

**ORDINANCE NO. 2020-01**

**ORDINANCE APPROVING WINFIELD TOWNSHIP  
AMENDED SEXUAL HARASSMENT POLICY**

**WHEREAS**, the Illinois General Assembly has enacted amendments to the State Officials and Employees Ethics Act in Public Act 101-221, some portions of which became effective August 9, 2019 (the "Act"); and

**WHEREAS**, the Act requires each covered unit of local government to, among other requirements, adopt an ordinance or resolution incorporating a specific procedure for the reporting and independent review of allegations of sexual harassment made against an elected official of the governmental unit by another elected official within 6 months after the effective date of the Act; and

**WHEREAS**, the Board of Trustees of the Winfield Township has determined, and hereby declares, that it is necessary and in the best interests of the Township and its residents to modify its current sexual harassment policy, in order to ensure full compliance with the Act.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE WINFIELD TOWNSHIP, DUPAGE COUNTY, ILLINOIS, AS FOLLOWS:**

**SECTION ONE:** The recitals set forth hereinabove shall be and are hereby incorporated in this Section One as if said recitals were fully set forth herein.

**SECTION TWO:** The Winfield Township's Sexual Harassment Policy ("Policy") is hereby amended to comply with the Act by the addition of the following language as a new Section C:

**C. Elected Officials**

Notwithstanding anything to contrary as provided in this policy, any elected official of the Winfield Township who believes that s/he has been sexually harassed by another elected official of the Winfield Township may file a complaint with the Township Supervisor. If the Township Supervisor is the reporting person or is implicated by the allegation, the report can be made to any other elected official of the Township. Any report under this section must be referred to the Township's legal counsel. The Township's legal counsel shall promptly appoint a qualified independent attorney or consultant to review and investigate the allegations. The Township Supervisor is hereby authorized and directed to implement and administer this policy in accordance with applicable law.

**SECTION THREE:** Any prior ordinance, resolution, policy or order of the Winfield Township in conflict with the provisions of the Policy or this Ordinance, shall be and hereby are, repealed to the extent of such conflict.

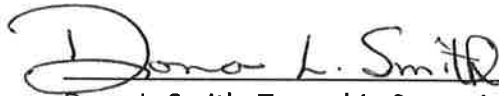
**SECTION FOUR:** This Ordinance shall take effect upon its passage and approval in the manner provided by law.

PASSED THIS 10<sup>th</sup> day of February 2020.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

  
Dona L. Smith, Township Supervisor

ATTEST:

  
Nicole Prater, Township Clerk

  
Nicole Prater, Township Clerk  
Winfield Township  
DuPage County, Illinois

# WINFIELD TOWNSHIP, DUPAGE COUNTY, ILLINOIS

## SEXUAL HARASSMENT PROHIBITION POLICY

### I. STATEMENT OF POLICY

It is the Township's policy that it will not tolerate or condone discrimination or harassment on the basis of race, color, religion, creed, sex, gender-identity, gender-expression, sexual orientation, pregnancy, childbirth, medical or common conditions relating to pregnancy and childbirth, genetic information, national origin, age, physical or mental disability, ancestry, marital status, military status, arrest record, unfavorable discharge from military service, order of protection status, citizenship status or any other classification prohibited under federal or state law. Sexual misconduct is also prohibited. The Township will neither tolerate nor condone discrimination, harassment or sexual misconduct by employees, managers, supervisors, elected officials, co-workers, or non-employees with whom the Township has a business, service, or professional relationship. "Employee" for purposes of this policy includes any individual performing services for Winfield Township, an apprentice, an applicant for apprenticeship, or an unpaid intern. Retaliation against an employee who complains about or reports any act of discrimination, harassment or misconduct in violation of this policy is prohibited. Retaliation against any employee who participates in an investigation pursuant to this policy is likewise prohibited. The Township is committed to ensuring and providing a work place free of discrimination, harassment, sexual misconduct and retaliation. The Township will take disciplinary action, up to and including termination, against an employee who violates this policy.

As set forth above, sexual harassment and sexual misconduct are prohibited. Sexual harassment includes unwelcome sexual advances, requests for sexual favors, or any other visual, verbal or physical conduct of a sexual nature when:

1. submission to or rejection of this conduct explicitly or implicitly affects a term or condition of individual's employment;
2. submission to or rejection of the conduct is used as the basis for an employment decision affecting the harassed employee or;
3. the harassment has the purpose or effect of unreasonably interfering with the employee's work performance or creating an intimidating, hostile or offensive work environment because of the persistent, severe or pervasive nature of the conduct.

Sexual harassment can occur in a variety of circumstances, including but not limited to the following:

- The employee as well as the harasser may be a woman or a man. The employee does not have to be of the opposite sex.
- The harasser can be the employee's supervisor, an agent of the employer, a supervisor in another area, a co-worker, or a non-employee.
- The employee does not have to be the person harassed but could be anyone affected by the offensive conduct.
- Unlawful sexual harassment may occur without economic injury to or discharge of the employee.
- The harasser's conduct must be unwelcome.

Each employee must exercise his or her own good judgment to avoid engaging in conduct that may be perceived by others as sexual harassment or harassment based on any status protected by law. The following are illustrations of actions that the Township deems inappropriate and in violation of our policy:

1. Unwanted sexual advances.
2. Offering employment benefits in exchange for sexual favors.
3. Retaliating or threatening retaliation after a negative response to a sexual advance or after an employee has made or threatened to make a harassment complaint.
4. Visual conduct such as leering, making sexual gestures, displaying sexually suggestive objects or pictures, cartoons, calendars or posters.
5. Verbal conduct such as making or using derogatory comments, epithets, slurs, sexually explicit jokes, derogatory or suggestive comments about a person's body or dress.
6. Written or electronic communications of a sexual nature or containing statements or images which may be offensive to individuals in a particular protected group, such as racial or ethnic stereotypes or stereotypes regarding disabled individuals.
7. Physical conduct such as unwanted touching, assaulting, impeding or blocking movements.

Sexual misconduct is strictly prohibited by the Township and can include any inappropriate and/or illegal conduct of a sexual nature including, but not limited to, sexual abuse, sexual exploitation, sexual intimidation, rape, sexual assault, or ANY sexual contact or sexual communications with a minor (including, but not limited to, conduct or communications which are written, electronic, verbal, visual, virtual or physical).

## **II. RESPONSIBILITIES**

### **A. Supervisors**

Each supervisor shall be responsible for ensuring compliance with this policy, including the following:

1. Monitoring the workplace environment for signs of discrimination, harassment or sexual misconduct;
2. Immediately notifying law enforcement where there is reasonable belief that the observed or complained of conduct violates the criminal laws of the State of Illinois.
3. Immediately notifying the Department of Children and Family Services (DCFS) Hotline (1-800-25-ABUSE or 1-800-252-2873) if the observed or complained of conduct involves the abuse of a minor.
4. Immediately stopping any observed acts of discrimination, harassment or sexual misconduct and taking appropriate steps to intervene, whether or not the involved employees are within his/her line of supervision;
5. Immediately reporting any complaint of harassment, discrimination or sexual misconduct to the Township Supervisor; and
6. Taking immediate action to limit the work contact between the individuals when there has been a complaint of discrimination, harassment or sexual misconduct, pending investigation.

### **B. Employees**

Each employee is responsible for assisting in the prevention of discrimination, harassment and sexual misconduct through the following acts:

1. Refrain from participation in, or encouragement of, actions that could be perceived as discrimination, harassment or sexual misconduct;
2. Immediately reporting any violations of this policy to a supervisor and law enforcement (if appropriate under the circumstances) and/or DCFS (if appropriate under the circumstances); Employees are obligated to report violations of this policy as soon as they occur. An employee should not wait until the conduct becomes unbearable before reporting the prohibited conduct. All employees are obligated to report instances of prohibited conduct even if the conduct is merely observed and directed toward

another individual and even if the other person does not appear to be bothered or offended by the conduct. All employees are obligated to report instances of prohibited conduct regardless of the identity of the alleged offender (e.g. man, woman, supervisor, elected official, co-worker, volunteer, vendor, member of public).

3. Encouraging any employee who confides that he/she is the victim of conduct in violation of this policy to report these acts to a supervisor.

Failure to take action to stop known discrimination, harassment or sexual misconduct may be grounds for discipline.

There is a clear line in most cases between a mutual attraction and a consensual exchange and unwelcome behavior or pressure for an intimate relationship. A friendly interaction between two persons who are receptive to one another is not considered unwelcome or harassment. Employees are free to form social relationships of their own choosing. However, when one employee is pursuing or forcing a relationship upon another who does not like or want it, regardless of friendly intentions, the behavior is unwelcome sexual behavior. An employee confronted with these actions is encouraged to inform the harasser that such behavior is offensive and must stop. You should assume that sexual comments are unwelcome unless you have clear unequivocal indications to the contrary. In other words, another person does not have to tell you to stop for your conduct to be harassment and unwelcome. Sexual communications and sexual contact with a minor are ALWAYS prohibited.

If you are advised by another person that your behavior is offensive, you must immediately stop the behavior, regardless of whether you agree with the person's perceptions of your intentions.

The Township does not consider conduct in violation of this policy to be within the course and scope of employment and does not sanction such conduct on the part of any employee, including supervisory and management employees.

### **III. APPLICABLE PROCEDURES**

The Township takes allegations of discrimination, harassment and sexual misconduct very seriously. It will actively investigate all complaints.

It is helpful for the employee to directly inform the offending individual that the conduct is unwelcome and must stop. The employee should use the Township's complaint procedure to advise the Township of any perceived violation of this policy as soon as it occurs.

**A. Bringing a Complaint**

Any employee of the Township, or participant in any Township program, who believes that there has been a violation of this policy may bring the matter to the attention of Township in one of the following ways:

1. Advising his or her supervisor; or
2. Advising the offending employee's supervisor, or the County State's Attorney or the Township Attorney in the event that the alleged harasser is the Township Supervisor.

If the complaint involves someone in the employee's direct line of command, then the employee should go directly to the Township Supervisor.

The complaint should be presented as promptly as possible after the alleged violation of this policy occurs.

**B. Resolution of a Complaint**

Promptly after a complaint is submitted, the Township will undertake such investigation, corrective and preventive actions as are appropriate. In general, the procedure in resolving any complaints can (but will not necessarily) include any of the following items:

1. A meeting between the employee making the complaint and an individual designated by the Township to investigate such complaints. Important data to be provided by the complaining employee includes the following:
  - a. A description of the specific offensive conduct;
  - b. Identification of all person(s) who engaged in the conduct;
  - c. The location where the conduct occurred;
  - d. The time when the conduct occurred;
  - e. Whether there were any witnesses to the conduct;
  - f. Whether conduct of a similar nature has occurred on prior occasions;



- g. Whether there are any documents which would support the complaining employee's allegations;
  - h. What impact the conduct had on the complaining employee.
- 2. While not required, the Township encourages anyone who makes a complaint under this policy to provide a written statement setting forth the above details and attaching any pertinent records.
- 3. After a complaint is submitted by the employee, the alleged offending individual should be contacted by a designated representative of the Township. The alleged offending individual should be advised of the charges brought against him or her, and may be provided with a copy of the written statement of complaint made by the complaining employee (if applicable). The alleged offending individual should have an opportunity to fully explain his or her side of the circumstances, and may also submit a written statement, if desired.
- 4. After the alleged offending individual is interviewed, any witnesses identified by either the complaining employee or the alleged offending individual may be interviewed separately.
- 5. Once this investigation is completed, the Township will take such action as is appropriate based upon the information obtained in the investigation. In the event that the Township finds merit in the charges made by the complaining employee, disciplinary action will be taken against the offending employee. This disciplinary action may, but need not necessarily, include:
  - a. Verbal or written reprimand;
  - b. Placing the offending employee on a corrective action plan for a period of time to be identified;
  - c. Delay in pay increases or promotions;
  - d. Suspending the offending employee from work without pay;
  - e. Demotion;
  - f. Immediate termination.

6. Upon completion of the investigation, the Township will advise the complaining employee of the results of the investigation, including action taken, if any, against the offending individual.

When investigating alleged violations of this policy, the Township looks at the whole record including, but not limited to, the nature of the allegations, the context in which the alleged incidents occurred, and the statements of the parties and witnesses. A determination on the allegations is made from the facts on a case-by-case basis.

### **C. Elected Officials**

Notwithstanding anything to contrary as provided in this policy, any elected official of the Winfield Township who believes that s/he has been sexually harassed by another elected official of the Winfield Township may file a complaint with the Township Supervisor. If the Township Supervisor is the reporting person or is implicated by the allegation, the report can be made to any other elected official of the Township. Any report under this section must be referred to the Township's legal counsel. The Township's legal counsel shall promptly appoint a qualified independent attorney or consultant to review and investigate the allegations. The Township Supervisor is hereby authorized and directed to implement and administer this policy in accordance with applicable law.

### **Non-Retaliation**

Under no circumstances will there be any retaliation against any employee making a complaint of discrimination, harassment or sexual misconduct. Any act of retaliation by any party directed against a complaining employee, an accused employee, witnesses, or participants in the process will be treated as a separate and distinct complaint and will be similarly investigated. Complaints of retaliation should be addressed to the Township Supervisor or County State's Attorney].

If you have any questions concerning the Township's policies on this matter, please see your supervisor or the Township Supervisor. Further information may also be obtained from the Illinois Department of Human Rights, 312-814-6200, or the Equal Employment Opportunity Commission (EEOC), 800-669-4000 or for matters involving the abuse of minors the Illinois Department of Children and Family Services (DCFS), 800-25-ABUSE.

Adopted January 8, 2018 and revised February 10, 2020

**BUDGET & APPROPRIATION ORDINANCE  
TOWNSHIP  
ORDINANCE NUMBER 2020-01**

**FILED**  
**MAY 26 2020**  
*Jan Kaczmarek*  
DuPage County Clerk

An ordinance appropriating for all town purposes for Winfield Township, DuPage County, Illinois, for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

Be it ordained by the Board of Trustees of Winfield Township, DuPage County, Illinois.

Section 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Winfield Township, be and the same are hereby appropriated for the town purposes of Winfield Township, DuPage County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

Section 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

- General Town Fund
- General Assistance Fund

**1. GENERAL TOWN FUND**

**BEGINNING BALANCE APRIL 1, 2020** **\$1,851,259**

**REVENUES**

Property Tax	\$1,150,000	
Replacement Tax	\$ 40,000	
Interest Income	\$ 10,000	
Senior And/Or Adult Disabled Bus Fees	\$ 4,000	
Coast to Coast Prescription Card	\$ 400	
Rental Income	\$ 20,000	
Passports	\$	
Miscellaneous Income	\$ 4,000	
<b>TOTAL REVENUES:</b>		<b>\$1,228,400</b>

**TOTAL FUNDS AVAILABLE:** **\$3,079,659**

**EXPENDITURES**

1.01	Administration	\$ 640,000
1.02	Assessor	\$ 408,200
1.03	Other Divisions	\$ 615,000
1.04	Senior and adult disabled bus service	\$ 97,700
1.06	Clerk	\$ 4,700

<b>TOTAL EXPENDITURES/APPROPRIATIONS:</b>	<b>\$1,765,600</b>
<b>ENDING BALANCE MARCH 31, 2021</b>	<b>\$1,314,059</b>

**ADMINISTRATION-TOWN FUND****FILED**  
**MAY 26 2020***Jean Kaczmarek*  
DuPage County ClerkPERSONNEL

500	Salaries – officers	\$319,000
501	Salaries – office and new employment	\$ 48,000
505	Health/Life Insurance	\$ 60,000
506	Social Security / Medicare	\$ 35,000
507	I.M.R.F.	\$ 35,000
508	Unemployment Tax	\$

**TOTAL PERSONNEL SERVICES****\$497,000**CONTRACTUAL SERVICES

515	Maintenance – Bldg. and Equipment	\$ 50,000
520	Liability Insurance	\$ 27,000
525	Telephone	\$ 2,000
530	Utilities	\$ 5,500
535	Travel and Training	\$ 2,000
540	Postage	\$ 3,000
545	Printing/Publishing	\$ 6,000
550	Accounting Service	\$ 10,000
551	Computer Consulting	\$ 6,000
555	Legal Services	\$ 8,000
560	Dues and Subscriptions	\$ 5,000
565	Weed Control	\$ 500
600	GA Emer. Funds, Food and Per Allowance	\$ 500
601	GA Emer. Funds, Medical Care	\$ 500
602	GA Emer. Funds, Funeral/Burial	\$ 500
603	GA Emer. Funds, Utilities	\$ 500
604	GA Emer. Funds, Shelter	\$ 500
605	GA Emer. Funds, Transportation	\$ 500
606	GA Emer. Funds, Misc. Expense	\$ 500
607	GA RPY-REP Payee	\$ 500

**TOTAL CONTRACTUAL SERVICES****\$129,000**OTHER DIVISIONS

570	Commodities – Office Supplies	\$ 4,000
572	Election Supplies	\$
574	Other Expense – Misc.	\$ 4,000
590	Capital Outlay	\$ 6,000

**TOTAL OTHER DIVISIONS****\$ 14,000****TOTAL ADMINISTRATION EXPENDITURES****\$640,000**

## 1.02 ASSESSOR

### 502 PERSONNEL

501	Salaries	\$247,000
505	Health/Life Insurance	\$ 60,000
506	Social Security / Medicare	\$ 19,000
507	I.M.R.F.	\$ 24,000
508	Unemployment Tax	\$ 1,000

#### TOTAL PERSONNEL SERVICES

\$351,000

### CONTRACTUAL SERVICES

516	Maintenance – Bldg. and Equipment	\$ 0
518	Rental	\$ 0
519	Other Professional Service	\$ 17,000
525	Telephone	\$ 10,000
535	Travel Education and Training	\$ 7,000
540	Postage	\$ 2,000
545	Printing/Publishing	\$ 3,000
560	Dues and Subscriptions	\$ 2,000
562	CRT Rental and Modem Line Chrg	\$

#### TOTAL CONTRACTUAL SERVICES

\$ 41,000

### OTHER DIVISIONS

570	Commodities – Office Supplies	\$ 3,200
574	Other Expense – Misc.	\$ 3,000
590	Capital Outlay	\$ 10,000

#### TOTAL OTHER DIVISIONS

\$ 16,200

#### **TOTAL ASSESSOR EXPENDITURES**

**\$408,200**

### 1.03 OTHER DIVISIONS

#### EXPENDITURES

600	Maintenance Cemetery	\$ 4,000
610	Street Lights - Cemetery	\$ 1,000
615	Ride DuPage	\$ 30,000
620	WAYS	\$ 44,000
625	Children's Center	\$ 2,000
627	Emergency Alarm System	\$ 1,000
628	Waste/Recycling	\$ 6,000
629	Warrenville Youth and Family Services	\$ 4,000
630	Contingencies	\$
632	Access DuPage	\$ 4,000
633	Citizen Corp	\$ 2,000
634	DuPage County Senior Citizen Council	\$ 2,000
638	Contingent Transfer of Monies to Road Dist.	\$510,000
640	Midwest Shelter for Homeless Veterans	\$ 5,000

TOTAL DEPARTMENT EXPENDITURE

\$ 615,000

### 1.04 SENIOR AND/OR ADULT DISABLED BUS SERVICE

#### PERSONNEL

501	Salaries	\$ 49,000
505	Health/Life Insurance	\$ 21,000
506	Social Security / Medicare	\$ 4,000
507	I.M.R.F.	\$ 5,000
508	Unemployment Tax	\$ 0

TOTAL PERSONNEL SERVICES

\$ 79,000

#### CONTRACTUAL SERVICES

514	Bus Maintenance	\$ 5,000
516	Testing	\$ 100
520	Liability Insurance	\$ 4,000
525	Telephone	\$ 1,000
532	Fuel	\$ 8,000
535	Travel and Training	\$ 100
540	Postage	\$ 0
545	Printing/Publishing	\$ 0
555	Legal Services	\$ 0
560	Dues and Subscriptions	\$ 0
574	Misc.	\$ 500

TOTAL CONTRACTUAL SERVICES

\$ 18,700

TOTAL DEPARTMENT EXPENDITURE

\$ 97,700

**1.06 CLERK**CONTRACTUAL SERVICES

515	Maintenance – Building & Equipment	\$	1,000
535	Travel & Training	\$	700
540	Postage	\$	0
545	Printing & Publishing	\$	500
555	Legal Services	\$	500
560	Restoration of Records	\$	0

TOTAL CONTRACTUAL SERVICES \$ 2,700

OTHER DIVISIONS

570	Commodities – Office Supplies	\$	1,000
574	Other Expense - Miscellaneous	\$	1,000

TOTAL CONTRACTUAL SERVICES \$ 2,000

TOTAL DEPARTMENT EXPENDITURE \$ 4,700

**TOTAL GENERAL TOWN FUND EXPENDITURE \$1,765,600**

**2.0 GENERAL ASSISTANCE FUND**

**BEGINNING BALANCE APRIL 1, 2020 \$351,282**

REVENUES

Property Tax	\$119,000
Grant-State	\$
Interest Income	\$ 1,500
Non-current	\$
Miscellaneous Income	\$ 2,000
General Assistance Donated Funds	\$ 6,000

TOTAL REVENUES: \$128,500

**TOTAL FUNDS AVAILABLE: \$479,782**

EXPENDITURES

2.5	Administration	\$ 96,500
2.6	Home Relief	\$ 38,000
	Other Divisions-Contingencies	\$ 18,000

TOTAL EXPENDITURES/APPROPRIATIONS: \$152,500

**ENDING BALANCE MARCH 31, 2021 \$327,282**

PERSONNEL

501	Salaries	\$ 46,000	
505	Health/Life Insurance	\$ 10,000	
506	Social Security / Medicare	\$ 5,000	
507	I.M.R.F.	\$ 5,000	
508	Unemployment Tax	\$	
	<b>TOTAL PERSONNEL SERVICES</b>		<b>\$ 66,000</b>

CONTRACTUAL SERVICES

515	Maintenance - Equipment	\$ 1,000	
516	Maintenance - Building	\$ 1,000	
528	Office and Overhead	\$ 20,000	
535	Travel and Training	\$ 2,000	
540	Postage	\$ 1,000	
545	Printing and Publishing	\$ 1,000	
555	Legal	\$ 3,000	
560	Dues and Subscriptions	\$ 500	
562	Translation	\$ 1,000	
	<b>TOTAL CONTRACTUAL SERVICES</b>		<b>\$ 30,500</b>

**TOTAL ADMINISTRATION EXPENDITURES \$ 93,500**

HOME RELIEF DIVISION

600	Food and Personal Allowance	\$ 5,000	
601	Medical Care	\$ 2,000	
602	Funeral and Burial	\$ 2,000	
603	Utilities - Client	\$ 7,000	
604	Shelter	\$ 7,000	
605	Transportation	\$ 1,000	
606	Miscellaneous Expense	\$ 3,000	
607	GA Other Expenses-Donated Funds	\$ 6,000	
608	GA RPY-REP Payee	\$ 5,000	
	<b>TOTAL HOME RELIEF SERVICES</b>		<b>\$ 38,000</b>

OTHER DIVISION

570	Commodities – Office Supplies	\$ 4,000	
574	Other Expenses – Miscellaneous	\$ 2,000	
580	Capital Outlay – Equipment	\$ 7,000	
590	Contingencies	\$ 5,000	
	<b>TOTAL OTHER DIVISION SERVICES</b>		<b>\$ 18,000</b>

**TOTAL DEPARTMENT EXPENDITURES \$152,500**



Section 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2020 and ending March 31, 2021 by fund shall be as follows:

<b>01 GENERAL TOWN FUND</b>	<b>\$1,765,600</b>
<b>20 GENERAL ASSISTANCE FUND</b>	<b>\$ 152,500</b>
<b>TOTAL APPROPRIATIONS:</b>	<b>\$1,918,100</b>

Section 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

Section 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of One Million, Nine Hundred and Eighteen Thousand, One Hundred and NO/100 (\$1,918,100) for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

Section 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

Section 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_ 2020 pursuant to a roll call vote by the Board of Trustees of Winfield Township, DuPage County, Illinois.

<u>BOARD OF TRUSTEES</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
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Dana L. Smith

X

\_\_\_\_\_

\_\_\_\_\_

Daniel R. Vogt

X

\_\_\_\_\_

\_\_\_\_\_

Bob Allen

X

\_\_\_\_\_

\_\_\_\_\_

[Signature]

X

\_\_\_\_\_

\_\_\_\_\_

[Signature]

X

\_\_\_\_\_

\_\_\_\_\_

Dana L. Smith

Dana L. Smith

Town Clerk

Chairman

[Signature]

**FILED**  
MAY 26 2020

[Signature]  
DuPage County Clerk

**CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE  
TOWNSHIP**

The undersigned, duly elected, qualified and acting Clerk of Winfield Township, DuPage County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal year beginning April 1, 2020 and ending March 31, 2021. As adopted this 11th day of May 2020.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Winfield Township, DuPage County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2020

  
Town Clerk

Filed this \_\_\_\_\_ day of \_\_\_\_\_ 2020

\_\_\_\_\_  
County Clerk

**FILED**  
MAY 26 2020

  
DuPage County Clerk

**CERTIFIED ESTIMATE OF REVENUES BY SOURCE  
TOWNSHIP**

The undersigned, Supervisor, Chief Fiscal Officer, of Winfield Township, DuPage County, Illinois, does hereby certify that the estimate of revenues, by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and of behalf of Winfield Township, DuPage County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

DATED this \_\_\_\_ day of \_\_\_\_ 2020

FILED this \_\_\_\_ day of \_\_\_\_ 2020

  
Supervisor-Chief Fiscal Officer

  
County Clerk

**FILED**  
**MAY 26 2020**  
  
DuPage County Clerk

**ORDINANCE NO. 2020-03****BUDGET & APPROPRIATION ORDINANCE  
ROAD DISTRICT**

**FILED**  
MAY 26 2020  
*Jan Kaczmarski*  
DuPage County Clerk

An ordinance appropriating for all town purposes for Winfield Township Road District, DuPage County, Illinois for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

BE IT ORDAINED by the Board of Trustees of Winfield Township, DuPage County, Illinois.

SECTION 1: That the amount hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Winfield Township Road District, be and the same hereby appropriated for road purposes of Winfield Township Road District, DuPage County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adapted for the following funds,

**General Road Fund****Insurance Fund****Illinois Municipal Retirement Fund****Social Security Fund****Permanent Road Fund****Equipment & Building Fund****GENERAL ROAD FUND****BEGINNING BALANCE April 1, 2020****125,814****REVENUES**

Property Tax - Total	<u>307,329</u>	
Less: Municipal Share	<u>126,106</u>	
Property Tax - Net		<u>181,223</u>
Replacement Tax		<u>88,500</u>
Interest Income		<u>1,200</u>
Miscellaneous		<u>70,000</u>
Parking/Traffic Fines		<u>10,000</u>

**TOTAL REVENUES:****350,923****TOTAL FUNDS AVAILABLE:****476,737**

**EXPENDITURES**

Administration	<u>221,700</u>
Maintenance	<u>199,000</u>

**TOTAL EXPENDITURES/APPROPRIATIONS** 420,700

**ENDING BALANCE March 31, 2021** 56,000

**ADMINISTRATION****PERSONNEL**

Salaries	<u>70,000</u>	
Health Insurance	<u>10,000</u>	
Unemployment Insurance	<u>1,500</u>	
		<u><u>81,500</u></u>

**CONTRACTUAL SERVICES**

Legal Services	<u>8,000</u>	
Postage	<u>5,000</u>	
Telephone, Cable, Wifi	<u>9,000</u>	
Publishing	<u>1,000</u>	
Printing	<u>8,000</u>	
Travel Expenses	<u>500</u>	
Training	<u>4,000</u>	
Data Processing	<u>8,000</u>	
Dues	<u>2,500</u>	
Subscriptions	<u>100</u>	
Maintenance of Equipment	<u>100</u>	
Uniforms/Towels	<u>10,000</u>	
Bottled Water	<u>2,500</u>	
		<u><u>58,700</u></u>

**COMMODITIES**

Office Supplies	<u>4,500</u>	
		<u><u>4,500</u></u>

**CAPITAL OUTLAY**

Equipment	<u>4,000</u>	
		<u><u>4,000</u></u>

**OTHER EXPENDITURES**

Miscellaneous Expenses	<u>30,000</u>	
Municipal Replacement Tax	<u>25,000</u>	
		<u><u>55,000</u></u>

**CONTINGENCIES**

<u>18,000</u>	
	<u><u>18,000</u></u>

**TOTAL ADMINISTRATION** 221,700

**MAINTENANCE****CONTRACTUAL SERVICES**

Maintenance (Service-Building)	10,000	
Maintenance (Service-Equipment)	35,000	
Maintenance (Service-Road)	4,000	
Utilities	13,000	
Rentals	5,000	
		<b>67,000</b>

**COMMODITIES**

Maintenance (Supplies-Building)	25,000	
Maintenance (Supplies-Equipment)	40,000	
Maintenance (Supplies-Road)	5,000	
Small Tools	12,000	
Building & Equipment	50,000	
		<b>132,000</b>

**TOTAL MAINTENANCE** **199,000**

**INSURANCE FUND**

**BEGINNING BALANCE April 1, 2020** **22,141**

**REVENUES**

Property Tax	35,200
Interest	500
TOIRMA Dividend	8310

**TOTAL REVENUES** **44,010**

**TOTAL FUNDS AVAILABLE** **66,151**

**EXPENDITURES****PERSONNEL**

Worker's Compensation	15,000	
		<b>15,000</b>

**CONTRACTUAL SERVICES**

Liability Insurance	25,000	
General Insurance	22,000	
		<b>47,000</b>

**TOTAL EXPENDITURES/APPROPRIATIONS** **62,000**

**ENDING BALANCE March 31, 2021** **4,151**

## **ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF)**

**BEGINNING BALANCE April 1, 2020**

**9,071**

### **REVENUES**

Property Tax

39,262

Replacement Tax

4,100

Interest

500

**TOTAL REVENUES**

**43,862**

**TOTAL FUNDS AVAILABLE**

**52,933**

### **EXPENDITURES**

#### **PERSONNEL**

Retirement Contributions

45,000

**45,000**

**TOTAL EXPENDITURES/APPROPRIATIONS**

**45,000**

**ENDING BALANCE March 31, 2020**

**7,933**

## **SOCIAL SECURITY FUND**

**BEGINNING BALANCE April 1, 2020**

**39,000**

### **REVENUE**

Property Tax

39,262

Interest

500

**TOTAL REVENUES**

**39,762**

**TOTAL FUNDS AVAILABLE**

**78,762**

### **EXPENDITURES**

#### **PERSONNEL**

Social Security Contribution

40,000

**40,000**

**TOTAL EXPENDITURES/APPROPRIATIONS**

**40,000**

**ENDING BALANCE March 31, 2021**

**38,762**

## **PERMANENT ROAD FUND**

**BEGINNING FUND April 1, 2020**

**370,232**

### **REVENUES**

Property Tax	<u>1,341,690</u>
Interest	<u>4,000</u>
Senior Bus	<u>10,000</u>
Miscellaneous Income	<u>8,000</u>
Contra Account to Health	<u>1,000</u>

### **TOTAL REVENUES**

**1,364,690**

### **TOTAL FUNDS AVAILABLE**

**1,734,922**

### **EXPENDITURES**

#### **PERSONNEL**

Salaries	<u>400,000</u>
Health Insurance	<u>70,000</u>
	<b><u>470,000</u></b>

#### **CONTRACTUAL SERVICES**

Maintenance (Service-Road)	<u>894,922</u>
Engineering Service	<u>50,000</u>
Striping	<u>20,000</u>
Street Lights	<u>25,000</u>
	<b><u>989,922</u></b>

#### **COMMODITIES**

Operating Supplies	<u>130,000</u>
Automotive Fuel/Oil	<u>40,000</u>
	<b><u>170,000</u></b>

#### **CONTINGENCIES**

<u>60,000</u>
<b><u>60,000</u></b>

### **TOTAL EXPENDITURES/APPROPRIATIONS**

**1,684,922**

**ENDING BALANCE March 31, 2021**

**50,000**



## **EQUIPMENT & BUILDING FUND**

**BEGINNING BALANCE April 1, 2020**

**4,300**

### **REVENUES**

Property Tax

245,000

Interest

1,000

Miscellaneous

5,000

**TOTAL REVENUES**

**251,000**

**TOTAL FUNDS AVAILABLE**

**255,300**

### **EXPENDITURES**

#### **CAPITAL OUTLAY**

Building

30,000

Equipment

220,000

**250,000**

**TOTAL EXPENDITURES/APPROPRIATIONS**

**250,000**

**ENDING BALANCE March 31, 2021**

**5,300**

SECTION 3: That the amount appropriated for road purposes for the fiscal year beginning April 1, 2020 and ending March 31, 2021 by fund shall be as follows:

GENERAL ROAD FUND	<u>420,700</u>
INSURANCE FUND	<u>62,000</u>
ILLINOIS MUNICIPAL RETIREMENT FUND	<u>45,000</u>
SOCIAL SECURITY FUND	<u>40,000</u>
PERMANENT ROAD FUND	<u>1,684,922</u>
EQUIPMENT & BUILDING FUND	<u>250,000</u>
<b>TOTAL APPROPRIATIONS</b>	<b><u>2,502,622</u></b>

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of **Two Million Five Thousand Two Six Hundred Twenty Two and 00/100 Dollars** (\$2,726,000.00) for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

SECTION 6: that Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Road District, passed by the Board of Trustees as required by law and shall be in full force and effect and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 11th day of May 2020 pursuant to a roll call vote by the Board of Trustees of Winfield Township, DuPage County, Illinois.

BOARD OF TRUSTEES	AYE	NAY	ABSENT
<u>Dana L. Smith</u>	<u>X</u>		
<u>David R. Voss</u>	<u>X</u>		
<u>Bob Allen</u>	<u>X</u>		
<u>Mark Smith</u>	<u>X</u>		
<u>Jan Haley</u>	<u>X</u>		
<u>Cheryl Peters</u> (Clerk)	<u>Dana L. Smith</u> (Chairman)		

**CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE  
ROAD DISTRICT**

The undersigned, duly elected, qualified and acting Clerk of Winfield Township, DuPage County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation ordinance of said Road District for the fiscal year beginning April 1, 2020 and ending March 31, 2021, as adopted this 14th day of May 2018.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Winfield Township Road District, DuPage, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriations Ordinance.

DATED this 11th day of May 2020.

\_\_\_\_\_  
(Clerk)



FILED this \_\_\_\_\_ day of \_\_\_\_\_ 2020

\_\_\_\_\_  
(County Clerk)



**CERTIFIED ESTIMATE OF REVENUES BY SOURCE  
ROAD DISTRICT**

The undersigned, Supervisor, Chief Fiscal Officer, of Winfield Township, DuPage County, Illinois does hereby certify that the estimate revenues, by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of Public Act 83-881 (35 ILCS 200/18-50) and on behalf of Winfield Township Road District, DuPage County, Illinois. This certification must be filed within 30 days after adoption of the Budget & Appropriation Ordinance.

DATED this 11th day of May 2018.

  
(Supervisor - Chief Fiscal Officer)

FILED this \_\_\_\_\_ day of \_\_\_\_\_ 2020

\_\_\_\_\_  
(County Clerk)

**FILED**  
MAY 26 2020

  
DuPage County Clerk

**WINFIELD TOWNSHIP ROAD DISTRICT, DUPAGE COUNTY, ILLINOIS  
ORDINANCE NO. 2020-05**

**AN ORDINANCE PROHIBITING CERTAIN TURNING MOVEMENTS  
ONTO PURNELL ROAD DURING CERTAIN DAYS/TIMES**

WHEREAS, the Winfield Township Road District is a unit of local government of DuPage County, Illinois, with jurisdiction and control over various highways in Winfield Township, including Purnell Road; and

WHEREAS, the Illinois Vehicle Code (625 ILCS 5/, et seq.) and the Illinois Highway Code (605 ILCS 5/6-101, et seq.) authorize the Highway Commissioner of a Road District to enact those ordinances deemed necessary to best protect the travelling public on those highways under the jurisdiction and control of the Road District; and

WHEREAS, this authority includes, but is not limited to, 625 ILCS 5/11-208, which specifically provides the power of local highway authorities to regulate traffic, and 625 ILCS 5/11-304, which requires such authorities to place and maintain traffic control devices to carry out the intent of such regulations; and

WHEREAS, the Winfield Township Road District Highway Commissioner, in consultation with county and state highway officials, has determined right-turning movements from Garys Mill Road onto Purnell Road during certain days/times should be prohibited to best protect the motoring public; and

WHEREAS, pursuant to authority granted under Illinois law, the Winfield Township Road District Highway Commissioner wishes to create an ordinance prohibiting such right-turning movements from Garys Mill Road onto Purnell Road Monday through Friday from 7:00am to 9:00am and place signage to that effect consistent with the Manual on Uniform Traffic Control Devices ("MUTCD"); and

WHEREAS, the Winfield Township Road District Highway Commissioner, in consultation with county and state highway officials, has also determined left-turning movements from Purnell Road onto Gary's Mill Road during certain days/times should be prohibited to best protect the motoring public; and

WHEREAS, pursuant to authority granted under Illinois law, the Winfield Township Road District Highway Commissioner wishes to create an ordinance prohibiting such left-turning movements from Purnell Road onto Gary's Mill Road Monday through Friday from 4:00pm to 6:00pm and place signage to that effect consistent with the MUTCD.

NOW, THEREFORE, BE IT ORDAINED by the Highway Commissioner of the Winfield Township Road District, DuPage County, Illinois, as follows:

SECTION 1. Adoption of Recitals. The above "WHEREAS" clauses are hereby adopted and incorporated into this Ordinance as an integral phereof.

SECTION 2. Purpose. The purpose of this Ordinance is to promote the safety of the motoring public and general public as a whole, by helping to preserve the safety and welfare of those traveling on the highways open to vehicular traffic.

SECTION 3. Right-Turning Movements Prohibited from Garys Mill Road onto Purnell Road. It is hereby ordered, ordained, and declared that no right-turning movements shall be allowed from Garys Mill Road onto Purnell Road Monday through Friday from 7:00am to 9:00am. This Ordinance shall apply to any and all vehicles.

SECTION 4. Left-Turning Movements Prohibited from Winfield Road onto Purnell Road. It is hereby ordered, ordained, and declared that no left-turning movements shall be allowed from Winfield Road onto Purnell Road Monday through Friday from 4:00pm to 6:00pm. This Ordinance shall apply to any and all vehicles.

SECTION 5. Signage. The Highway Commissioner is hereby authorized to coordinate with state and county highway officials to obtain and place the necessary signage to reflect the prohibition of the turning movements set forth in this Ordinance in a manner consistent with the MUTCD.

SECTION 6. Violations. Any person who violates, disobeys, omits, neglects, or refuses to comply with this Ordinance shall be subject to those fines and penalties as allowed by law.


SECTION 7. Severability. If any portion of this Ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable by a court of competent jurisdiction, such invalidity or unenforceability shall not affect the validity or enforceability of the remainder of this Ordinance, or its application to any other person or circumstance.

SECTION 6. Effective Date. This Ordinance shall be posted/published as required by law after its passage, and shall be effective when signs giving reasonable notice of the regulation set forth in this Ordinance are posted consistent with 625 ILCS 5/11-208.

PASSED AND APPROVED by the Winfield Township Road District, DuPage County, Illinois, on this 22 day of July, 2020.

  
John S. Dusza, Highway Commissioner

ATTEST:

  
Winfield Township Road District Clerk

(SEAL)

SEP 16 2020

*Jan Kacynski*  
DuPage County Clerk

AMMENDED BUDGET

**BUDGET & APPROPRIATION ORDINANCE  
ROAD DISTRICT**

An ordinance appropriating for all town purposes for Winfield Township Road District, DuPage County, Illinois for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

BE IT ORDAINED by the Board of Trustees of Winfield Township, DuPage County, Illinois.

SECTION 1: That the amount hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Winfield Township Road District, be and the same hereby appropriated for road purposes of Winfield Township Road District, DuPage County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adapted for the following funds,

**General Road Fund****Insurance Fund****Illinois Municipal Retirement Fund****Social Security Fund****Permanent Road Fund****Equipment & Building Fund****GENERAL ROAD FUND****BEGINNING BALANCE April 1, 2020****125,814****REVENUES**Property Tax - Total 307,329Less: Municipal Share 126,106

Property Tax - Net

181,223

Replacement Tax

88,500

Interest Income

1,200

Miscellaneous

70,000

Parking/Traffic Fines

10,000**TOTAL REVENUES:****350,923****TOTAL FUNDS AVAILABLE:****476,737**

**EXPENDITURES**

Administration	<u>221,700</u>
Maintenance	<u>199,000</u>

**TOTAL EXPENDITURES/APPROPRIATIONS** 420,700

**ENDING BALANCE March 31, 2021** 56,000

**ADMINISTRATION****PERSONNEL**

Salaries	<u>70,000</u>	
Health Insurance	<u>10,000</u>	
Unemployment Insurance	<u>1,500</u>	
		<u><u>81,500</u></u>

**CONTRACTUAL SERVICES**

Legal Services	<u>8,000</u>	
Postage	<u>5,000</u>	
Telephone, Cable, Wifi	<u>9,000</u>	
Publishing	<u>1,000</u>	
Printing	<u>8,000</u>	
Travel Expenses	<u>500</u>	
Training	<u>4,000</u>	
Data Processing	<u>8,000</u>	
Dues	<u>2,500</u>	
Subscriptions	<u>100</u>	
Maintenance of Equipment	<u>100</u>	
Uniforms/Towels	<u>10,000</u>	
Bottled Water	<u>2,500</u>	
		<u><u>58,700</u></u>

**COMMODITIES**

Office Supplies	<u>4,500</u>	
		<u><u>4,500</u></u>

**CAPITAL OUTLAY**

Equipment	<u>4,000</u>	
		<u><u>4,000</u></u>

**OTHER EXPENDITURES**

Miscellaneous Expenses	<u>30,000</u>	
Municipal Replacement Tax	<u>25,000</u>	
		<u><u>55,000</u></u>

**CONTINGENCIES**

<u>18,000</u>	
	<u><u>18,000</u></u>

**TOTAL ADMINISTRATION** 221,700



**MAINTENANCE****CONTRACTUAL SERVICES**

Maintenance (Service-Building)	10,000	
Maintenance (Service-Equipment)	35,000	
Maintenance (Service-Road)	4,000	
Utilities	13,000	
Rentals	5,000	
		<b>67,000</b>

**COMMODITIES**

Maintenance (Supplies-Building)	25,000	
Maintenance (Supplies-Equipment)	40,000	
Maintenance (Supplies-Road)	5,000	
Small Tools	12,000	
Building & Equipment	50,000	
		<b>132,000</b>

**TOTAL MAINTENANCE** **199,000**

**INSURANCE FUND**

**BEGINNING BALANCE April 1, 2020** **22,141**

**REVENUES**

Property Tax	35,200
Interest	500
TOIRMA Dividend	8310

**TOTAL REVENUES** **44,010**

**TOTAL FUNDS AVAILABLE** **66,151**

**EXPENDITURES****PERSONNEL**

Worker's Compensation	15,000	
		<b>15,000</b>

**CONTRACTUAL SERVICES**

Liability Insurance	25,000	
General Insurance	22,000	
		<b>47,000</b>

**TOTAL EXPENDITURES/APPROPRIATIONS** **62,000**

**ENDING BALANCE March 31, 2021** **4,151**

**ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF)****BEGINNING BALANCE April 1, 2020**9,071**REVENUES**

Property Tax	<u>39,262</u>
Replacement Tax	<u>4,100</u>
Interest	<u>500</u>

**TOTAL REVENUES**43,862**TOTAL FUNDS AVAILABLE**52,933**EXPENDITURES****PERSONNEL**

Retirement Contributions	<u>45,000</u>
--------------------------	---------------

45,000**TOTAL EXPENDITURES/APPROPRIATIONS**45,000**ENDING BALANCE March 31, 2020**7,933**SOCIAL SECURITY FUND****BEGINNING BALANCE April 1, 2020**39,000**REVENUE**

Property Tax	<u>39,262</u>
Interest	<u>500</u>

**TOTAL REVENUES**39,762**TOTAL FUNDS AVAILABLE**78,762**EXPENDITURES****PERSONNEL**

Social Security Contribution	<u>40,000</u>
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40,000**TOTAL EXPENDITURES/APPROPRIATIONS**40,000**ENDING BALANCE March 31, 2021**38,762

## **PERMANENT ROAD FUND**

**BEGINNING FUND April 1, 2020**

**370,232**

### **REVENUES**

**Property Tax**

1,341,690

**Interest**

4,000

**Senior Bus**

10,000

**Miscellaneous Income**

8,000

**Contra Account to Health**

1,000

**Town Fund Transfer**

300,000

### **TOTAL REVENUES**

**1,664,690**

### **TOTAL FUNDS AVAILABLE**

**2,034,922**

### **EXPENDITURES**

#### **PERSONNEL**

**Salaries**

400,000

**Health Insurance**

70,000

**470,000**

#### **CONTRACTUAL SERVICES**

**Maintenance (Service-Road)**

1,194,922

**Engineering Service**

50,000

**Striping**

20,000

**Street Lights**

25,000

**1,289,922**

#### **COMMODITIES**

**Operating Supplies**

130,000

**Automotive Fuel/Oil**

40,000

**170,000**

#### **CONTINGENCIES**

60,000

**60,000**

### **TOTAL EXPENDITURES/APPROPRIATIONS**

**1,989,922**

**ENDING BALANCE March 31, 2021**

**45,000**

## **EQUIPMENT & BUILDING FUND**

**BEGINNING BALANCE April 1, 2020**

**4,300**

### **REVENUES**

Property Tax

245,000

Interest

1,000

Miscellaneous

5,000

Town Fund Transfer

210,000

**TOTAL REVENUES**

**461,000**

**TOTAL FUNDS AVAILABLE**

**465,300**

### **EXPENDITURES**

#### **CAPITAL OUTLAY**

Building

30,000

Equipment

430,000

**460,000**

**TOTAL EXPENDITURES/APPROPRIATIONS**

**460,000**

**ENDING BALANCE March 31, 2021**

**5,300**

SECTION 3: That the amount appropriated for road purposes for the fiscal year beginning April 1, 2020 and ending March 31, 2021 by fund shall be as follows:

GENERAL ROAD FUND	<u>420,700</u>
INSURANCE FUND	<u>62,000</u>
ILLINOIS MUNICIPAL RETIREMENT FUND	<u>45,000</u>
SOCIAL SECURITY FUND	<u>40,000</u>
PERMANENT ROAD FUND	<u>1,989,922</u>
EQUIPMENT & BUILDING FUND	<u>250,000</u>
<b>TOTAL APPROPRIATIONS</b>	<b><u><u>2,807,622</u></u></b>



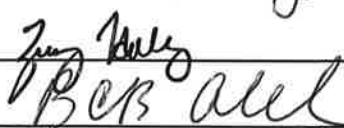


SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of **Two Million Five Thousand Two Six Hundred Twenty Two and 00/100 Dollars** (\$2,726,000.00) for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

SECTION 6: that Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Road District, passed by the Board of Trustees as required by law and shall be in full force and effect and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 14th day of September 2020 pursuant to a roll call vote by the Board of Trustees of Winfield Township, DuPage County, Illinois.

BOARD OF TRUSTEES	AYE	NAY	ABSENT
			
Donald R. Voth	X		
			
Bob Allen	X		
	X		
Donna L. Smith	X		



(Clerk)

(Chairman)

**CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE  
ROAD DISTRICT**

The undersigned, duly elected, qualified and acting Clerk of Winfield Township, DuPage County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation ordinance of said Road District for the fiscal year beginning April 1, 2020 and ending March 31, 2021, as adopted this 14th day of May 2018.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Winfield Township Road District, DuPage, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriations Ordinance.

DATED this 14th day of September 2020.

(Clerk)



FILED this \_\_\_\_\_ day of \_\_\_\_\_ 2020

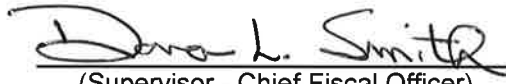
(County Clerk)

**CERTIFIED ESTIMATE OF REVENUES BY SOURCE  
ROAD DISTRICT**

The undersigned, Supervisor, Chief Fiscal Officer, of Winfield Township, DuPage County, Illinois does hereby certify that the estimate revenues, by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of Public Act 83-881 (35 ILCS 200/18-50) and on behalf of Winfield Township Road District, DuPage County, Illinois. This certification must be filed within 30 days after adoption of the Budget & Appropriation Ordinance.

DATED this 14th day of September 2020.

  
\_\_\_\_\_  
(Supervisor - Chief Fiscal Officer)

FILED this \_\_\_\_\_ day of \_\_\_\_\_ 2020

\_\_\_\_\_  
(County Clerk)

## TAX LEVY ORDINANCE

### TOWNSHIP

ORDINANCE NO. 2020-07

AN ORDINANCE LEVYING TAXES FOR ALL TOWN PURPOSES FOR WINFIELD TOWNSHIP, DUPAGE COUNTY, ILLINOIS, FOR THE TAX YEAR 2020, COLLECTABLE IN 2021.

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF WINFIELD TOWNSHIP, DUPAGE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: That the sum of One million, one hundred, fifty-two thousand dollars (\$1,152,000) are hereby levied upon all property subject to taxation within the township as that property is assessed and equalized, in order to meet and defray all the necessary expenses and liabilities of the township as required by statute or voted by the people in accordance with the law, for such purposes as:

General Corporate Tax (Town Fund)

Public Assistance Tax (General Assistance Fund)

for the year 2020.

SECTION 2: That the amount levied for each object and purpose shall be as follows:

1.	GENERAL TOWN FUND	Amount Levied	
1.01	ADMINISTRATION		
	Personnel	\$450,000	
	Contractual Services	63,000	
	Other Divisions	15,000	
	Capital Improvements	5,000	
	TOTAL ADMINISTRATION:		\$533000
1.02	ASSESSOR		
	Personnel	\$346,000	
	Contractual Services	18,000	
	Other Divisions	12,000	
	TOTAL ASSESSOR:		\$376,000



	Amount Levied	
1.03 OTHER DIVISIONS		
Cemetery	\$ 4,000	
Social Services	\$ 60,000	
Other Expenditures	\$ 19,000	
TOTAL OTHER DIVISIONS		\$ 83,000
1.04 SENIOR BUS PROGRAM		
Personnel	\$45,000	
Contractual Services	\$15,000	
TOTAL SENIOR BUS PROGRAM		\$ 60,000
1.05 CLERK		
Contractual Services	\$ 2,500	
Other Divisions	\$ 2,500	
TOTAL SENIOR BUS PROGRAM		\$ 5,000
<b>TOTAL GENERAL TOWN FUND:</b>		<b>\$1,057,000</b>
2. GENERAL ASSISTANCE FUND		
2.5 ADMINISTRATION		
Personnel	\$ 55,000	
Contractual Services	12,000	
TOTAL ADMINISTRATION:		\$ 67,000
2.6 HOME RELIEF		
Home Relief Services	\$ 20,000	
TOTAL HOME RELIEF:		\$ 20,000
OTHER DIVISIONS		
Commodities and Capital Outlay	5,000	
Other Expenditures	3,000	
TOTAL OTHER DIVISIONS:		\$ 8,000
<b>TOTAL GENERAL ASSISTANCE FUND:</b>		<b>\$95,000</b>

**TAX LEVY SUMMARY**

GENERAL CORPORATE TAX                      \$1,057,000  
(Town Fund)

PUBLIC ASSISTANCE TAX                      \$    95,000  
(General Assistance Fund)

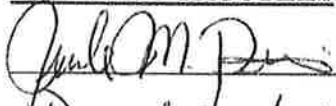
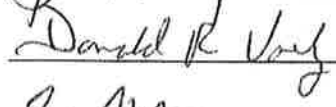
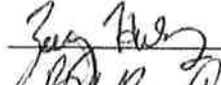
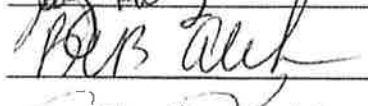



**TOTAL TAXES LEVIED    \$1,152,000**

SECTION 3: That the Town Clerk shall make and file with the County Clerk of said County of DuPage, on or before the last Tuesday of December, a duly certified copy of this ordinance.

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such finding shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect after its adoption, as provide by law.

ADOPTED this 14<sup>th</sup> day of December 2020, pursuant to a roll call vote by the Board of Trustees of Winfield Township, DuPage County, Illinois.

<b><u>BOARD OF TRUSTEES</u></b>	<b><u>AYE</u></b>	<b><u>NAY</u></b>	<b><u>ABSENT</u></b>
	X		
	X		
	X		
	X		
	X		
 Town Clerk			
 Chairman-Board of Trustees			

**FILED**  
DEC 15 2020

  
DuPage County Clerk

**TRANSFER OF FUNDS FROM TOWN FUND TO ROAD FUND ORDINANCE**

**WINFIELD TOWNSHIP**

ORDINANCE NO. 2020-09

AN ORDINANCE IS HEREBY ADOPTED BY WINFIELD TOWNSHIP, DUPAGE COUNTY, ILLINOIS, THIS 30TH DAY JULY 2020, FOR THE USES AND PURPOSES SET FORTH HERE IN:

WHEREAS, the sum of five hundred and ten thousand dollars (\$510,000.00) are hereby moved from Town fund to Road fund for paving and equipment purposes.

WHEREAS, the sum of three hundred thousand (\$300,000.00) will be used for paving. The sum of two hundred ten thousand (\$210,000.00) to be used for equipment.

NOW THREFORE, BE IT ORDAINED BY WINFIELD TOWNSHIP ANNUAL TOWN MEETING, WINFIELD TOWNSHIP, DUPAGE COUNTY, ILLINOIS.

ADOPTED this 30<sup>th</sup> day of July 2020, pursuant to a voice vote by the voters of Winfield Township of Winfield Township, DuPage County, Illinois.

  
\_\_\_\_\_  
Moderator

  
\_\_\_\_\_  
Clerk  
Nicole Prater