



WINFIELD TOWNSHIP

DuPage County, Illinois

Nicole Prater
Supervisor
130 ARBOR AVENUE
WEST CHICAGO, IL 60185
630 231 3591 ◦
630 231 3697 F
www.winfieldtownship.com

Wednesday, March 3, 2021

To the Board of Trustees of Winfield Township:

Pursuant to the regular meeting of the Board of Trustees of Winfield Township, at 7pm, on Monday, March 8, 2021 please review the enclosed materials.

1. Board Meeting Agenda.
2. Monthly Financial and Investment reports.
3. Minutes of Budget Workshop February 8, 2021.
4. Minutes of Regular Board Meeting February 8, 2021
5. CERT Intergovernmental Agreement 2021/2022
6. Seldon Fox Agreement Letter
7. Emergency Assistance Program Notice
8. Emergency Assistance Program Update

Please bring this material to the meeting.

Sincerely yours,

Nicole Prater, Supervisor
NP/ber

Enc.

AGENDA
WINFIELD TOWNSHIP
BOARD OF TRUSTEES MEETING
March 08, 2021 – 7:00 pm

Winfield Township
130 Arbor Ave.
West Chicago, IL 60185

1. Roll call.
2. Pledge of Allegiance to the Flag.
3. Review and Approval of Minutes of the Budget Workshop meeting held February 8, 2021.
4. Review and Approval of Minutes of the Regular Board meeting held February 8, 2021
5. Review and Approval of Minutes of the Executive/Closed session held February 8, 2021
6. Audience participation (5-minute limit per person.)
7. Correspondence.
8. Review and Approval of Board Audit Report.
9. Unfinished Business
10. New Business
 - a. Monthly Financial and Investment Reports.
 - b. Approval of CERT Intergovernmental Agreement 2021/2022
 - c. Approval of Seldon Fox Agreement Letter
 - d. Notification/Discussion of Emergency Assistance Program notice thru 3/31/2021
 - e. Notification/Discussion of Emergency Assistance Program update
 - f. Discussion/Approval of Annual Town Meeting Agenda
11. On-Going Business
 - a. Ride DuPage.
 - b. GA Tax Objections
 - c. CARES Act funds
12. Department Reports.
13. Comments from Elected Officials.
14. Adjournment.



Board of Trustees
 Regular Meeting Minutes
 Held at Winfield Township Office
 130 Arbor Avenue
 West Chicago, IL 60185
 2/8/2021

Meeting called to order at 7:00PM by Supervisor Prater.

Clerk Guglielmi called roll call. Trustee Voelz, Trustee Halley, Trustee Konewko and Supervisor Prater were present.

Also present: Assessor Mark Malay, Road Commissioner John Duzsa

Others present Debra Mora, Mike McKinnon, Judith Lukas, Cyd Paulsen, Lisa Honaker

Supervisor Prater led the Pledge of Allegiance.

Supervisor Prater entertained a motion for approval for the Minutes of the Regular Board Meeting held December 14, 2020. Motion made by Trustee Halley. Second by Trustee Voelz. Motion carried on roll call vote.

Trustee Konewko-Aye	Trustee Voelz-Aye	Trustee Halley- Aye
Trustee Alekna- Absent	Supervisor Prater- Aye	

Audience participation: Cyd Paulsen understands this is the last meeting before CARES Act needs to be used. She has all of the receipts and spreadsheets for us to review. Mike McKinnon to submit COVID related expenses. Debra Moran same thing as McKinnon for Winfield in Action. Judith Lukas wondering what the township has done to let the citizens know the money from the CARES Act is available.

Correspondence: None

Board Audit Report:

Town Fund: \$77,167.63	General Road Fund: \$11,784.60
General Assistance: \$5,978.66	Permanent Road Fund: \$100,431.38
Equipment & Building Fund: \$0.00	IMRF Road District Fund: \$3,427.93
Social Security Road Fund: \$2,485.03	Liability Insurance Fund: \$0.00
Total of all Funds: \$201,275.23	

Motion made by Trustee Halley to approve the Board Audit Report. Second by Trustee Konewko. No discussion. Motion carried on roll call vote.

Trustee Konewko-Aye	Trustee Voelz-Aye	Trustee Halley- Aye
Trustee Alekna- Absent	Supervisor Prater- Aye	

Unfinished Business: None

New Business: Monthly Financial and Investment Reports - For information only

Discussion of Open House – Postponed until further notice due to COVID-19



Discussion of Annual Town Meeting – Postponed until further notice due to COVID-19

Ongoing Business:

Ride DuPage – 1 rider 10 rides in November 2020.

Township bus – 43 riders 101 stops in January 2021.

Tax Objections – no update from previous month.

Department Reports:

Assessor Mark Malay – Sending out Senior Forms. They will still want to come in during the spring for other forms.

Highway Commissioner John Dusza – Salt update. Grant approved for recycling event. Updating all streetlights to LED by the end of the year. Working on budget. Happy President’s Day.

Supervisor Prater – CARES ACT The county was given \$40 million. We give receipts to get said money back for COVID related expenses. If it not a 501 C 3 and we are donating food, we have been asked to not move forward.

Trustee Voelz – To answer what we have done. In December we were notified, and we gave diapers to the West Chicago and Warrenville Food Pantry. Our hands are tied, we would love to help the community.

Trustee Halley – We are doing the best we can with what we are offered by the County. Our hands are tied which is very unfortunate. Thank you to John and the road district taking great care of the roads. Stay safe, stay healthy and Happy Valentine’s Day.

Trustee Konewko – Everything that I would say would be repetitive.

Motion to move to executive session to discuss pending litigation made by Trustee Konewko. Seconded by Trustee Halley. No discussion. Motion carried on roll call vote.

Trustee Konewko-Aye	Trustee Voelz-Aye	Trustee Halley- Aye
Trustee Alekna- Absent	Supervisor Prater- Aye	

Rising from Executive Session at 8:09 pm

Clerk Guglielmi called roll call. Trustee Voelz, Trustee Halley, Trustee Konewko, Trustee Alekna (Teleconference) and Supervisor Prater were present.

Motion to direct the township attorney to proceed with the briefing in the appellate court subject to the objector’s law firm agreeing not to exceed fees \$5,060.00 by Trustee Halley. Seconded by Trustee Konewko. No discussion. Motion carried on roll call vote.

Trustee Konewko-Aye	Trustee Voelz-No	Trustee Halley- Aye
Trustee Alekna- Aye	Supervisor Prater- Abstain	



Motion for Adjournment was made by Supervisor Prater. Seconded by Trustee Halley. No further discussion. Motion carried on voice vote.

Trustee Halley-Aye

Trustee Alekna- Aye

Trustee Konewko – Aye

Trustee Voelz- Aye

Supervisor Smith-Aye

Meeting adjourned at 8:11 PM.

Michael Guglielmi, Clerk

Nicole Prater, Supervisor



Board of Trustees
Budget Workshop Minutes
Held at Winfield Township Office
130 Arbor Avenue
West Chicago, IL 60185
2/8/2021

Meeting called to order at 6:00PM by Supervisor Prater.

Clerk Guglielmi called roll call. Trustee Voelz, Trustee Konewko and Supervisor Prater were present.

Others present: Judith Lukas

Supervisor Prater led the Pledge of Allegiance.

Discussion of multiple line items as follows:

Personnel
IMRF
Health Insurance
Building and Maintenance
Miscellaneous
WAYS
Waste & Recycling
Ride DuPage
Contingent Tax Abatement
Midwest Shelter for Homeless Veterans
Bus Service
Legal Services
Fuel
Clerk Restoration of Records
General Assistance Salary

Motion for Adjournment was made by Trustee Voelz Second by Trustee Konewko. No further discussion. Motion carried on voice vote.

Trustee Konewko – Aye Trustee Voelz- Aye Supervisor Prater - Aye

Meeting adjourned at 6:22 PM.

Michael Guglielmi, Clerk

Nicole Prater, Supervisor



Milton Township
Community Emergency Response Team

Budgeted \$2000-

Ms. Nicole Prater, Supervisor

Mr. John Duza, Highway Commissioner

Winfield Township

130 Arbor Avenue

West Chicago, IL 60185

Dec. 16, 2020

Supervisor Smith and Commissioner Duza,

Best wishes for a healthy and successful New Year. Enclosed is our annual IGA for the Community Emergency Response Team. Due to the Covid virus we were not able to complete our normal training classes nor support many community events this year. Instead we were very busy controlling traffic at numerous events for not-for-profits and governmental groups providing nutritional relief, clothing and even Covid testing sites. With the arrival of a vaccine, we certainly hope that 2021 will gradually bring things back to normal.

Since we did not spend as much for classroom training in 2020 we are reducing the traditional amount by 50% for this cycle only. \$ 1875⁰⁰

Please sign both copies of the attached forms and return one along with your payment for fiscal 2021-2022 and let me know if you have any questions. We would love to be a guest speaker at a future board meeting and can bring our engaging power point presentation.

Thanking you in advance for your continued support in making our county a safer place to live and raise our families.

A handwritten signature in blue ink that reads "Marty Keller".

Marty Keller

Executive Director, Milton Twp. Cert

Marty Keller, Executive Director
m.keller@miltontownship.net | Office: 630.668.1616 | Direct: 630.949.2452



INTERGOVERNMENTAL AGREEMENT

**BETWEEN MILTON TOWNSHIP AND
WINFIELD TOWNSHIP and WINFIELD TOWNSHIP Road
District**

This Agreement is made and entered into on this 1st day of April, 2021, by and among Milton Township, a body corporate and politic in the County of DuPage, State of Illinois ("Township"), and the Winfield Township and Winfield Township Road District ("Commission"), both a body corporate and politic in the County of DuPage, State of Illinois

WITNESSETH:

WHEREAS, Milton Township has been a participant in the President's Citizen Corps program as a Citizen Corps Council since 2003 and, as a part of that program, has conducted disaster preparedness and response training under its Community Emergency Response Team (CERT); and

WHEREAS, Milton Township CERT has proven to be a valuable asset to its Highway Commissioner, the DuPage County Sheriff and Forest Preserve Police, as well as the F.B.I. and others by providing trained individuals in search and rescue, post-incident recovery and training; and

WHEREAS, during the course of the program Milton Township has developed certain procurement; training and recruiting skills and best practices, including the development of a significant cadre of I.E.M.A. trained instructors, which could be of benefit to other Townships throughout DuPage County in recruiting, training, equipping and otherwise preparing citizens of those Townships for disaster(s); and

WHEREAS, Milton Township is willing to share its expertise with others within DuPage County by expanding their program to include and

participate with the other DuPage County Townships in a similar manner; and

WHEREAS, Winfield Township and the Winfield Township Highway Commissioner have the authority to enter into this Agreement pursuant to the Intergovernmental Cooperation Act, 5 ILCS 22011, et seq.

NOW THEREFORE, in consideration of the mutual covenants contained herein, Milton Township, Winfield Township and the Winfield Township Highway agree as follows:

SECTION 1: Both Winfield Township and the Winfield Township Highway Commissioner are each hereby named as voting members of the Milton Township Citizen Corps Council, the operational governing body and thus participate in a DuPage Township CERT Team.

SECTION 2: Winfield Township and the Winfield Township Highway Commissioner shall contribute to Milton Township, in proportions as they see fit, the aggregate annual sum of One Thousand Eight Hundred Seventy Five and 00/100 (\$1,875.00) at the beginning of the 2021-2022 fiscal year. This funding is in the nature of a grant for the sole purpose of recruiting, training, certifying, equipping and maintaining a standardized CERT team within DuPage county and Winfield Township.

SECTION 3: Winfield Township and the Winfield Township Highway Commissioner shall provide Milton Township with one or more points of contact (POC) and will be responsible to provide recruiting support and population data as reasonably required to solicit trainees from within Winfield Township.

SECTION 4: Winfield Township and the Winfield Township Highway Commissioner shall be entitled to prioritization of CER T team use in the absence of declared disasters.

SECTION 5. The term of this Agreement shall begin April 1, 2021 and continue until March 31, 2022 and continue in effect annually or until terminated in writing by either Winfield Township or Winfield Township Road District or Milton Township.

SECTION 6. The Winfield Township Road District may, but is not obligated to, provide facilities, materials and equipment to the Winfield Townships CERT TEAM and its, committees or programs as determined advisable or expedient by the Winfield Township Road District.

SECTION 7. Nothing contained in this agreement shall require the Winfield Township Road District to provide such facilities, materials or equipment as requested by Township nor shall the Winfield Township Road District be required to give priority to any such request except for declared emergencies.

SECTION 8: Milton Township regularly posts its financial reports, including all expenditures on its website. Nevertheless, Winfield Township and the Winfield Township Highway Commissioner shall be entitled to an accounting, upon reasonable notice, of all funds spent on Citizen Corps and CERT by Milton Township.

SECTION 9. This Agreement shall be construed in accordance with the laws of the State of Illinois. If any provision of this Agreement is invalid or unenforceable, the remainder of the Agreement shall not be affected thereby and each remaining term, covenant or condition of the Agreement shall be valid and enforceable to the fullest extent permitted by law.

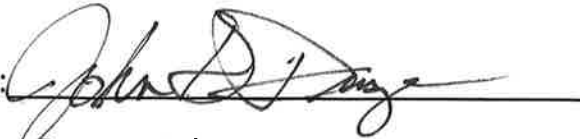
IN WITNESS WHEREOF, the undersigned duly authorized representatives of Milton Township, Winfield Township and the Winfield Township Highway Commissioner have caused this Agreement to be executed on the date set forth above.

MILTON TOWNSHIP

By: 

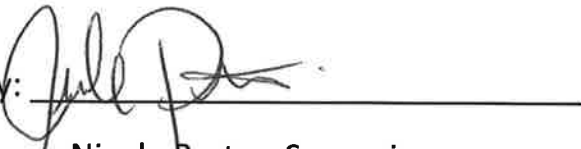
O. Chris Heidorn, Supervisor

WINFIELD TOWNSHIP ROAD DISTRICT

By: 

John Dusza, Highway Commissioner

WINFIELD TOWNSHIP

By: 

Nicole Prater, Supervisor

Attest: 

Milton Twp. Clerk

Attest: 

Winfield Twp. Clerk



WINFIELD TOWNSHIP

DuPage County, Illinois

Nicole Prater
Supervisor

130 ARBOR AVENUE
WEST CHICAGO, IL 60185

630 231 3591 o
630 231 3697 f

www.winfieldtownship.com

WINFIELD TOWNSHIP

EMERGENCY ASSISTANCE PROGRAM

EFFECTIVE MARCH 1, 2021 THRU MARCH 31, 2021

305 ILCS 5/6-10 states that a Township may provide Emergency Assistance, however it is not mandatory; Winfield Township will provide emergency assistance to Winfield Township residents who qualify according to the written standards adopted by Winfield Township. Emergency Assistance provides temporary assistance while a person or family is awaiting income from another source. From the duration of March 1, 2021 thru March 31, 2021 Emergency Assistance will be allotted up to \$1,800.00 per case that qualifies according to the written standards adopted by Winfield Township for Emergency Assistance. All monies used for payment on behalf of a recipient of Emergency Assistance are made directly to the vendor. If the documented emergency does not use all monies, the applicant cannot expend the balance on undocumented emergencies.

Information is subject to change without notice.

101550 ✓
8,800.00

Selden Fox

Accounting for your future


619 Enterprise Drive | Oak Brook, Illinois 60523 | www.seldenfox.com
p 630.954.1400 | f 630.954.1327 | email@seldenfox.com

February 3, 2021

Board of Trustees
Winfield Township
130 Arbor Ave.
West Chicago, IL 60185

Attention: Ms. Nicole Prater, Township Supervisor

Date

Approved for payment by:

Winfield Township Supervisor

Winfield Township Assessor

Ladies and Gentlemen:

This letter will confirm our understanding of the terms, objectives and limitations of our engagement to provide professional services to **Winfield Township** for the year ending March 31, 2021. Please read it carefully to ensure that it is acceptable.

We will audit the financial statements of the governmental activities, each major fund, and aggregate remaining fund information, and a statement of revenues, expenditures and changes in fund balance – budget and actual for the General and major Special Revenue Funds, and the related notes to the financial statements, which collectively comprise the basic financial statements of Winfield Township as of and for the year ending March 31, 2021. Also, the following supplementary information accompanying the financial statements will be subjected to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and our auditor’s report will provide an opinion on it in relation to the financial statements as a whole:

1. Combining Balance Sheet – Non-Major Governmental Funds
2. Combining Statement of Revenues, Expenditures and Changes in Fund Balance – Non-Major Governmental Funds
3. Statement of Revenue, Expenditures and Changes in Fund Balance – Budget and Actual – Equipment and Building Fund
4. Statement of Revenue, Expenditures and Changes in Fund Balance – Budget and Actual – Insurance Fund
5. Statement of Revenue, Expenditures and Changes in Fund Balance – Budget and Actual – Social Security Tax Fund
6. Statement of Revenue, Expenditures and Changes in Fund Balance – Budget and Actual – IMRF Fund

Our responsibility and the objective of an audit are the expression of opinions on the basic financial statements based on our audit, and to report on the fairness of the supplementary information referred to above when considered in relation to the financial statements as a whole and are limited to the period covered by our audit. We will conduct our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement, whether caused by error or fraud. Because of the inherent limitations of an audit, together with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, an unavoidable risk exists that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. Accordingly, a material misstatement may remain undetected. Also, an audit is not designed to detect error or fraud that is immaterial to the financial statements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform you of any material errors that come to our attention, and we will inform you of any fraudulent financial reporting or misappropriation of assets that comes to our attention. We will also inform you of any violations of laws of governmental regulations that come to our attention, unless clearly inconsequential. If circumstances preclude us from issuing an unmodified opinion, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or decline to issue a report as a result of this engagement.

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. Accordingly, the areas and number of transactions selected for testing will involve judgment. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

An audit of financial statements includes obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit of financial statements is not designed to provide assurance on internal control or to identify significant deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We are also responsible to determine that certain other matters related to the conduct of the audit are communicated to those charged with governance, including a) the planned scope and timing of the audit, b) significant audit findings, c) disagreements with management and other serious difficulties encountered in performing the audit, d) various matters related to the entity's accounting policies and financial statements, e) management representations, and f) corrected and uncorrected misstatements.

Management is responsible for the basic financial statements and all accompanying information, such as related notes and schedules. Management is responsible for the design, implementation, and maintenance of internal control relevant to the preparation

and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error. Management is responsible for establishing and maintaining effective internal control over financial reporting and for informing us of all significant deficiencies in the design or operation of such controls of which it has knowledge. Management is responsible for identifying and ensuring that the entity complies with the laws and regulations applicable to its activities, and for informing us of any known material violations of such laws and regulations. Management is also responsible for the selection and application of accounting principles and for the fair presentation in the financial statements of financial position of the governmental activities of Winfield Township in accordance with U.S. generally accepted accounting principles; and each major fund, and the aggregate remaining fund information of Winfield Township, and the respective changes in financial position in accordance with U.S. generally accepted accounting principles.

Management is responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the entity involving a) management, b) employees who have significant roles in internal control, and c) others where the fraud could have a material effect on the financial statements. Management is also responsible for informing us of its knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, grantors, regulators, or others. The audit committee, or its equivalent, is responsible for informing us of its views about the risks of fraud within the entity, and its knowledge of any fraud or suspected fraud affecting the entity.

Management is also responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. Management agrees to include our report on the other supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. Management also agrees to include the audited financial statements with any presentation of the other supplementary information that includes our report thereon, or if our report on supplementary information will not accompany the audited financial statements, management agrees to make the audited financial statements readily available to users of the supplementary information no later than the date the other supplementary information is issued with our report thereon.

Management is responsible for providing: (a) access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation, and other matters; (b) additional information that is requested for the purpose of the audit; (c) unrestricted access to persons within the entity from whom we determine it is necessary to obtain audit evidence. At the conclusion of the engagement, management will provide us with a letter that confirms certain representations made during the audit. Management is responsible for adjusting the financial statements to correct material misstatements and for affirming to the auditor in the representation letter that the effects of any uncorrected misstatements aggregated by the auditor during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

As part of our engagement for the year ending March 31, 2021, we will prepare the Illinois State Comptroller's Report.

In the process of performing the audit, we may perform nonattest services, such as preparation of the financial statements and related notes, including Required Supplementary Information and other supplementary information, and performing certain computations, preparing proposed adjusting journal entries, including cash to accrual conversions, preparation of the state report, as described above, and assisting with the adoption and implementation of new accounting standards. We will provide you with a list of proposed adjusting journal entries when our procedures have been completed. Our professional standards require us to document that you understand and accept your responsibilities for such nonaudit services:

- You are responsible to make all management decisions and make informed judgments on the results of the services.
- You have designated an individual with suitable skills, knowledge or experience to be accountable for overseeing such services. We understand that Supervisor Nicole Prater will have this responsibility.
- You will evaluate the adequacy of and accept responsibility for the results of such services and determine that they met management's objectives.
- You are responsible for establishing and maintaining internal controls, including monitoring ongoing activities.

We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Although not included in our estimated fee, we will be available during the year to consult with you on tax and accounting effects of any proposed transactions or contemplated changes in business policies subject to the terms of this engagement letter, including the limitation on our liability as set forth below.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm (either in hard copy or electronically), you also agree to provide us with printers' proofs or masters for our review and approval before printing or publishing. You also agree to provide us with a copy of the final reproduced material for our approval before it is published. If you publish your financial statements electronically on the World Wide Web, you understand that electronic sites are a means of distributing information; therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

We will have full cooperation and assistance of your personnel during the audit, including the preparation of schedules, analyses of accounts, retrieval of documentation, and typing of confirmations and other correspondence. The receipt of such items on a piecemeal basis throughout the audit decreases audit efficiency and increases our time requirements and thus the audit costs.

Our professional fees for the foregoing services will be \$8,800.

Invoices will be rendered as work progresses and are payable upon presentation. Our initial fee estimate assumes we will receive the aforementioned assistance from your personnel and unexpected circumstances will not be encountered. We will notify you of any circumstances we encounter that could significantly affect our initial estimate of total fees. Any fees incurred from collection efforts of amounts payable to us shall be paid by Winfield Township. We reserve the right to terminate our services if payment is not made when due. If services are terminated, you agree to pay us for time expended to date. It is mutually understood and agreed that our liability, if any, arising from the services performed under the terms of this engagement letter will not exceed the fees we have received for this engagement.

Winfield Township, its Board of Trustees and management will indemnify Selden Fox, Ltd. and its shareholders, officers and employees or representatives and hold them harmless from any claims, liabilities, losses and costs arising in circumstances where there has been any knowing misrepresentation by a member of Winfield Township's management, employees or agents, regardless of whether such person was acting in the entity's interest.

Ed Tracy is the engagement officer for the audit services specified in this letter and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

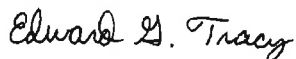
The work papers (including electronic files) for this engagement are the property of Selden Fox, Ltd. and constitute confidential information. If requested, access to such work papers will be provided under the supervision of Selden Fox, Ltd. personnel.

We are not hosts for any client information. You are expected to retain all financial and non-financial information to include anything you upload to a portal and are responsible for downloading and retaining anything we upload in a timely manner. Portals are only meant as a method of transferring data, are not intended for the storage of client information, and may be deleted at any time. You are expected to maintain control over your accounting systems to include the licensing of applications and the hosting of said applications and data. We do not provide electronic security or back-up services for any of your data or records. Giving us access to your accounting system does not make us hosts of information contained within.

If the foregoing arrangements agree with your requirements, please indicate by e-signing the approval statement below. Once e-signed, a fully executed version is available for downloading. We appreciate the opportunity to serve you and trust that our association will be a long and pleasant one.

Very truly yours,

SELDEN FOX, LTD.



Edward G. Tracy
Executive Vice President

EGT/cr

APPROVAL

The foregoing is approved by the Board of Trustees of Winfield Township. You are hereby authorized to proceed with the services as described.

WINFIELD TOWNSHIP

By: _____

Title: _____

Winfield Township
130 Arbor Ave.
West Chicago, IL 60185
(630) 231-3591

A LIFETIME MAXIMUM USE OF THE EMERGENCY ASSISTANCE PROGRAM has been IMPLEMENTED. You may not receive Emergency Assistance more than 5 times.

Chapter 305 5/6-10 of the Illinois Compiled Statutes states that EMERGENCY ASSISTANCE MAY BE PROVIDED by a township; however, it is not mandatory. Standards of eligibility are subject to change without notice. BIRTH CERTIFICATES, NATURALIZATION CERTIFICATES, PERMANENT RESIDENT CARDS AND SOCIAL SECURITY CARDS ARE REQUIRED BEFORE EMERGENCY ASSISTANCE CAN BE APPROVED.

EMERGENCY ASSISTANCE is designed to assist township residents in meeting basic living expenses and to provide emergency aid for those who are in need according to the following standards adopted by the township. Township residents meeting certain financial and non-financial requirements MAY BE QUALIFIED for EMERGENCY ASSISTANCE. Voluntary termination of employment or discharge for cause within the preceding 30 days prior to date of application makes the applicant ineligible for EA.

BASIC LIVING EXPENSES INCLUDE: Food, Rent, Utilities, Household Supplies, Personal Hygiene Items and other expenses deemed essential to the health and well being of the recipient.

IMPORTANT: Individuals or families RECEIVING CASH ASSISTANCE from the Dept. of Human Services (TANF, AABD) or SSI are NOT QUALIFIED for EMERGENCY ASSISTANCE. Applicants for EMERGENCY ASSISTANCE may be PENDING CASH ASSISTANCE. If there is a zero-income family you must apply for TANF and show proof your application is pending before applying for EA.

EMERGENCY ASSISTANCE provides TEMPORARY assistance and may only be APPROVED ONCE IN AN 12 - MONTH PERIOD. Only the documented need will be met...up to the maximum payment level listed below. EMERGENCY ASSISTANCE MUST be used within 30 DAYS OF APPROVAL. Otherwise, the balance of EMERGENCY ASSISTANCE is FORFEITED.

Veterans must apply and receive aid from the Veterans' Assistance Commission before Emergency Assistance can be approved. (*150% Poverty Line*)

Maximum Gross Monthly Income

1	\$1,518
2	2,058
3	2,598

4	3,138
5	3,678
6	4,218
7	4,758
8	5,298
9	5,838

EMERGENCY VOUCHERS MAY BE AUTHORIZED AS FOLLOWS:

Vouchers in these categories: (food, shelter, utilities, medical) are limited to:

1-3 people	\$350
4-6 people	450
7 +	500

FOOD: Store vouchers (disbursing orders) may also be used for personal hygiene and cleaning products, paper products, OTC meds. *If requesting food vouchers, you may receive a voucher for food (as listed above) with a maximum of \$125.*

SHELTER: No security deposits or first or last month's rent will be paid. A 5-DAY NOTICE and the LEASE must BE PRESENTED WHEN REQUESTING RENTAL ASSISTANCE. Lessee must be no more than one month behind. Once the lease has been turned over for Eviction through the courts, the township cannot assist. Property ownership will be checked through the Assessor's Office. Recipients must have the balance due from other sources. **NO SUBSIDIZED RENTS WILL BE PAID. The township cannot pay hotel or motel charges.**

UTILITIES: NATURAL GAS, ELECTRICITY, WATER; No deposits or late fees shall be paid for any utility. A Final Notice Prior to Disconnection must have been received; the utility must be in the recipient's name and the recipient must have the balance owed. Once the utility is disconnected the township may not be able to assist. Rent Subsidy recipients who receive a utility allowance...and have not paid that allowance to the utility company... are not eligible for a payment under any circumstances. **During the LiHeap season (Heating and Cooling) the township will not assist with gas or electric payments. If your service is shut off, call the LiHeap program at (630) 407-6500.**

EMERGENCY MEDICAL: Medical and prescriptions needed in life-threatening situation (per MD) and not covered by an insurance plan or available free in the community may be authorized. Dental needed for relief of pain or infection (per DDS) and not covered as above. Max of \$500 for case.

ALL PAYMENTS MADE ON BEHALF OF A RECIPIENT OF EMERGENCY ASSISTANCE ARE MADE TO A VENDOR. NO EXCEPTIONS.

You may not receive Emergency Assistance & General Assistance at the same time.

Winfield Township is a *Service Extension of the Salvation Army for West Chicago*. \$600 per year per family is allotted for Basic Needs. Eligibility is determined by Twp EA guidelines. The same applies to residents of the *Village of Winfield for Salvation Army: \$600 per year per family*. *Warrenville YFS handles Salvation Army funds for the residents of Warrenville.*

Winfield Township also offers assistance through its *Pastors' Fund*, which is supported by several churches in West Chicago. West Chicago and Winfield residents are eligible. Participating churches refer to the township for screening and administration of these funds. *Warrenville residents* are referred to *Warrenville Youth and Family Services*. Again, these funds are used for rent, food, utilities, prescriptions, transportation, etc. Generally, \$100 per year is available per family. *Winfield Township EA rules apply for eligibility determination.*

LIHEAP (Low Income Home Energy Assistance Program) applications are taken at the township **by appointment** for this heating assistance (Nicor&ComEd) program which runs from October through end of May. **Seniors and the disabled are given priority to apply during October and November.** The general population can be scheduled from December to May. *Township assistance for gas & electric service is not available while this program is in effect. If your service is disconnected, please call DuPage County @ 630-407-6500 and ask for the LiHeap office.*

Winfield Township is an intake site for **Access DuPage applications**. This is a program to help eligible residents of DuPage County receive primary care medical services.

Language Interpretation

It is required that you inform the General Assistance Office of the need for an interpreter prior to your appointment. You must bring an adult with you to interpret for you.

Winfield Township does not administer a Transient Program.

BY APPOINTMENT ONLY

630-231-3591

Guidelines effective March 1986 and *updated March, 2021*. No one shall be denied the right to apply and a written determination shall be made within 30 days.

Winfield Township
Investment Report
As of February 28, 2021

	<u>Feb 28, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
TOWN INVESTMENT	
100100R · Republic Bank - Town	1,582,235.11
100101 · Disbursing Account	10,691.82
100105R · Republic Bank Town MM	406,958.68
100109 · Disbursing HRA Account	1,583.01
100134 · CD #21648 3.20@ 09-22-08	100,000.00
Total TOWN INVESTMENT	2,101,468.62
GA INVESTMENTS	
200100 · GA - Republic Bank	389,183.44
200150 · Petty Cash	100.00
Total GA INVESTMENTS	389,283.44
GENERAL ROAD INVESTMENTS	
300100R · Republic Bank - General Road	166,215.68
Total GENERAL ROAD INVESTMENTS	166,215.68
PERM ROAD INVESTMENTS	
400100R · Republic Bank - Perm Road	-8,715.38
Total PERM ROAD INVESTMENTS	-8,715.38
EQUIPMENT & BLDG INVESTMENTS	
410100R · Republic Bank - Equipment Fund	107,531.96
Total EQUIPMENT & BLDG INVESTMENTS	107,531.96
IMRF INVESTMENTS	
500100R · Republic Bank - IMRF	33,932.69
Total IMRF INVESTMENTS	33,932.69
SOCIAL SECURITY INVESTMENTS	
510100R · Republic Bank - SS & MEDI	47,431.33
Total SOCIAL SECURITY INVESTMENTS	47,431.33
INSURANCE INVESTMENTS	
520510R · Republic Bank - Liab Ins	48,664.63
Total INSURANCE INVESTMENTS	48,664.63
ROAD BOND INVESTMENTS	
550101 · Republic Bank - Bond Checking	272,454.66
Total ROAD BOND INVESTMENTS	272,454.66
Total Checking/Savings	3,158,267.63
Total Current Assets	3,158,267.63
TOTAL ASSETS	3,158,267.63
LIABILITIES & EQUITY	0.00

Winfield Township
Statement of Revenue & Expenses - Town Fund
 April 1, 2020 through February 28, 2021

	Apr '20 - Feb 21	Budget	\$ Over Budget	% of Budget
Income				
REVENUE (Town Fund)				
100400 · Current tax Levy	1,153,277.88	1,150,000.00	3,277.88	100.3%
100401 · Prior Tax Levy	354.48			
100405 · Personal Property Tax Revenue	36,156.64	40,000.00	-3,843.36	90.4%
100410 · Interest Income	12,487.05	10,000.00	2,487.05	124.9%
100420 · Senior/Adult Bus Program	1,136.25	4,000.00	-2,863.75	28.4%
100421 · Coast2Coast Cards	110.00	400.00	-290.00	27.5%
100425 · Rental Income	20,000.00	20,000.00	0.00	100.0%
100430 · Miscellaneous Income	12,898.47	4,000.00	8,898.47	322.5%
Total REVENUE (Town Fund)	1,236,420.77	1,228,400.00	8,020.77	100.7%
Total Income	1,236,420.77	1,228,400.00	8,020.77	100.7%
Gross Profit	1,236,420.77	1,228,400.00	8,020.77	100.7%
Expense				
10 · TOWN FUND				
1.01 · ADMINISTRATIVE EXPENDITURES				
CONTACTUAL SERVICES				
101515 · Maintenance - BLDG & Equipment	36,264.27	50,000.00	-13,735.73	72.5%
101520 · Liability Insurance	-1,695.00	27,000.00	-28,695.00	-6.3%
101525 · Telephone	485.49	2,000.00	-1,514.51	24.3%
101530 · Utilities	3,849.74	5,500.00	-1,650.26	70.0%
101535 · Travel & Training	126.13	2,000.00	-1,873.87	6.3%
101540 · Postage	3,160.65	3,000.00	160.65	105.4%
101545 · Print/Publishing	1,047.94	6,000.00	-4,952.06	17.5%
101550 · Accounting Services	11,734.30	10,000.00	1,734.30	117.3%
101551 · Computer Consulting	2,812.10	6,000.00	-3,187.90	46.9%
101555 · Legal Services	2,544.10	8,000.00	-5,455.90	31.8%
101560 · Dues & Subscriptions	4,953.70	5,000.00	-46.30	99.1%
101565 · Weed Control	0.00	500.00	-500.00	0.0%
101600 · GA Emer - Food & Per Allow	0.00	500.00	-500.00	0.0%
101601 · GA Emer - Medical Care	0.00	500.00	-500.00	0.0%
101602 · GA Emer - Funeral/Burial	0.00	500.00	-500.00	0.0%
101603 · GA Emer - Utilities	0.00	500.00	-500.00	0.0%
101604 · GA Emer - Shelter	0.00	500.00	-500.00	0.0%
101605 · GA Emer - Transportation	0.00	500.00	-500.00	0.0%
101606 · GA Emer - Misc. Expense	0.00	500.00	-500.00	0.0%
101607 · GA PRY-REP payee	0.00	500.00	-500.00	0.0%
Total CONTACTUAL SERVICES	65,283.42	129,000.00	-63,716.58	50.6%

Winfield Township
Statement of Revenue & Expenses - Town Fund
 April 1, 2020 through February 28, 2021

	Apr '20 - Feb 21	Budget	\$ Over Budget	% of Budget
OTHER DIVISIONS				
101570 · Commodities - Office Supplies	1,744.85	4,000.00	-2,255.15	43.6%
101574 · Other Expenses - Misc.	5,956.40	4,000.00	1,956.40	148.9%
101590 · Capital outlay	0.00	6,000.00	-6,000.00	0.0%
Total OTHER DIVISIONS	7,701.25	14,000.00	-6,298.75	55.0%
PERSONNEL SERVICES				
101500 · Salaries - Officers	333,205.02	319,000.00	14,205.02	104.5%
101501 · Salaries - Office	1,125.01	48,000.00	-46,874.99	2.3%
101505 · Health/Life Insurance	44,740.21	60,000.00	-15,259.79	74.6%
101506 · Social Security Tax	23,736.71	35,000.00	-11,263.29	67.8%
101507 · I.M.R.F.	26,307.99	35,000.00	-8,692.01	75.2%
Total PERSONNEL SERVICES	429,114.94	497,000.00	-67,885.06	86.3%
Total 1.01 · ADMINISTRATIVE EXPENDITURES	502,099.61	640,000.00	-137,900.39	78.5%
1.02 · ASSESSOR				
CONTRACTUAL SERVICES				
102519 · Other Professional Services	3,999.12	17,000.00	-13,000.88	23.5%
102525 · Telephone	9,068.37	10,000.00	-931.63	90.7%
102535 · Training Education & Travel	2,908.53	7,000.00	-4,091.47	41.6%
102540 · Postage	2,732.23	2,000.00	732.23	136.6%
102545 · Printing/Publishing	66.25	3,000.00	-2,933.75	2.2%
102560 · Dues & Subscriptions	1,667.60	2,000.00	-332.40	83.4%
Total CONTRACTUAL SERVICES	20,442.10	41,000.00	-20,557.90	49.9%
OTHER DIVISIONS				
102570 · Commodities - Office Supplies	997.97	3,200.00	-2,202.03	31.2%
102574 · Other Expenses - Misc	490.89	3,000.00	-2,509.11	16.4%
102590 · Capital Outlay	626.00	10,000.00	-9,374.00	6.3%
Total OTHER DIVISIONS	2,114.86	16,200.00	-14,085.14	13.1%
PERSONNEL				
102501 · Salaries	213,499.21	247,000.00	-33,500.79	86.4%
102505 · Health Insurance	52,986.00	60,000.00	-7,014.00	88.3%
102506 · Social Security Tax	18,422.15	19,000.00	-577.85	97.0%
102507 · I.M.R.F	19,727.31	24,000.00	-4,272.69	82.2%
102508 · Unemployment Tax	536.19	1,000.00	-463.81	53.6%
Total PERSONNEL	305,170.86	351,000.00	-45,829.14	86.9%
Total 1.02 · ASSESSOR	327,727.82	408,200.00	-80,472.18	80.3%

Winfield Township
Statement of Revenue & Expenses - Town Fund
 April 1, 2020 through February 28, 2021

	Apr '20 - Feb 21	Budget	\$ Over Budget	% of Budget
1.03 · OTHER DIVISIONS				
103600 · Maintenance Cemetery	1,731.00	4,000.00	-2,269.00	43.3%
103610 · Street Lights - Cemetery	0.00	1,000.00	-1,000.00	0.0%
103615 · Bus Program & Activities	817.61	30,000.00	-29,182.39	2.7%
103620 · WAYS	44,000.00	44,000.00	0.00	100.0%
103625 · Children's Center	2,000.00	2,000.00	0.00	100.0%
103627 · Emergency Alarm System	0.00	1,000.00	-1,000.00	0.0%
103628 · Waste/Recycling	772.41	6,000.00	-5,227.59	12.9%
103629 · Warrenville Youth & Family Svc	3,000.00	4,000.00	-1,000.00	75.0%
103632 · Access DuPage	4,000.00	4,000.00	0.00	100.0%
103633 · Citizens Corp	0.00	2,000.00	-2,000.00	0.0%
103634 · DuPage County Senior Citizens	2,000.00	2,000.00	0.00	100.0%
103638 · Contingent Trans Monies to Road	0.00	510,000.00	-510,000.00	0.0%
103640 · Midwest Shelter Homeless Vets	5,000.00	5,000.00	0.00	100.0%
Total 1.03 · OTHER DIVISIONS	63,321.02	615,000.00	-551,678.98	10.3%
1.04 · SENIOR - ADULT DISABLES BUS				
CONTRACTUAL SERVICES				
104514 · Bus Maintenance	44.97	5,000.00	-4,955.03	0.9%
104516 · Testing	0.00	100.00	-100.00	0.0%
104520 · Liability Insurance	577.00	4,000.00	-3,423.00	14.4%
104525 · Telephone	424.69	1,000.00	-575.31	42.5%
104532 · Fuel	704.91	8,000.00	-7,295.09	8.8%
104535 · Travel & Training	0.00	100.00	-100.00	0.0%
104574 · Miscellaneous	0.00	500.00	-500.00	0.0%
Total CONTRACTUAL SERVICES	1,751.57	18,700.00	-16,948.43	9.4%
PERSONNEL				
104501 · Salaries	49,430.76	49,000.00	430.76	100.9%
104505 · Health & Life Insurance	11,348.41	21,000.00	-9,651.59	54.0%
104506 · Social Security Tax	3,452.06	4,000.00	-547.94	86.3%
104507 · I.M.R.F	5,008.34	5,000.00	8.34	100.2%
Total PERSONNEL	69,239.57	79,000.00	-9,760.43	87.6%
Total 1.04 · SENIOR - ADULT DISABLES BUS	70,991.14	97,700.00	-26,708.86	72.7%
1.06 · Clerk				
Contractual Services				
106515 · Maintenance-Building & Equipmen	102.97	1,000.00	-897.03	10.3%
106535 · Travel & Training	0.00	700.00	-700.00	0.0%
106545 · Printing & Publishing	193.20	500.00	-306.80	38.6%
106555 · Legal Services	2,173.00	500.00	1,673.00	434.6%
Total Contractual Services	2,469.17	2,700.00	-230.83	91.5%

9:28 AM

03/03/21

Cash Basis

Winfield Township
Statement of Revenue & Expenses - Town Fund
April 1, 2020 through February 28, 2021

	<u>Apr '20 - Feb 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Other Divisions				
106570 · Commodities-Office Supplies	0.00	1,000.00	-1,000.00	0.0%
106574 · Other Expense-Miscellaneous	531.55	1,000.00	-468.45	53.2%
Total Other Divisions	<u>531.55</u>	<u>2,000.00</u>	<u>-1,468.45</u>	<u>26.6%</u>
Total 1.06 · Clerk	<u>3,000.72</u>	<u>4,700.00</u>	<u>-1,699.28</u>	<u>63.8%</u>
Total 10 · TOWN FUND	<u>967,140.31</u>	<u>1,765,600.00</u>	<u>-798,459.69</u>	<u>54.8%</u>
Total Expense	<u>967,140.31</u>	<u>1,765,600.00</u>	<u>-798,459.69</u>	<u>54.8%</u>
Net Income	<u><u>269,280.46</u></u>	<u><u>-537,200.00</u></u>	<u><u>806,480.46</u></u>	<u><u>-50.1%</u></u>

Winfield Township
Statement of Revenue & Expenses - General Assistance
 April 1, 2020 through February 28, 2021

	Apr '20 - Feb 21	Budget	\$ Over Budget	% of Budget
Income				
REVENUE (General Assistance)				
200400 · Current Tax Levy	119,135.05	119,000.00	135.05	100.1%
200401 · Non-Current Tax	37.35			
200410 · Interest Income	1,592.46	1,500.00	92.46	106.2%
200430 · Miscellaneous Income	0.00	2,000.00	-2,000.00	0.0%
200435 · GA Donated Funds	1,227.50	6,000.00	-4,772.50	20.5%
Total REVENUE (General Assistance)	121,992.36	128,500.00	-6,507.64	94.9%
Total Income	121,992.36	128,500.00	-6,507.64	94.9%
Gross Profit	121,992.36	128,500.00	-6,507.64	94.9%
Expense				
20 · GENERAL ASSISTANCE FUND				
ADMINISTRATION				
CONTRACTUAL SERVICES				
200515 · Maintenance of Equipment	0.00	1,000.00	-1,000.00	0.0%
200516 · Maintenance of Building	88.98	1,000.00	-911.02	8.9%
200528 · Office & Overhead	20,000.00	20,000.00	0.00	100.0%
200535 · Travel & Training	115.00	2,000.00	-1,885.00	5.8%
200540 · Postage	0.00	1,000.00	-1,000.00	0.0%
200545 · Printing & Publishing	0.00	1,000.00	-1,000.00	0.0%
200555 · Legal	1,004.50	3,000.00	-1,995.50	33.5%
200560 · Dues & Subscriptions	53.45	500.00	-446.55	10.7%
200562 · Translation	0.00	1,000.00	-1,000.00	0.0%
Total CONTRACTUAL SERVICES	21,261.93	30,500.00	-9,238.07	69.7%
2.5 · PERSONNEL SERVICE				
200501 · Salaries	42,061.20	46,000.00	-3,938.80	91.4%
200505 · Health Insurance	6,357.40	10,000.00	-3,642.60	63.6%
200506 · FICA	3,120.44	5,000.00	-1,879.56	62.4%
200507 · I.M.R.F	3,885.41	5,000.00	-1,114.59	77.7%
Total 2.5 · PERSONNEL SERVICE	55,424.45	66,000.00	-10,575.55	84.0%
Total ADMINISTRATION	76,686.38	96,500.00	-19,813.62	79.5%

Winfield Township
Statement of Revenue & Expenses - General Assistance
 April 1, 2020 through February 28, 2021

	Apr '20 - Feb 21	Budget	\$ Over Budget	% of Budget
HOME RELIEF DIVISION				
200600 · Food & Personal Allowance	1,120.48	5,000.00	-3,879.52	22.4%
200601 · Medical Care	0.00	2,000.00	-2,000.00	0.0%
200602 · Funeral & Burial	0.00	2,000.00	-2,000.00	0.0%
200603 · Utilities	500.00	7,000.00	-6,500.00	7.1%
200604 · Shelter	1,000.00	7,000.00	-6,000.00	14.3%
200605 · Transportation	0.00	1,000.00	-1,000.00	0.0%
200606 · Miscellaneous	0.00	3,000.00	-3,000.00	0.0%
200607 · GA Other Expenses Donated Funds	272.00	6,000.00	-5,728.00	4.5%
200608 · GA PRY-REP Payee	0.00	5,000.00	-5,000.00	0.0%
Total HOME RELIEF DIVISION	2,892.48	38,000.00	-35,107.52	7.6%
OTHER DIVISIONS				
200570 · Commodities - Office Supplies	210.51	4,000.00	-3,789.49	5.3%
200574 · Other Expenses - Miscellaneous	90.97	2,000.00	-1,909.03	4.5%
200580 · Capital Outlay - Equipment	600.00	7,000.00	-6,400.00	8.6%
200590 · Contingencies	2,360.00	5,000.00	-2,640.00	47.2%
Total OTHER DIVISIONS	3,261.48	18,000.00	-14,738.52	18.1%
Total 20 · GENERAL ASSISTANCE FUND	82,840.34	152,500.00	-69,659.66	54.3%
Total Expense	82,840.34	152,500.00	-69,659.66	54.3%
Net Income	39,152.02	-24,000.00	63,152.02	-163.1%

Winfield Township
Statement of Revenue & Expenses - General Road Fund
 April 1, 2020 through February 28, 2021

	Apr '20 - Feb 21	Budget	\$ Over Budget	% of Budget
Income				
REVENUE (General Road Fund)				
300400 · Current Property Tax	202,464.58	181,223.00	21,241.58	111.7%
300401 · Non-current Property Tax	59.66			
300405 · Replacement Tax	54,304.29	88,500.00	-34,195.71	61.4%
300410 · Interest Income	1,598.78	1,200.00	398.78	133.2%
300430 · Miscellaneous Income	48,093.24	70,000.00	-21,906.76	68.7%
300445 · Parking & Traffic Fines	3,878.36	10,000.00	-6,121.64	38.8%
Total REVENUE (General Road Fund)	310,398.91	350,923.00	-40,524.09	88.5%
Total Income	310,398.91	350,923.00	-40,524.09	88.5%
Gross Profit	310,398.91	350,923.00	-40,524.09	88.5%
Expense				
30 · GENERAL ROAD FUND				
3.04 · MAINTENANCE				
COMMODITIES				
305545 · Building & Equipment	44,976.72	50,000.00	-5,023.28	90.0%
305534 · Maintenance (Supplies-Buildings)	24,919.68	25,000.00	-80.32	99.7%
305536 · Maintenance (Supplies-Equipment)	37,547.87	40,000.00	-2,452.13	93.9%
305538 · Maintenance (Supplies-Roads)	525.20	5,000.00	-4,474.80	10.5%
305544 · Small Tools	8,718.05	12,000.00	-3,281.95	72.7%
Total COMMODITIES	116,687.52	132,000.00	-15,312.48	88.4%
CONTRACTUAL SERVICES				
305512 · Maintenance (Service-Buildings)	8,279.95	10,000.00	-1,720.05	82.8%
305514 · Maintenance (Service-Equipment)	30,410.49	35,000.00	-4,589.51	86.9%
305516 · Maintenance (Service-Road)	1,752.56	4,000.00	-2,247.44	43.8%
305524 · Utilities	10,828.30	13,000.00	-2,171.70	83.3%
305526 · Rentals	3,945.18	5,000.00	-1,054.82	78.9%
Total CONTRACTUAL SERVICES	55,216.48	67,000.00	-11,783.52	82.4%
Total 3.04 · MAINTENANCE	171,904.00	199,000.00	-27,096.00	86.4%
3.1 · ADMINISTRATION				
CAPITAL OUTLAY				
301590 · Equipment	0.00	4,000.00	-4,000.00	0.0%
Total CAPITAL OUTLAY	0.00	4,000.00	-4,000.00	0.0%
COMMODITIES				
301570 · Office Supplies	2,023.23	4,500.00	-2,476.77	45.0%
Total COMMODITIES	2,023.23	4,500.00	-2,476.77	45.0%

Winfield Township
Statement of Revenue & Expenses - General Road Fund
 April 1, 2020 through February 28, 2021

	Apr '20 - Feb 21	Budget	\$ Over Budget	% of Budget
CONTRACTUAL SERVICES				
301520 · Maintenance of Equipment	0.00	100.00	-100.00	0.0%
301525 · Telephone	6,964.60	9,000.00	-2,035.40	77.4%
301535 · Travel Expenses	0.00	500.00	-500.00	0.0%
301537 · Uniforms/Towels	9,769.69	10,000.00	-230.31	97.7%
301539 · Bottled Water	2,065.47	2,500.00	-434.53	82.6%
301540 · Postage	4,334.58	5,000.00	-665.42	86.7%
301541 · Dues	1,505.00	2,500.00	-995.00	60.2%
301542 · Subscriptions	0.00	100.00	-100.00	0.0%
301545 · Printing	2,013.94	8,000.00	-5,986.06	25.2%
301546 · Publishing	359.95	1,000.00	-640.05	36.0%
301551 · Data Processing	7,617.07	8,000.00	-382.93	95.2%
301555 · Legal Services	7,790.00	8,000.00	-210.00	97.4%
301556 · Training	120.00	4,000.00	-3,880.00	3.0%
Total CONTRACTUAL SERVICES	42,540.30	58,700.00	-16,159.70	72.5%
OTHER EXPENDITURES				
301574 · Miscellaneous Expenses	8,037.67	30,000.00	-21,962.33	26.8%
301576 · Municipal Replacement Tax	16,082.91	25,000.00	-8,917.09	64.3%
301580 · Contingencies	0.00	18,000.00	-18,000.00	0.0%
Total OTHER EXPENDITURES	24,120.58	73,000.00	-48,879.42	33.0%
PERSONNEL				
301501 · Salaries	48,749.76	70,000.00	-21,250.24	69.6%
301505 · Health Insurance	2,573.20	10,000.00	-7,426.80	25.7%
301507 · IMRF	0.00	0.00	0.00	0.0%
301508 · Unemployment Insurance	1,029.07	1,500.00	-470.93	68.6%
Total PERSONNEL	52,352.03	81,500.00	-29,147.97	64.2%
Total 3.1 · ADMINISTRATION	121,036.14	221,700.00	-100,663.86	54.6%
Total 30 · GENERAL ROAD FUND	292,940.14	420,700.00	-127,759.86	69.6%
Total Expense	292,940.14	420,700.00	-127,759.86	69.6%
Net Income	17,458.77	-69,777.00	87,235.77	-25.0%

Winfield Township
Statement of Revenue & Expenses - Permanent Road
 April 1, 2020 through February 28, 2021

	Apr '20 - Feb 21	Budget	\$ Over Budget	% of Budget
Income				
REVENUE (Permanent Road Fund)				
400400 · Current Tax Levy	1,326,560.75	1,341,690.00	-15,129.25	98.9%
400401 · Prior Tax Levy	370.36	0.00	370.36	100.0%
400410 · Interest Income	9,842.66	4,000.00	5,842.66	246.1%
400420 · Senior Bus	0.00	10,000.00	-10,000.00	0.0%
400430 · Miscellaneous Income	2,134.00	8,000.00	-5,866.00	26.7%
400431 · Contra Account Health Insurance	0.00	1,000.00	-1,000.00	0.0%
Total REVENUE (Permanent Road Fund)	1,338,907.77	1,364,690.00	-25,782.23	98.1%
Total Income	1,338,907.77	1,364,690.00	-25,782.23	98.1%
Gross Profit	1,338,907.77	1,364,690.00	-25,782.23	98.1%
Expense				
40 · PERMANENT ROAD FUND				
COMMODITIES				
400653 · Operating Supplies	123,928.29	130,000.00	-6,071.71	95.3%
400657 · Automotive Fuel/Oil	23,588.25	40,000.00	-16,411.75	59.0%
Total COMMODITIES	147,516.54	170,000.00	-22,483.46	86.8%
CONTRACTUAL SERVICES				
400528 · Street Lighting	10,963.93	25,000.00	-14,036.07	43.9%
400650 · Maintenance (Service-Roads_	1,049,662.43	1,194,922.00	-145,259.57	87.8%
400651 · Engineering Services	22,321.00	50,000.00	-27,679.00	44.6%
400654 · Striping	16,529.08	20,000.00	-3,470.92	82.6%
Total CONTRACTUAL SERVICES	1,099,476.44	1,289,922.00	-190,445.56	85.2%
OTHER EXPENDITURES				
400580 · Contingencies	0.00	60,000.00	-60,000.00	0.0%
Total OTHER EXPENDITURES	0.00	60,000.00	-60,000.00	0.0%
PERSONNEL				
400501 · Salaries	362,011.53	400,000.00	-37,988.47	90.5%
400505 · Health Insurance	64,447.43	70,000.00	-5,552.57	92.1%
Total PERSONNEL	426,458.96	470,000.00	-43,541.04	90.7%
Total 40 · PERMANENT ROAD FUND	1,673,451.94	1,989,922.00	-316,470.06	84.1%
Total Expense	1,673,451.94	1,989,922.00	-316,470.06	84.1%
Net Income	-334,544.17	-625,232.00	290,687.83	53.5%

Winfield Township
Statement of Revenue & Expenses - Equip & BLDG Fund
 April 1, 2020 through February 28, 2021

	Apr '20 - Feb 21	Budget	\$ Over Budget	% of Budget
Income				
REVENUE (Equipment & Building)				
410400 · Current Tax Levy	242,321.97	245,000.00	-2,678.03	98.9%
410401 · Non Current Levy	57.92	0.00	57.92	100.0%
410410 · Interest Income	1,754.05	1,000.00	754.05	175.4%
410430 · Miscellaneous	0.00	5,000.00	-5,000.00	0.0%
Total REVENUE (Equipment & Building)	244,133.94	251,000.00	-6,866.06	97.3%
Total Income	244,133.94	251,000.00	-6,866.06	97.3%
Gross Profit	244,133.94	251,000.00	-6,866.06	97.3%
Expense				
41 · EQUIPMENT & BUILDING FUND				
410660 · Equipment	121,207.17	430,000.00	-308,792.83	28.2%
410661 · Building	27,998.00	30,000.00	-2,002.00	93.3%
Total 41 · EQUIPMENT & BUILDING FUND	149,205.17	460,000.00	-310,794.83	32.4%
Total Expense	149,205.17	460,000.00	-310,794.83	32.4%
Net Income	94,928.77	-209,000.00	303,928.77	-45.4%

Winfield Township
Statement of Revenue & Expenses - IMRF Fund
 April 1, 2020 through February 28, 2021

	Apr '20 - Feb 21	Budget	\$ Over Budget	% of Budget
Income				
REVENUE (IMRF Fund)				
500400 · Current Tax Levy	38,820.82	39,262.00	-441.18	98.9%
500401 · Prior Tax Levy	11.24	0.00	11.24	100.0%
500405 · Replacement Tax	4,800.00	4,100.00	700.00	117.1%
500410 · Interest Income	340.45	500.00	-159.55	68.1%
Total REVENUE (IMRF Fund)	<u>43,972.51</u>	<u>43,862.00</u>	<u>110.51</u>	<u>100.3%</u>
Total Income	<u>43,972.51</u>	<u>43,862.00</u>	<u>110.51</u>	<u>100.3%</u>
Gross Profit	43,972.51	43,862.00	110.51	100.3%
Expense				
50 · IMRF FUND				
500501 · Retirement Contributions	33,715.37	45,000.00	-11,284.63	74.9%
Total 50 · IMRF FUND	<u>33,715.37</u>	<u>45,000.00</u>	<u>-11,284.63</u>	<u>74.9%</u>
Total Expense	<u>33,715.37</u>	<u>45,000.00</u>	<u>-11,284.63</u>	<u>74.9%</u>
Net Income	<u><u>10,257.14</u></u>	<u><u>-1,138.00</u></u>	<u><u>11,395.14</u></u>	<u><u>-901.3%</u></u>

Winfield Township
Statement of Revenue & Expenses - Social Security Fund
 April 1, 2020 through February 28, 2021

	<u>Apr '20 - Feb 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
REVENUE (Social Security Fund)				
510400 · Current Tax Levy	38,819.81	39,262.00	-442.19	98.9%
510401 · Prior Tax Levy	11.84			
510410 · Interest Income	353.60	500.00	-146.40	70.7%
Total REVENUE (Social Security Fund)	<u>39,185.25</u>	<u>39,762.00</u>	<u>-576.75</u>	<u>98.5%</u>
Total Income	<u>39,185.25</u>	<u>39,762.00</u>	<u>-576.75</u>	<u>98.5%</u>
Gross Profit	39,185.25	39,762.00	-576.75	98.5%
Expense				
51 · SOCIAL SECURITY FUND				
510501 · Social Security Contributions	30,163.77	40,000.00	-9,836.23	75.4%
Total 51 · SOCIAL SECURITY FUND	<u>30,163.77</u>	<u>40,000.00</u>	<u>-9,836.23</u>	<u>75.4%</u>
Total Expense	<u>30,163.77</u>	<u>40,000.00</u>	<u>-9,836.23</u>	<u>75.4%</u>
Net Income	<u><u>9,021.48</u></u>	<u><u>-238.00</u></u>	<u><u>9,259.48</u></u>	<u><u>-3,790.5%</u></u>

Winfield Township
Statement of Revenue & Expenses - Insurance Fund
 April 1, 2020 through February 28, 2021

	Apr '20 - Feb 21	Budget	\$ Over Budget	% of Budget
Income				
REVENUE (Insurance Fund)				
520400 · Current Tax Levy	34,413.38	35,200.00	-786.62	97.8%
520401 · Prior Tax Levy	400.35	0.00	400.35	100.0%
520410 · Interest Income	288.60	500.00	-211.40	57.7%
520419 · Liability Insurance Dividend	0.00	8,310.00	-8,310.00	0.0%
Total REVENUE (Insurance Fund)	35,102.33	44,010.00	-8,907.67	79.8%
Total Income	35,102.33	44,010.00	-8,907.67	79.8%
Gross Profit	35,102.33	44,010.00	-8,907.67	79.8%
Expense				
52 · INSURANCE FUND				
CONTRACTUAL SERVICES				
520500 · Liability Insurance	285.33	25,000.00	-24,714.67	1.1%
520502 · General Insurance	-3,212.66	22,000.00	-25,212.66	-14.6%
Total CONTRACTUAL SERVICES	-2,927.33	47,000.00	-49,927.33	-6.2%
PERSONNEL				
520501 · Worker's Compensation	2,542.33	15,000.00	-12,457.67	16.9%
Total PERSONNEL	2,542.33	15,000.00	-12,457.67	16.9%
Total 52 · INSURANCE FUND	-385.00	62,000.00	-62,385.00	-0.6%
Total Expense	-385.00	62,000.00	-62,385.00	-0.6%
Net Income	35,487.33	-17,990.00	53,477.33	-197.3%