye	Trustee Voelz-Abstain
Trustee Halley- Aye	Supervisor Smith- Aye	

Audience participation: None

Correspondence: Highway Commissioner Dusza – From Michael Tuman from DuPage County to help with plowing and salting other roads during heavy snows.

Michael Mashall- Thanked the Highway Commissioner for the road being clean and salted so quickly.

Nancy LaBraines- Thanked the Highway Commission for getting a street light in place in her area.

Joanne Erickson- Happy we trimmed the trees for her that were on Township property.

Board Audit Report

Township Fund \$ 81,517.07

General Assistance \$7,588.44

Equipment & Building Fund \$0.00

Social Security Road Fund \$2,797.04

General Road Fund \$18,909.55

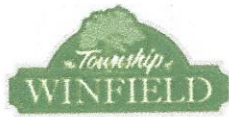
Permanent Road Fund \$92,351.61

IMRF Road District Fund \$3,226.34

Liability Insurance Fund \$2,804.00

Total of all funds \$209,194.05

Motion made by Trustee Voelz to approve the Board Audit report. Second by Trustee Halley. Discussion from Trustee Guglielmi who asked about the office supplies on Page 4, the Z-fold towels and the



binders. I pulled the invoice and it is LazerPro. I checked with Office Depot and they are cheaper by 25% and 33%. Supervisor Smith asked Trustee Guglielmi to send the paperwork he is looking at because Office Depot is telling her they need to get a business account with them. Office Depot is telling Supervisor Smith not to use the Nasco prices. Office Depot is giving us the best price that they can. Trustee Guglielmi wants to be sure the resolution is not being ignored. Supervisor Smith is not ignoring the resolution; they are just looking at the best deal.

Trustee Alekna asked for what Brooks and Tarulis charged \$3558? Supervisor Smith advised for the tax objections. The court case is being postponed on their end. Trustee Halley asked if we are ready to go and they are postponing, why is he billing us \$3558.00? Supervisor Smith asked if the Board received the e-mail detailing the court case. Trustee Alekna: It just seems like too much money for being prepared. Supervisor Smith will advise Attorney Tarulis of the Board's concerns. No further discussion.

Motion carried on roll call vote.

Trustee Alekna- Aye	Trustee Guglielmi-Aye	Trustee Voelz-Aye
Trustee Halley- Aye	Supervisor Smith- Aye	

#### Unfinished Business

Construction of Office and Door- Supervisor Smith did post on the website and received no hits on it. We are working very hard in clearing out both rooms. There will be a better status in March.

#### New Business

Monthly Financial and Investment Reports- Information only

Resolution 2018-4 Open house 3/10- Supervisor Smith advised the Board we always hold our open house during Local Government Month in Illinois. Motion made by Trustee Halley. Second by Trustee Guglielmi. Flyers are available to take. Please wear your mint green shirt. We will get new pictures on the boards that describe what we do. Also the Sherriff, SCARS, Ways, CERT, and West Chicago Fire Dept. Motion carried on roll call vote.

Trustee Voelz- Aye	Trustee Halley- Aye	Trustee Alekna- Aye
Trustee Guglielmi-Aye	Supervisor Smith- Aye	

Annual Town Meeting Agenda - Supervisor Smith made a motion to approve the Annual Town Meeting agenda. Seconded by Trustee Guglielmi. One spelling correction will be corrected. The agenda can be added to by March 1, 2018, if any constituent wants to add to the agenda. Motion carried on roll call vote.

Trustee Halley- Aye	Trustee Alekna- Aye	Trustee Guglielmi-Aye
Trustee Voelz- Aye	Supervisor Smith- Aye	

Supervisor Smith went out for bids on landscaping and snow removal. We received three bids back and Sitarz Landscape and Maintenance had the best rates. Supervisor Smith made a motion to approve Sitarz Landscape and Maintenance contract for Township Grounds and Cemetery for this year. Seconded by Trustee Voelz. Sitarz Landscape and Maintenance has not changed rate in 5 years and we appreciate it. Motion carried on roll call vote.

Trustee Alekna- Aye	Trustee Guglielmi-Aye	Trustee Voelz-Aye
Trustee Halley- Aye	Supervisor Smith- Aye	





W.A.Y.S. Annual Report - Supervisor Smith gave the report to the Board for their review. Supervisor Smith gave a short review of the W.A.Y.S. program.

#### Ongoing Business

Tax Objections - previously discussed. Supervisor Smith will discuss with Attorney Tarullis on the billing. Citizen Corp. (CERT) – Ralph Hinkle is resigning 2/28, and Marty Keller will be replacing him as Executive Director.

#### Department Reports

Supervisor Smith - Open House - please attend and let me know of any questions. The newsletter will be out by the end of the week. I have a new personnel manual for everyone.

Assessor Malay - Working on assessments; waiting for the big rush once the tax bills come out.

Highway Commissioner Dusza - Cutting trees and piling snow, that is what we are doing. Supervisor Smith asked how many hours did your guys put in? John advised they are averaging 52 hours each. I have a bunch of guys who have not seen more than 2 inches of snow; my crew learned a lot.

Trustee Voelz - Happy Valentine 's Day. Good job on plowing.

Trustee Halley - Happy February. I hope there is no more snow.

Trustee Alekna - Looking forward to spring and Happy Valentine's Day!



Trustee Guglielmi – Good work on plowing. I look forward to the budget coming up. I will get in touch with you on the Office Depot website.

Clerk Prater - Thank to John and his staff for the great work on plowing the roads recently. Thank to Mark and his staff for clearing out the future office for me. Looking forward to scanning-in process of the old records from the 1800's. Supervisor Smith is looking into having a company restored and scanned, so they are not damaged. Excited for the Annual Town Meeting. Happy Valentine's Day!

Motion for Adjournment was made by Trustee Halley. Second by Trustee Guglielmi. Motion carried on voice vote.

Trustee Guglielmi –Aye    Trustee Voelz- Aye    Trustee Halley-Aye  
Trustee Alekna- Aye    Supervisor Smith-Aye

Meeting Adjourn at 7:37PM

  
Clerk Nicole Prater  
Supervisor Dona Smith