

AGENDA
WINFIELD TOWNSHIP
BOARD OF TRUSTEES MEETING
February 13, 2023 – 7:00 pm
Winfield Township
130 Arbor Ave.
West Chicago, IL 60185

1. Roll call
2. Pledge of Allegiance to the Flag
3. Review and Approval of Minutes of the Regular Board Meeting held January 9, 2023
4. Public Comment (5-minute limit per person)
5. Review and Approval of Board Audit Report from 1/7/2023 to 2/10/2023 for \$193,830.11
6. Old Business
 - a. Review and Approval of Updated Public Comment Rules
7. New Business
 - a. Monthly Financial and Investment Reports (Information only)
 - b. Review and Approval Updated Reynolds Cemetery Management Agreement
 - c. Review and Approval of Seldon Fox Letter of Engagement for 2022-2023 Audit
 - d. 30 minutes Ethics presentation from Jackson Paller from CAC
8. Department Reports
9. Adjournment

Mission Statement: Providing services, information and resources benefiting our residents in a responsible and caring manner.
Vision Statement: A sustainable, innovative and inclusive community built through a legacy of responsible service.

In compliance with the Americans with Disabilities Act and other applicable federal and state laws, the Winfield Township meetings will be accessible to individuals with disabilities. Persons requiring auxiliary aids and services should contact the Township office 130 Arbor Avenue West Chicago, IL 60185 or call (630) 231-3591 prior to the meeting (5 Days) to inform of their anticipated attendance.

WINFIELD TOWNSHIP

BOARD AUDIT REPORT

FROM: January 7, 2023 TO: February 10, 2023

Town Fund	\$ 84,087.89
General Assistance Fund	\$ 8,760.26
General Road Fund	\$ 23,396.10
Permanent Road Fund	\$ 62,895.27
Equipment & Building Fund	\$ 10,000.00
IMRF Road District Fund	\$ 1,490.80
Social Security Road Fund	\$ 3,199.79
Liability Insurance Road Fund	<u>\$ 0.00</u>
Total All Funds	\$ 193,830.11

The above has been audited, attested to, and approved for payment this ____ day of _____, 2023.

Supervisor

Town Clerk

Trustee

Trustee

Trustee

Trustee

8:19 AM

02/10/23

Accrual Basis

Winfield Township
Board Audit Report - Town Fund
January 7 through February 10, 2023

Type	Date	Num	Name	Memo	Amount
10 - TOWN FUND					
1.01 - ADMINISTRATIVE EXPENDITURES					
CONTRACTUAL SERVICES					
101515 - Maintenance - BLDG & Equipment					
Bill	01/19/2023	Invoice...	Sitarz Landscape	Invoice #111136	777.50
Bill	02/10/2023	2/1/23-...	JanPro	Invoice #196751	225.00
Total 101515 - Maintenance - BLDG & Equipment					1,002.50
101530 - Utilities					
Bill	02/02/2023	12/14/2...	ComEd	12/14/22-1/17/23	313.61
Bill	02/10/2023	1/4/23-...	Nicor	Acct #74-92-91-1000 0	288.97
Total 101530 - Utilities					602.58
101551 - Computer Consulting					
Bill	02/10/2023	Nicole	Visa	Emails	41.22
Total 101551 - Computer Consulting					41.22
101560 - Dues & Subscriptions					
Bill	01/12/2023	Nicole	Visa	Payroll	124.20
Bill	02/10/2023	Invoice...	JRM Consulting Inc.	Annual Web Hosting	350.00
Total 101560 - Dues & Subscriptions					474.20
Total CONTRACTUAL SERVICES					2,120.50
OTHER DIVISIONS					
101570 - Commodities - Office Supplies					
Bill	02/10/2023		Office Depot		285.48
Total 101570 - Commodities - Office Supplies					285.48
101574 - Other Expenses - Misc.					
Bill	02/10/2023	Wellne...	Warrenville Park District	Passport level	100.00
Total 101574 - Other Expenses - Misc.					100.00
Total OTHER DIVISIONS					385.48
PERSONNEL SERVICES					
101500 - Salaries - Officers					
Paycheck	01/13/2023	1/13/23...	Deenna T Adamson		2,000.00
Paycheck	01/13/2023	1/13/23...	John S Dusza		4,458.33
Paycheck	01/13/2023	1/13/23...	Mark W Malay		5,252.25
Paycheck	01/13/2023	1/13/23...	Michael Guglielmi		791.67
Paycheck	01/13/2023	1/13/23...	Nicole M. Prater		2,041.67
Paycheck	01/31/2023	11/31/2...	Barbara C Bernacki-Alekna		325.00
Paycheck	01/31/2023	1/31/23...	Deenna T Adamson		2,000.00
Paycheck	01/31/2023	1/31/23...	Donald Voelz		325.00
Paycheck	01/31/2023	1/31/23...	John S Dusza		4,458.33
Paycheck	01/31/2023	1/31/23...	Judith M Lukas		325.00
Paycheck	01/31/2023	1/31/23...	Mark W Malay		5,252.25
Paycheck	01/31/2023	1/31/23...	Michael Guglielmi		791.67
Paycheck	01/31/2023	1/31/23...	Nicole M. Prater		2,041.67
Paycheck	01/31/2023	69152	Shawn P Hacker		325.00
Total 101500 - Salaries - Officers					30,387.84
101505 - Health/Life Insurance					
Check	01/09/2023	2727	HRA payee	D Adamson #2857908	2.36
Check	01/09/2023	2728	HRA payee	F Picchi (D Adamson) #2862032	25.41
Bill	01/12/2023	1/22/23...	Dearborn Life	Group #F769185	44.80
Bill	01/12/2023	2/1/23-...	Blue Cross	Acct #769185	4,583.70
Paycheck	01/13/2023	1/13/23...	Deenna T Adamson		-125.00
Paycheck	01/13/2023	1/13/23...	John S Dusza		-125.00
Check	01/26/2023	2736	HRA payee	F Picchi #2867738, 2867736	370.08
Check	01/26/2023	2735	HRA payee	F Picchi #2865572, 2866320, 2876412	642.60
Check	01/26/2023	2729	HRA payee	J Dusza #2865285	97.00
Paycheck	01/31/2023	1/31/23...	Deenna T Adamson		-125.00
Paycheck	01/31/2023	1/31/23...	John S Dusza		-125.00
Bill	02/10/2023	Invoice...	Envision	Invoice #224580	24.00
Total 101505 - Health/Life Insurance					5,289.95

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02/10/23

Accrual Basis

Winfield Township

Board Audit Report - Town Fund

January 7 through February 10, 2023

Type	Date	Num	Name	Memo	Amount
101506 - Social Security Tax					
Paycheck	01/13/2023	1/13/23...	Bradley R Kinley		170.83
Paycheck	01/13/2023	1/13/23...	Bradley R Kinley		39.95
Paycheck	01/13/2023	69147	Brian Welch		225.24
Paycheck	01/13/2023	69147	Brian Welch		52.68
Paycheck	01/13/2023	1/13/23...	Christine A Dettmann		168.00
Paycheck	01/13/2023	1/13/23...	Christine A Dettmann		39.29
Paycheck	01/13/2023	1/13/23...	Christo Petzer		170.83
Paycheck	01/13/2023	1/13/23...	Christo Petzer		39.95
Paycheck	01/13/2023	1/13/23...	Claudia I Gabrels		134.33
Paycheck	01/13/2023	1/13/23...	Claudia I Gabrels		31.42
Paycheck	01/13/2023	1/13/23...	David E Marshall		164.53
Paycheck	01/13/2023	1/13/23...	David E Marshall		38.48
Paycheck	01/13/2023	1/13/23...	Deenna T Adamson		116.25
Paycheck	01/13/2023	1/13/23...	Deenna T Adamson		27.19
Paycheck	01/13/2023	1/13/23...	Edward T Pavlica		239.22
Paycheck	01/13/2023	1/13/23...	Edward T Pavlica		55.95
Paycheck	01/13/2023	1/13/23...	John S Dusza		268.67
Paycheck	01/13/2023	1/13/23...	John S Dusza		62.83
Paycheck	01/13/2023	1/13/23...	Margaret E Powell		242.52
Paycheck	01/13/2023	1/13/23...	Margaret E Powell		56.72
Paycheck	01/13/2023	1/13/23...	Mark W Malay		325.64
Paycheck	01/13/2023	1/13/23...	Mark W Malay		76.16
Paycheck	01/13/2023	1/13/23...	Michael C Cullerton		115.56
Paycheck	01/13/2023	1/13/23...	Michael C Cullerton		27.03
Paycheck	01/13/2023	1/13/23...	Michael Guglielmi		49.08
Paycheck	01/13/2023	1/13/23...	Michael Guglielmi		11.48
Paycheck	01/13/2023	1/13/23...	Nicole M. Prater		126.58
Paycheck	01/13/2023	1/13/23...	Nicole M. Prater		29.60
Paycheck	01/13/2023	1/13/23...	Nicole Rapisarda		160.88
Paycheck	01/13/2023	1/13/23...	Nicole Rapisarda		37.62
Paycheck	01/13/2023	69148	Philip Bergmann		237.42
Paycheck	01/13/2023	69148	Philip Bergmann		55.53
Paycheck	01/13/2023	1/13/23...	Sam Rapisarda		41.27
Paycheck	01/13/2023	1/13/23...	Sam Rapisarda		9.65
Paycheck	01/13/2023	1/13/23...	Steven D Meeters		116.25
Paycheck	01/13/2023	1/13/23...	Steven D Meeters		27.19
Paycheck	01/13/2023	1/13/23...	Wilfrido Lopez		140.95
Paycheck	01/13/2023	1/13/23...	Wilfrido Lopez		32.96
General Journal	01/13/2023	GJ-244		Allocate Steve's SS to Bus	-143.44
General Journal	01/13/2023	GJ-244		Allocate Assessor's office SS	-945.14
General Journal	01/13/2023	GJ-244		Allocate FICA by Fund	-165.75
General Journal	01/13/2023	GJ-244		Allocate FICA by Fund	-198.50
General Journal	01/13/2023	GJ-244		Allocate FICA by Fund	-1,562.86
Paycheck	01/31/2023	11/31/2...	Barbara C Bernacki-Alekna		20.15
Paycheck	01/31/2023	11/31/2...	Barbara C Bernacki-Alekna		4.71
Paycheck	01/31/2023	1/31/23...	Bradley R Kinley		150.02
Paycheck	01/31/2023	1/31/23...	Bradley R Kinley		35.09
Paycheck	01/31/2023	69150	Brian Welch		174.62
Paycheck	01/31/2023	69150	Brian Welch		40.84
Paycheck	01/31/2023	1/31/23...	Christine A Dettmann		168.01
Paycheck	01/31/2023	1/31/23...	Christine A Dettmann		39.29
Paycheck	01/31/2023	1/31/23...	Christo Petzer		150.02
Paycheck	01/31/2023	1/31/23...	Christo Petzer		35.09
Paycheck	01/31/2023	1/31/23...	Claudia I Gabrels		134.34
Paycheck	01/31/2023	1/31/23...	Claudia I Gabrels		31.41
Paycheck	01/31/2023	1/31/23...	David E Marshall		126.27
Paycheck	01/31/2023	1/31/23...	David E Marshall		29.53
Paycheck	01/31/2023	1/31/23...	Deenna T Adamson		116.25
Paycheck	01/31/2023	1/31/23...	Deenna T Adamson		27.19
Paycheck	01/31/2023	1/31/23...	Donald Voelz		20.15
Paycheck	01/31/2023	1/31/23...	Donald Voelz		4.71
Paycheck	01/31/2023	1/31/23...	Edward T Pavlica		239.21
Paycheck	01/31/2023	1/31/23...	Edward T Pavlica		55.94
Paycheck	01/31/2023	1/31/23...	John S Dusza		268.66
Paycheck	01/31/2023	1/31/23...	John S Dusza		62.84
Paycheck	01/31/2023	1/31/23...	Judith M Lukas		20.15
Paycheck	01/31/2023	1/31/23...	Judith M Lukas		4.71
Paycheck	01/31/2023	1/31/23...	Margaret E Powell		242.52
Paycheck	01/31/2023	1/31/23...	Margaret E Powell		56.72
Paycheck	01/31/2023	1/31/23...	Mark W Malay		325.64
Paycheck	01/31/2023	1/31/23...	Mark W Malay		76.16
Paycheck	01/31/2023	1/31/23...	Michael C Cullerton		90.61
Paycheck	01/31/2023	1/31/23...	Michael C Cullerton		21.19
Paycheck	01/31/2023	1/31/23...	Michael Guglielmi		49.09
Paycheck	01/31/2023	1/31/23...	Michael Guglielmi		11.48
Paycheck	01/31/2023	1/31/23...	Nicole M. Prater		126.59
Paycheck	01/31/2023	1/31/23...	Nicole M. Prater		29.61

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02/10/23

Accrual Basis

Winfield Township

Board Audit Report - Town Fund

January 7 through February 10, 2023

Type	Date	Num	Name	Memo	Amount
Paycheck	01/31/2023	1/31/23...	Nicole Rapisarda		160.87
Paycheck	01/31/2023	1/31/23...	Nicole Rapisarda		37.63
Paycheck	01/31/2023	69151	Philip Bergmann		190.40
Paycheck	01/31/2023	69151	Philip Bergmann		44.52
Paycheck	01/31/2023	69152	Shawn P Hacker		20.15
Paycheck	01/31/2023	69152	Shawn P Hacker		4.71
Paycheck	01/31/2023	1/31/23...	Steven D Meeters		116.25
Paycheck	01/31/2023	1/31/23...	Steven D Meeters		27.19
Paycheck	01/31/2023	1/31/23...	Wilfrido Lopez		122.97
Paycheck	01/31/2023	1/31/23...	Wilfrido Lopez		28.76
General Journal	01/31/2023	GJ-245		Allocate Steve's SS to Bus	-143.44
General Journal	01/31/2023	GJ-245		Allocate Assessor's office SS	-945.13
General Journal	01/31/2023	GJ-245		Allocate FICA by Fund	-165.75
General Journal	01/31/2023	GJ-245		Allocate FICA by Fund	-198.50
General Journal	01/31/2023	GJ-245		Allocate FICA by Fund	-1,239.93
Total 101506 · Social Security Tax					1,999.55
101507 · I.M.R.F.					
Liability Check	01/31/2023	PR 1/3...	IMRF		990.16
Total 101507 · I.M.R.F.					990.16
Total PERSONNEL SERVICES					38,667.50
Total 1.01 · ADMINISTRATIVE EXPENDITURES					41,173.48
1.02 · ASSESSOR					
CONTRACTUAL SERVICES					
102519 · Other Professional Services					
Bill	02/10/2023	Invoice...	Gordon Flesch Co. Inc	Invoice #IN14055282	31.66
Bill	02/10/2023	Nicole	Visa	Emails	41.22
Bill	02/10/2023	Invoice...	JRM Consulting Inc.	Invoice #6620	2,577.44
Total 102519 · Other Professional Services					2,650.32
102525 · Telephone					
Bill	01/12/2023	12/15/2...	Comcast	Invoice #161809558	566.45
Bill	01/12/2023	1/15/23...	Comcast	Invoice #164041502	567.66
Bill	02/02/2023	12/11/2...	Verizon	Acct #242012426-00001	157.13
Bill	02/10/2023	1/27/23...	Comcast Business	1/27/23-2/26/23	202.09
Total 102525 · Telephone					1,493.33
102535 · Training Education & Travel					
Bill	02/10/2023	Sept - ...	Margaret Powell	Sept - Dec	103.13
Total 102535 · Training Education & Travel					103.13
102560 · Dues & Subscriptions					
Bill	01/12/2023	Pavlica...	Secretary of State	Pavlica Notary	15.00
Bill	01/12/2023	Invoice...	Epic Insurance Midwest	Pavlica Notary Bond	30.00
Bill	01/12/2023	Invoice...	Epic Insurance Midwest	Mark Notary	30.00
Bill	01/12/2023	Invoice...	Epic Insurance Midwest	Peggy Notary	30.00
Bill	01/12/2023	Powell ...	Secretary of State	Powell Notary	15.00
Bill	01/12/2023	Malay ...	Secretary of State	Malay Notary	15.00
Bill	02/10/2023	Annual...	Assessors Association of D...	Annual Dues	750.00
Bill	02/10/2023	Reim	Edward Pavlica	Reim MLS fees	344.00
Total 102560 · Dues & Subscriptions					1,229.00
Total CONTRACTUAL SERVICES					5,475.78
OTHER DIVISIONS					
102574 · Other Expenses - Misc					
Bill	01/12/2023	Mark	Visa	Augustino's	101.46
Total 102574 · Other Expenses - Misc					101.46
Total OTHER DIVISIONS					101.46

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Accrual Basis

Winfield Township

Board Audit Report - Town Fund

January 7 through February 10, 2023

Type	Date	Num	Name	Memo	Amount
PERSONNEL					
102501 - Salaries					
Paycheck	01/13/2023	1/13/23...	Christine A Dettmann		2,729.17
Paycheck	01/13/2023	1/13/23...	Edward T Pavlica		4,033.33
Paycheck	01/13/2023	1/13/23...	Edward T Pavlica		0.00
Paycheck	01/13/2023	1/13/23...	Margaret E Powell		3,958.33
Paycheck	01/13/2023	1/13/23...	Margaret E Powell		0.00
Paycheck	01/31/2023	1/31/23...	Christine A Dettmann		2,729.17
Paycheck	01/31/2023	1/31/23...	Edward T Pavlica		4,033.33
Paycheck	01/31/2023	1/31/23...	Edward T Pavlica		0.00
Paycheck	01/31/2023	1/31/23...	Margaret E Powell		3,958.33
Paycheck	01/31/2023	1/31/23...	Margaret E Powell		0.00
Total 102501 - Salaries					21,441.66
102505 - Health Insurance					
Check	01/09/2023	HRA 199	HRA payee	M Malay #2858244, 2858333	9.19
Bill	01/12/2023	1/22/23...	Dearborn Life	Group #F769185	33.60
Bill	01/12/2023	2/1/23-...	Blue Cross	Acct #769185	6,781.75
Paycheck	01/13/2023	1/13/23...	Edward T Pavlica		-175.00
Check	01/26/2023	HRA 200	HRA payee	E Pavlica #2869430, 2869431, 2874366, 287...	53.77
Check	01/26/2023	2732	HRA payee	R Pavlica #2864220	9.50
Check	01/26/2023	2732	HRA payee	T Pavlica #2866663, 2876152, 2870410, 287...	157.48
Check	01/26/2023	2730	HRA payee	E Pavlica #2864655	70.38
Check	01/26/2023	2731	HRA payee	R Pavlica #2871716	63.60
Paycheck	01/31/2023	1/31/23...	Edward T Pavlica		-175.00
Bill	02/10/2023	Invoice...	Envision	Invoice #224580	24.00
Total 102505 - Health Insurance					6,853.27
102506 - Social Security Tax					
General Journal	01/13/2023	GJ-244		Allocate Assessor's office SS	945.14
General Journal	01/31/2023	GJ-245		Allocate Assessor's office SS	945.13
Total 102506 - Social Security Tax					1,890.27
102507 - I.M.R.F					
Liability Check	01/31/2023	PR 1/3...	IMRF		771.90
Total 102507 - I.M.R.F					771.90
Total PERSONNEL					30,957.10
Total 1.02 - ASSESSOR					36,534.34
1.03 - OTHER DIVISIONS					
103600 - Maintenance - Cemetery					
Bill	01/19/2023	Invoice...	Sitarz Landscape	Invoice #111136	143.00
Total 103600 - Maintenance - Cemetery					143.00
103615 - Bus Program & Activities - PACE					
Bill	01/09/2023	Invoice...	Pace Suburban Bus	Aug Local Share	83.98
Bill	01/09/2023	Invoice...	Pace Suburban Bus	Sept Local Share	152.52
Bill	01/12/2023	Invoice...	Pace Suburban Bus	Jan 2022 Local Share	314.29
Bill	01/12/2023	Invoice...	Pace Suburban Bus	May 2022 Local Share	249.46
Bill	01/12/2023	Invoice...	Pace Suburban Bus	June 2022 Local Share	185.57
Bill	01/12/2023	Invoice...	Pace Suburban Bus	Oct 2022 Local Share	50.79
Bill	02/10/2023	Invoice...	Pace Suburban Bus	Nov Local Share	146.62
Total 103615 - Bus Program & Activities - PACE					1,183.23
103628 - Waste/Recycling					
Bill	02/10/2023	Invoice...	Midwest Paper Retriever	Invoice #114556	112.70
Total 103628 - Waste/Recycling					112.70
Total 1.03 - OTHER DIVISIONS					1,438.93
1.04 - SENIOR - ADULT DISABLES BUS CONTRACTUAL SERVICES					
104525 - Telephone					
Bill	02/02/2023	12/11/2...	Verizon	Acct #242012426-00001	49.30
Total 104525 - Telephone					49.30
104532 - Fuel					
Bill	02/10/2023	12/20/2...	Winfield Township Road Di...	12/20/22-1/26/23	668.16
Total 104532 - Fuel					668.16

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02/10/23

Accrual Basis

Winfield Township
Board Audit Report - Town Fund
 January 7 through February 10, 2023

Type	Date	Num	Name	Memo	Amount
104535 - Travel & Training					
Bill	02/10/2023	Reim ...	Steven Meeters	Reim mileage	19.98
Total 104535 - Travel & Training					19.98
Total CONTRACTUAL SERVICES					737.44
PERSONNEL					
104501 - Salaries					
Paycheck	01/13/2023	1/13/23...	Steven D Meeters		1,875.00
Paycheck	01/31/2023	1/31/23...	Steven D Meeters		1,875.00
Total 104501 - Salaries					3,750.00
104505 - Health & Life Insurance					
Bill	01/12/2023	1/22/23...	Dearborn Life	Group #F769185	11.20
Total 104505 - Health & Life Insurance					11.20
104506 - Social Security Tax					
General Journal	01/13/2023	GJ-244		Allocate Steve's SS to Bus	143.44
General Journal	01/31/2023	GJ-245		Allocate Steve's SS to Bus	143.44
Total 104506 - Social Security Tax					286.88
104507 - I.M.R.F					
Liability Check	01/31/2023	PR 1/3...	IMRF		135.00
Total 104507 - I.M.R.F					135.00
Total PERSONNEL					4,183.08
Total 1.04 - SENIOR - ADULT DISABLES BUS					4,920.52
1.06 - Clerk					
Other Divisions					
106574 - Other Expense-Miscellaneous					
Bill	02/10/2023	Nicole	Visa	Emails	20.62
Total 106574 - Other Expense-Miscellaneous					20.62
Total Other Divisions					20.62
Total 1.06 - Clerk					20.62
Total 10 - TOWN FUND					84,087.89
TOTAL					84,087.89

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02/10/23

Accrual Basis

Winfield Township

Board Audit Report - General Assistance

January 7 through February 10, 2023

Type	Date	Num	Name	Memo	Amount
20 · GENERAL ASSISTANCE FUND					
ADMINISTRATION					
CONTRACTUAL SERVICES					
200535 · Travel & Training					
Check	02/06/2023	13285	GA-Township Case Worker...	VOID:	0.00
Check	02/06/2023	13286	GA-Township Case Worker...	Training	450.00
Total 200535 · Travel & Training					450.00
200560 · Dues & Subscriptions					
Bill	02/10/2023	Nicole	Visa	Emails	41.22
Total 200560 · Dues & Subscriptions					41.22
Total CONTRACTUAL SERVICES					491.22
2.5 · PERSONNEL SERVICE					
200501 · Salaries					
Paycheck	01/13/2023	1/13/23...	Claudia I Gabrels		2,166.67
Paycheck	01/13/2023	1/13/23...	Claudia I Gabrels		0.00
Paycheck	01/31/2023	1/31/23...	Claudia I Gabrels		2,166.67
Paycheck	01/31/2023	1/31/23...	Claudia I Gabrels		0.00
Total 200501 · Salaries					4,333.34
200505 · Health Insurance					
Bill	01/12/2023	1/22/23...	Dearborn Life	Group #F769185	11.20
Bill	01/12/2023	2/1/23-...	Blue Cross	Acct #769185	629.00
Bill	02/10/2023	Invoice...	Envision	Invoice #224580	8.00
Total 200505 · Health Insurance					648.20
200506 · FICA					
General Journal	01/13/2023	GJ-244		Allocate FICA by Fund	165.75
General Journal	01/31/2023	GJ-245		Allocate FICA by Fund	165.75
Total 200506 · FICA					331.50
200507 · I.M.R.F					
Liability Check	01/31/2023	PR 1/3...	IMRF		156.00
Total 200507 · I.M.R.F					156.00
Total 2.5 · PERSONNEL SERVICE					5,469.04
Total ADMINISTRATION					5,960.26
HOME RELIEF DIVISION					
200604 · Shelter					
Check	01/13/2023	13280	GA-Celia Zarate Espino, LLC	EA109608	800.00
Check	01/30/2023	13282	GA-Preserve at Cantera	EA109616	800.00
Check	02/06/2023	13284	GA-Joanna K Sanders	GA109624	400.00
Total 200604 · Shelter					2,000.00
200607 · GA Other Expenses Donated Funds					
Check	01/13/2023	13281	GA-Celia Zarate Espino, LLC	AA109609	400.00
Check	01/30/2023	13283	GA-Preserve at Cantera	AA109617	400.00
Total 200607 · GA Other Expenses Donated Funds					800.00
Total HOME RELIEF DIVISION					2,800.00
Total 20 · GENERAL ASSISTANCE FUND					8,760.26
TOTAL					8,760.26

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Accrual Basis

Winfield Township

Board Audit Report - General Road

January 7 through February 10, 2023

Type	Date	Num	Name	Memo	Amount
30 - GENERAL ROAD FUND					
3.04 - MAINTENANCE					
CAPITAL OUTLAY					
305552 - Buildings					
Bill	02/10/2023	4006830	ZDultmeier Sales		104.93
Total 305552 - Buildings					104.93
Total CAPITAL OUTLAY					104.93
COMMODITIES					
305545 - Building & Equipment					
Bill	01/09/2023	264157	ZTechPro	annual recurring	100.00
Bill	01/09/2023	123120...	ZNAPA Auto Parts	december statement	47.90
Bill	02/10/2023	22240	ZEaglestone	#5	100.00
Bill	02/10/2023	S0072...	ZSteiner Electric Company	infra occupancy sensr	52.54
Bill	02/10/2023	1673768	ZAHW LLC		34.67
Bill	02/10/2023	73460	ZDeutsch Truck Repair	2012 IH	19.22
Bill	02/10/2023	73622	ZDeutsch Truck Repair	2021 Peterbuilt 348	157.50
Bill	02/10/2023	271090	ZCarquest Auto Parts Stores	customer number CHI.844900	43.68
Bill	02/10/2023	213000...	ZPomps Tire Service	disposal fee	9.00
Bill	02/10/2023	65490	ZMenards	shop	8.99
Bill	02/10/2023	65075	ZMenards		4.38
Bill	02/10/2023	985584	ZMacninery Components	18019 STR	130.00
Bill	02/10/2023	2242023	ZFnbcBank	visa	317.26
Bill	02/10/2023	2242023	ZFnbcBank	visa	122.04
Bill	02/10/2023	2242023	ZFnbcBank	visa	129.30
Bill	02/10/2023	2242023	ZFnbcBank	visa	178.81
Bill	02/10/2023	1312023	ZNAPA Auto Parts		131.98
Total 305545 - Building & Equipment					1,587.27
305534 - Maintenance (Supplies-Buildings)					
Bill	02/10/2023	4006121	ZDultmeier Sales	spring ckeck valve	73.92
Bill	02/10/2023	264427	ZTechPro	camera system	5,911.00
Bill	02/10/2023	66410	ZMenards		35.91
Bill	02/10/2023		ZMurphy Ace Hardware	shop	104.12
Total 305534 - Maintenance (Supplies-Buildings)					6,124.95
Total COMMODITIES					7,712.22
CONTRACTUAL SERVICES					
305512 - Maintenance (Service-Buildings)					
Bill	02/10/2023	267174...	ZAllegiant Fire Protection	annual sprinkler inspection	220.99
Bill	02/10/2023	7227	ZTechPro		125.00
Bill	02/10/2023	008568...	ZEasyIce	ice maker	321.00
Bill	02/10/2023	ORD-0...	ZWestern First Aid	First Aid Refill	77.56
Total 305512 - Maintenance (Service-Buildings)					744.55
305514 - Maintenance (Service-Equipment)					
Bill	02/10/2023	194833	ZAlexander Equipment	saws	105.25
Bill	02/10/2023	V05638	ZWest Side Tractor Sales	JD 325G	2,050.39
Bill	02/10/2023	213000...	ZPomps Tire Service	remainder for invoice 2310001067	566.35
Total 305514 - Maintenance (Service-Equipment)					2,721.99
305524 - Utilities					
Bill	02/10/2023	952641...	ZNicor	utilities	1,900.94
Total 305524 - Utilities					1,900.94
305526 - Rentals					
Bill	02/10/2023	134874	ZWest Side Tractor Sales	325G contract#009533	2,000.00
Total 305526 - Rentals					2,000.00
Total CONTRACTUAL SERVICES					7,367.48
Total 3.04 - MAINTENANCE					15,184.63

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Accrual Basis

Winfield Township
Board Audit Report - General Road
 January 7 through February 10, 2023

Type	Date	Num	Name	Memo	Amount
3.1 - ADMINISTRATION					
COMMODITIES					
301570 - Office Supplies					
Bill	02/10/2023	2242023	ZFnbcBank	visa	41.05
Bill	02/10/2023	2242023	ZFnbcBank	visa	209.40
Bill	02/10/2023	2242023	ZFnbcBank	visa	5.00
Total 301570 - Office Supplies					255.45
Total COMMODITIES					255.45
CONTRACTUAL SERVICES					
301525 - Telephone					
Bill	02/10/2023	2242023	ZFnbcBank	visa	478.10
Bill	02/10/2023	2242023	ZFnbcBank	visa	359.54
Bill	02/10/2023	287290...	ZAT&T	phones	362.89
Total 301525 - Telephone					1,200.53
301535 - Travel Expenses					
Bill	02/10/2023	2242023	ZFnbcBank	visa	27.45
Total 301535 - Travel Expenses					27.45
301539 - Bottled Water					
Bill	02/10/2023	256287...	ZHinckley Springs	water bottle and equipment rental	87.69
Total 301539 - Bottled Water					87.69
301541 - Dues					
Bill	02/10/2023		ZWest Chicago Lions Club	dues	125.00
Bill	02/10/2023	020120...	ZTownship of Illinois	dues	75.00
Total 301541 - Dues					200.00
301545 - Printing					
Bill	02/10/2023	IN1407...	ZGordon Flesch Co Inc	copies	24.11
Total 301545 - Printing					24.11
301555 - Legal Services					
Bill	02/10/2023	70	ZChristine Charkeuycz	legal services	150.00
Total 301555 - Legal Services					150.00
Total CONTRACTUAL SERVICES					1,689.78
OTHER EXPENDITURES					
301574 - Miscellaneous Expenses					
Bill	02/10/2023	2242023	ZFnbcBank	visa	21.59
Bill	02/10/2023	2242023	ZFnbcBank	visa	75.50
Bill	02/10/2023	2242023	ZFnbcBank	visa	33.64
Bill	02/10/2023	2242023	ZFnbcBank	visa	19.43
Bill	02/10/2023	2242023	ZFnbcBank	visa	74.39
Bill	02/10/2023	2242023	ZFnbcBank	visa	89.58
Bill	02/10/2023	2242023	ZFnbcBank	visa	13.18
Bill	02/10/2023	2242023	ZFnbcBank	visa	12.50
Bill	02/10/2023	000000...	ZPomps Tire Service		8.49
Total 301574 - Miscellaneous Expenses					348.30
Total OTHER EXPENDITURES					348.30
PERSONNEL					
301501 - Salaries					
Paycheck	01/13/2023	1/13/23...	Nicole Rapisarda		2,426.76
Paycheck	01/13/2023	1/13/23...	Nicole Rapisarda		168.00
Paycheck	01/31/2023	1/31/23...	Nicole Rapisarda		2,426.76
Paycheck	01/31/2023	1/31/23...	Nicole Rapisarda		168.00
Total 301501 - Salaries					5,189.52
301505 - Health Insurance					
Bill	01/12/2023	1/22/23...	Dearborn Life	Group #F769185	11.20
Bill	01/12/2023	2/1/23...	Blue Cross	Acct #769185	668.00
Bill	02/10/2023	Invoice...	Envision	Invoice #224580	8.00
Total 301505 - Health Insurance					687.20
Total PERSONNEL					5,876.72
Total 3.1 - ADMINISTRATION					8,170.25

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Accrual Basis

Winfield Township
Board Audit Report - General Road
January 7 through February 10, 2023

Type	Date	Num	Name	Memo	Amount
30 · GENERAL ROAD FUND - Other					
Bill	02/10/2023	Nicole	Visa	Emails	41.22
Total 30 · GENERAL ROAD FUND - Other					41.22
Total 30 · GENERAL ROAD FUND					23,396.10
TOTAL					23,396.10

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Accrual Basis

Winfield Township
Board Audit Report - Permanent Road
 January 7 through February 10, 2023

Type	Date	Num	Name	Memo	Amount
40 - PERMANENT ROAD FUND					
COMMODITIES					
400653 - Operating Supplies					
Bill	02/10/2023	3211645	ZWelch Brothers Inc	10band	49.05
Bill	02/10/2023	463415	ZNAPCO	hot rolled flats	77.76
Bill	02/10/2023	20032	ZLandscape Material & Fire...	chip dump	100.00
Bill	02/10/2023	463696	ZNAPCO	hot rolled flats	122.85
Bill	02/10/2023	101274...	ZGroot	Jan & Feb	1,227.31
Total 400653 - Operating Supplies					1,576.97
400657 - Automotive Fuel/Oil					
Bill	02/10/2023	3948288	ZFeece Oil Company	diesel	1,578.68
Total 400657 - Automotive Fuel/Oil					1,578.68
Total COMMODITIES					3,155.65
CONTRACTUAL SERVICES					
400528 - Street Lighting					
Bill	02/10/2023	011120...	ZComEdTL	IL RT 59 TS	14.20
Total 400528 - Street Lighting					14.20
400651 - Engineering Services					
Bill	02/10/2023	Invoice...	ZThomas Engineering	Invoice #23-061	1,631.76
Bill	02/10/2023	Invoice...	ZThomas Engineering	Invoice #23-066	8,484.47
Total 400651 - Engineering Services					10,116.23
Total CONTRACTUAL SERVICES					10,130.43
OTHER EXPENDITURES					
400580 - Contingencies					
Bill	02/10/2023	3952663	ZFeece Oil Company	dsl	2,591.67
Bill	02/10/2023	3952664	ZFeece Oil Company	fuel	2,488.68
Total 400580 - Contingencies					5,080.35
Total OTHER EXPENDITURES					5,080.35
PERSONNEL					
400501 - Salaries					
Paycheck	01/13/2023	1/13/23...	Bradley R Kinley		2,114.75
Paycheck	01/13/2023	1/13/23...	Bradley R Kinley		420.90
Paycheck	01/13/2023	1/13/23...	Bradley R Kinley		219.60
Paycheck	01/13/2023	69147	Brian Welch		2,461.43
Paycheck	01/13/2023	69147	Brian Welch		915.90
Paycheck	01/13/2023	69147	Brian Welch		255.60
Paycheck	01/13/2023	1/13/23...	Christo Petzer		2,114.75
Paycheck	01/13/2023	1/13/23...	Christo Petzer		420.90
Paycheck	01/13/2023	1/13/23...	Christo Petzer		219.60
Paycheck	01/13/2023	1/13/23...	David E Marshall		2,036.75
Paycheck	01/13/2023	1/13/23...	David E Marshall		405.38
Paycheck	01/13/2023	1/13/23...	David E Marshall		211.50
Paycheck	01/13/2023	1/13/23...	Michael C Cullerton		1,850.00
Paycheck	01/13/2023	1/13/23...	Michael C Cullerton		13.88
Paycheck	01/13/2023	69148	Philip Bergmann		2,711.04
Paycheck	01/13/2023	69148	Philip Bergmann		961.86
Paycheck	01/13/2023	69148	Philip Bergmann		281.52
Paycheck	01/13/2023	1/13/23...	Sam Rapisarda		665.60
Paycheck	01/13/2023	1/13/23...	Sam Rapisarda		0.00
Paycheck	01/13/2023	1/13/23...	Wilfrido Lopez		1,733.40
Paycheck	01/13/2023	1/13/23...	Wilfrido Lopez		360.00
Paycheck	01/13/2023	1/13/23...	Wilfrido Lopez		180.00
Paycheck	01/31/2023	1/31/23...	Bradley R Kinley		2,114.75
Paycheck	01/31/2023	1/31/23...	Bradley R Kinley		109.80
Paycheck	01/31/2023	1/31/23...	Bradley R Kinley		195.20
Paycheck	01/31/2023	69150	Brian Welch		2,461.43
Paycheck	01/31/2023	69150	Brian Welch		127.80
Paycheck	01/31/2023	69150	Brian Welch		227.20
Paycheck	01/31/2023	1/31/23...	Christo Petzer		2,114.75
Paycheck	01/31/2023	1/31/23...	Christo Petzer		109.80
Paycheck	01/31/2023	1/31/23...	Christo Petzer		195.20
Paycheck	01/31/2023	1/31/23...	David E Marshall		2,036.75
Paycheck	01/31/2023	1/31/23...	David E Marshall		0.00
Paycheck	01/31/2023	1/31/23...	David E Marshall		0.00
Paycheck	01/31/2023	1/31/23...	Michael C Cullerton		1,184.00
Paycheck	01/31/2023	1/31/23...	Michael C Cullerton		277.50
Paycheck	01/31/2023	69151	Philip Bergmann		2,711.04

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Accrual Basis

Winfield Township
Board Audit Report - Permanent Road
January 7 through February 10, 2023

Type	Date	Num	Name	Memo	Amount
Paycheck	01/31/2023	69151	Philip Bergmann		234.60
Paycheck	01/31/2023	69151	Philip Bergmann		250.24
Paycheck	01/31/2023	1/31/23...	Wilfrido Lopez		1,733.40
Paycheck	01/31/2023	1/31/23...	Wilfrido Lopez		90.00
Paycheck	01/31/2023	1/31/23...	Wilfrido Lopez		160.00
Total 400501 · Salaries					36,887.82
400505 · Health Insurance					
Check	01/09/2023	2726	HRA payee	L Bergmann (P Bergmann) #2862562	745.96
Bill	01/12/2023	1/22/23...	Dearborn Life	Group #F769185	67.20
Bill	01/12/2023	2/1/23-...	Blue Cross	Acct #769185	6,413.44
Paycheck	01/13/2023	69148	Philip Bergmann		-125.00
Check	01/26/2023	HRA 200	HRA payee	L Bergmann #2875117	357.82
Check	01/26/2023	2733	HRA payee	L Bergmann #2864498, 2870850, 2865336	196.22
Check	01/26/2023	2734	HRA payee	P Bergmann #2873563	70.38
Paycheck	01/31/2023	69151	Philip Bergmann		-125.00
Bill	02/10/2023	Invoice...	Envision	Invoice #224580	40.00
Total 400505 · Health Insurance					7,641.02
Total PERSONNEL					44,528.84
Total 40 · PERMANENT ROAD FUND					62,895.27
TOTAL					62,895.27

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Accrual Basis

Winfield Township
Board Audit Report - Building & Equipment
January 7 through February 10, 2023

Type	Date	Num	Name	Memo	Amount
41 · EQUIPMENT & BUILDING FUND					
410661 · Building					
Bill	02/10/2023	264427	ZTechPro	camera system	10,000.00
Total 410661 · Building					10,000.00
Total 41 · EQUIPMENT & BUILDING FUND					10,000.00
TOTAL					10,000.00

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Accrual Basis

Winfield Township
Board Audit Report - IMRF
January 7 through February 10, 2023

Type	Date	Num	Name	Memo	Amount
50 · IMRF FUND					
500501 · Retirement Contributions					
Liability Check	01/31/2023	PR 1/3...	IMRF		1,490.80
Total 500501 · Retirement Contributions					1,490.80
Total 50 · IMRF FUND					1,490.80
TOTAL					1,490.80

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Accrual Basis

Winfield Township
Board Audit Report - Social Security
January 7 through February 10, 2023

Type	Date	Num	Name	Memo	Amount
51 - SOCIAL SECURITY FUND					
510501 - Social Security Contributions					
General Journal	01/13/2023	GJ-244		Allocate FICA by Fund	198.50
General Journal	01/13/2023	GJ-244		Allocate FICA by Fund	1,562.86
General Journal	01/31/2023	GJ-245		Allocate FICA by Fund	198.50
General Journal	01/31/2023	GJ-245		Allocate FICA by Fund	1,239.93
Total 510501 - Social Security Contributions					3,199.79
Total 51 - SOCIAL SECURITY FUND					3,199.79
TOTAL					3,199.79

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Accrual Basis

Winfield Township
Board Audit Report - Insurance Fund
January 7 through February 10, 2023

	Type	Date	Num	Name	Memo	Amount
TOTAL						



WINFIELD TOWNSHIP

DuPage County, Illinois

Nicole Prater
Supervisor

130 ARBOR AVENUE
WEST CHICAGO, IL 60185

630 231 3591 o
630 231 3697 f

www.winfieldtownship.com

WINFIELD TOWNSHIP PUBLIC COMMENT GUIDELINES

1. The Agenda for all regular meetings shall include "Public Comments". The Agenda for special meetings may include "Public Comments".
2. Any person wishing to make a public comment shall state their name for the record.
3. Public comments shall be limited to five (5) minutes, unless extended by a vote of the Board. Speakers may submit written comments in lieu of verbal comments, or to supplement their verbal comments.
4. Public comments at a regular meeting may be related to any subject. Public comments at special meetings shall be limited to topics on the agenda.
5. Public comments shall be made in a civil and courteous manner, and shall not include vulgar, hostile, threatening or disruptive comments.
6. Groups of speakers on the same subject shall select a representative speaker in order to avoid repetition.
7. The Township Supervisor or presiding officer may halt or suspend public comment due to non-compliance with these guidelines, and may defer the completion of public comments to the next meeting due to the number of speakers or other reasonable grounds.

Adopted:

Winfield Township
Investment Report
As of January 31, 2023

	Jan 31, 23
ASSETS	
Current Assets	
Checking/Savings	
TOWN INVESTMENT	
100100R · Republic Bank - Town	762,245.69
100101 · Disbursing Account	167.42
100105R · Republic Bank Town MM	574,518.27
100109 · Disbursing HRA Account	45.00
100134 · CD #21648 3.20@ 09-22-08	100,000.00
Total TOWN INVESTMENT	1,436,976.38
GENERAL ASSISTANCE INVESTMENTS	
200100 · GA - Republic Bank	381,264.90
200150 · Petty Cash	100.00
Total GENERAL ASSISTANCE INVESTMENTS	381,364.90
GENERAL ROAD INVESTMENTS	
300100R · Republic Bank - General Road	380,562.05
Total GENERAL ROAD INVESTMENTS	380,562.05
PERM ROAD INVESTMENTS	
400100R · Republic Bank - Perm Road	407,190.81
Total PERM ROAD INVESTMENTS	407,190.81
EQUIPMENT & BLDG INVESTMENTS	
410100R · Republic Bank - Equipment Fund	46,043.48
Total EQUIPMENT & BLDG INVESTMENTS	46,043.48
IMRF INVESTMENTS	
500100R · Republic Bank - IMRF	77,478.49
Total IMRF INVESTMENTS	77,478.49
SOCIAL SECURITY INVESTMENTS	
510100R · Republic Bank - SS & MEDI	63,623.34
Total SOCIAL SECURITY INVESTMENTS	63,623.34
INSURANCE INVESTMENTS	
520510R · Republic Bank - Liab Ins	40,764.35
Total INSURANCE INVESTMENTS	40,764.35
ROAD BOND INVESTMENTS	
550101 · Republic Bank - Bond Checking	332,838.44
Total ROAD BOND INVESTMENTS	332,838.44
Total Checking/Savings	3,166,842.24
Total Current Assets	3,166,842.24
TOTAL ASSETS	3,166,842.24
LIABILITIES & EQUITY	0.00

Winfield Township Statement of Revenue & Expenses - Town Fund

April 2022 through January 2023

	Apr '22 - Jan 23	Budget	\$ Over Budget	% of Budget
Income				
REVENUE (Town Fund)				
100455 · Cemetery Income	3,845.00			
100450 · LARPA Grant	100,000.00	242,861.88	-142,861.88	41.2%
100400 · Current tax Levy	557,987.39	557,000.00	987.39	100.2%
100401 · Prior Tax Levy	140.15			
100405 · Personal Property Tax Revenue	172,322.14	45,000.00	127,322.14	382.9%
100410 · Interest Income	5,880.07	12,000.00	-6,119.93	49.0%
100419 · Liability Insurance Dividend	3,671.58			
100421 · Coast2Coast Cards	3.50			
100430 · Miscellaneous Income	660.00			
Total REVENUE (Town Fund)	844,509.83	856,861.88	-12,352.05	98.6%
Total Income	844,509.83	856,861.88	-12,352.05	98.6%
Gross Profit	844,509.83	856,861.88	-12,352.05	98.6%
Expense				
10 · TOWN FUND				
1.01 · ADMINISTRATIVE EXPENDITURES				
CONTRACTUAL SERVICES				
101515 · Maintenance - BLDG & Equipment	7,769.53	12,000.00	-4,230.47	64.7%
101520 · Liability Insurance	23,997.00	30,000.00	-6,003.00	80.0%
101525 · Telephone	0.00	500.00	-500.00	0.0%
101530 · Utilities	4,009.64	5,000.00	-990.36	80.2%
101535 · Travel & Training	32.93	2,000.00	-1,967.07	1.6%
101540 · Postage	1,367.16	4,500.00	-3,132.84	30.4%
101545 · Print/Publishing	2,018.39	5,000.00	-2,981.61	40.4%
101550 · Accounting Services	9,650.00	12,000.00	-2,350.00	80.4%
101551 · Computer Consulting	5,067.52	5,500.00	-432.48	92.1%
101555 · Legal Services	21,449.85	50,000.00	-28,550.15	42.9%
101560 · Dues & Subscriptions	5,661.01	7,000.00	-1,338.99	80.9%
101565 · Weed Control	0.00	1,000.00	-1,000.00	0.0%
101606 · GA Emer - Misc. Expense	0.00	1,000.00	-1,000.00	0.0%
Total CONTRACTUAL SERVICES	81,023.03	135,500.00	-54,476.97	59.8%
OTHER DIVISIONS				
101570 · Commodities - Office Supplies	1,298.78	2,000.00	-701.22	64.9%
101574 · Other Expenses - Misc.	77.75	5,000.00	-4,922.25	1.6%
101590 · Capital outlay	2,230.00	3,000.00	-770.00	74.3%
Total OTHER DIVISIONS	3,606.53	10,000.00	-6,393.47	36.1%
PERSONNEL SERVICES				
101500 · Salaries - Officers	303,878.32	367,700.00	-63,821.68	82.6%
101505 · Health/Life Insurance	43,822.67	63,000.00	-19,177.33	69.6%
101506 · Social Security Tax	19,949.54	35,000.00	-15,050.46	57.0%
101507 · I.M.R.F.	14,268.76	35,000.00	-20,731.24	40.8%
Total PERSONNEL SERVICES	381,919.29	500,700.00	-118,780.71	76.3%
Total 1.01 · ADMINISTRATIVE EXPENDITURES	466,548.85	646,200.00	-179,651.15	72.2%
1.02 · ASSESSOR				
CONTRACTUAL SERVICES				
102516 · Maintenance - BLDG & Equip	97.67			
102519 · Other Professional Services	1,535.24	17,000.00	-15,464.76	9.0%
102525 · Telephone	9,338.64	10,000.00	-661.36	93.4%
102535 · Training Education & Travel	2,612.66	7,000.00	-4,387.34	37.3%
102540 · Postage	1,177.15	3,000.00	-1,822.85	39.2%
102545 · Printing/Publishing	1,467.53	2,000.00	-532.47	73.4%
102560 · Dues & Subscriptions	758.15	2,000.00	-1,241.85	37.9%
Total CONTRACTUAL SERVICES	16,987.04	41,000.00	-24,012.96	41.4%
OTHER DIVISIONS				
102570 · Commodities - Office Supplies	618.87	2,000.00	-1,381.13	30.9%
102574 · Other Expenses - Misc	101.46	4,000.00	-3,898.54	2.5%
102590 · Capital Outlay	5,983.21	8,000.00	-2,016.79	74.8%
Total OTHER DIVISIONS	6,703.54	14,000.00	-7,296.46	47.9%

Winfield Township

Statement of Revenue & Expenses - Town Fund

April 2022 through January 2023

	Apr '22 - Jan 23	Budget	\$ Over Budget	% of Budget
PERSONNEL				
102501 · Salaries	214,416.62	258,000.00	-43,583.38	83.1%
102505 · Health Insurance	63,531.09	64,000.00	-468.91	99.3%
102506 · Social Security Tax	19,130.21	21,000.00	-1,869.79	91.1%
102507 · I.M.R.F	10,999.50	24,000.00	-13,000.50	45.8%
102508 · Unemployment Tax	44.60	1,500.00	-1,455.40	3.0%
Total PERSONNEL	308,122.02	368,500.00	-60,377.98	83.6%
Total 1.02 · ASSESSOR	331,812.60	423,500.00	-91,687.40	78.4%
1.03 · OTHER DIVISIONS				
103605 · Interments - Cemetery	450.00			
103600 · Maintenance - Cemetery	6,305.00	4,000.00	2,305.00	157.6%
103610 · Street Lights - Cemetery	0.00	500.00	-500.00	0.0%
103615 · Bus Program & Activities - PACE	1,624.19	3,000.00	-1,375.81	54.1%
103620 · WAYS	50,000.00	50,000.00	0.00	100.0%
103625 · Children's Center	2,000.00	2,000.00	0.00	100.0%
103628 · Waste/Recycling	901.60	1,000.00	-98.40	90.2%
103629 · Warrenville Youth & Family Svc	8,000.00	8,000.00	0.00	100.0%
103632 · Access DuPage	2,000.00	2,000.00	0.00	100.0%
103633 · Citizens Corp - CERT	0.00	1,500.00	-1,500.00	0.0%
103634 · DuPage County Senior Citizens	2,000.00	2,000.00	0.00	100.0%
103640 · Midwest Shelter Homeless Vets	5,000.00	5,000.00	0.00	100.0%
103641 · Healthy West Chicago	5,000.00	5,000.00	0.00	100.0%
103642 · Food Bank	10,000.00	10,000.00	0.00	100.0%
103643 · Project Backpack/Back to School	1,441.73	2,000.00	-558.27	72.1%
103644 · Thanksgiving	1,741.74	1,000.00	741.74	174.2%
Total 1.03 · OTHER DIVISIONS	96,464.26	97,000.00	-535.74	99.4%
1.04 · SENIOR - ADULT DISABLES BUS				
CONTRACTUAL SERVICES				
104514 · Bus Maintenance	423.06	2,000.00	-1,576.94	21.2%
104520 · Liability Insurance	2,075.00	3,000.00	-925.00	69.2%
104525 · Telephone	444.80	600.00	-155.20	74.1%
104532 · Fuel	6,942.48	5,000.00	1,942.48	138.8%
104574 · Miscellaneous	34.50			
Total CONTRACTUAL SERVICES	9,919.84	10,600.00	-680.16	93.6%
PERSONNEL				
104501 · Salaries	37,500.00	45,000.00	-7,500.00	83.3%
104505 · Health & Life Insurance	112.00			
104506 · Social Security Tax	2,868.76	3,500.00	-631.24	82.0%
104507 · I.M.R.F	1,923.75	3,500.00	-1,576.25	55.0%
Total PERSONNEL	42,404.51	52,000.00	-9,595.49	81.5%
Total 1.04 · SENIOR - ADULT DISABLES BUS	52,324.35	62,600.00	-10,275.65	83.6%
1.06 · Clerk				
Contractual Services				
106540 · Postage	250.00	500.00	-250.00	50.0%
106545 · Printing & Publishing	193.70	300.00	-106.30	64.6%
106555 · Legal Services	200.00	200.00	0.00	100.0%
Total Contractual Services	643.70	1,000.00	-356.30	64.4%
Other Divisions				
106574 · Other Expense-Miscellaneous	287.79	1,000.00	-712.21	28.8%
Total Other Divisions	287.79	1,000.00	-712.21	28.8%
Total 1.06 · Clerk	931.49	2,000.00	-1,068.51	46.6%
Total 10 · TOWN FUND	948,081.55	1,231,300.00	-283,218.45	77.0%
Total Expense	948,081.55	1,231,300.00	-283,218.45	77.0%
Net Income	-103,571.72	-374,438.12	270,866.40	27.7%

Winfield Township

Statement of Revenue & Expenses - General Assistance

April 2022 through January 2023

	Apr '22 - Jan 23	Budget	\$ Over Budget	% of Budget
Income				
REVENUE (General Assistance)				
200400 · Current Tax Levy	91,361.42	95,000.00	-3,638.58	96.2%
200401 · Non-Current Tax	11.35			
200410 · Interest Income	0.00	1,500.00	-1,500.00	0.0%
200430 · Miscellaneous Income	5,277.00			
200435 · GA Donated Funds	198.40			
Total REVENUE (General Assistance)	96,848.17	96,500.00	348.17	100.4%
Total Income	96,848.17	96,500.00	348.17	100.4%
Gross Profit	96,848.17	96,500.00	348.17	100.4%
Expense				
20 · GENERAL ASSISTANCE FUND				
ADMINISTRATION				
CONTRACTUAL SERVICES				
200515 · Maintenance of Equipment	0.00	1,000.00	-1,000.00	0.0%
200516 · Maintenance of Building	95.67	1,000.00	-904.33	9.6%
200528 · Office & Overhead	0.00	10,000.00	-10,000.00	0.0%
200535 · Travel & Training	170.00	5,000.00	-4,830.00	3.4%
200540 · Postage	1,297.15	4,000.00	-2,702.85	32.4%
200545 · Printing & Publishing	1,526.53	3,000.00	-1,473.47	50.9%
200555 · Legal	0.00	5,000.00	-5,000.00	0.0%
200560 · Dues & Subscriptions	336.99	1,000.00	-663.01	33.7%
200562 · Translation	0.00	500.00	-500.00	0.0%
Total CONTRACTUAL SERVICES	3,426.34	30,500.00	-27,073.66	11.2%
2.5 · PERSONNEL SERVICE				
200501 · Salaries	45,748.37	52,000.00	-6,251.63	88.0%
200505 · Health Insurance	6,225.47	15,000.00	-8,774.53	41.5%
200506 · FICA	3,447.17	5,000.00	-1,552.83	68.9%
200507 · I.M.R.F	2,351.02	5,000.00	-2,648.98	47.0%
Total 2.5 · PERSONNEL SERVICE	57,772.03	77,000.00	-19,227.97	75.0%
Total ADMINISTRATION	61,198.37	107,500.00	-46,301.63	56.9%
HOME RELIEF DIVISION				
200600 · Food & Personal Allowance	9,291.68	7,000.00	2,291.68	132.7%
200601 · Medical Care	0.00	5,000.00	-5,000.00	0.0%
200602 · Funeral & Burial	0.00	5,000.00	-5,000.00	0.0%
200603 · Utilities	1,792.57	25,000.00	-23,207.43	7.2%
200604 · Shelter	13,995.00	30,000.00	-16,005.00	46.7%
200605 · Transportation	0.00	10,000.00	-10,000.00	0.0%
200606 · Miscellaneous	10,900.00	15,000.00	-4,100.00	72.7%
200607 · GA Other Expenses Donated Funds	4,925.75	5,000.00	-74.25	98.5%
Total HOME RELIEF DIVISION	40,905.00	102,000.00	-61,095.00	40.1%
OTHER DIVISIONS				
200570 · Commodities - Office Supplies	528.87	3,000.00	-2,471.13	17.6%
200574 · Other Expenses - Miscellaneous	0.00	5,000.00	-5,000.00	0.0%
200580 · Capital Outlay - Equipment	2,550.00	5,000.00	-2,450.00	51.0%
Total OTHER DIVISIONS	3,078.87	13,000.00	-9,921.13	23.7%
Total 20 · GENERAL ASSISTANCE FUND	105,182.24	222,500.00	-117,317.76	47.3%
Total Expense	105,182.24	222,500.00	-117,317.76	47.3%
Net Income	-8,334.07	-126,000.00	117,665.93	6.6%

Winfield Township
Statement of Revenue & Expenses - General Road Fund
April 2022 through January 2023

	Apr '22 - Jan 23	Budget	\$ Over Budget	% of Budget
Income				
REVENUE (General Road Fund)				
300999 · Beginning Cash Balance	0.00	243,524.00	-243,524.00	0.0%
300400 · Current Property Tax	184,276.88	182,800.00	1,476.88	100.8%
300401 · Non-current Property Tax	33.52			
300405 · Replacement Tax	258,813.64	150,000.00	108,813.64	172.5%
300430 · Miscellaneous Income	42,055.87	100,000.00	-57,944.13	42.1%
300445 · Parking & Traffic Fines	5,912.15	15,000.00	-9,087.85	39.4%
Total REVENUE (General Road Fund)	491,092.06	691,324.00	-200,231.94	71.0%
Total Income	491,092.06	691,324.00	-200,231.94	71.0%
Gross Profit	491,092.06	691,324.00	-200,231.94	71.0%
Expense				
30 · GENERAL ROAD FUND				
3.04 · MAINTENANCE				
COMMODITIES				
305545 · Building & Equipment	44,314.59	50,000.00	-5,685.41	88.6%
305534 · Maintenance (Supplies-Buildings)	20,365.31	35,000.00	-14,634.69	58.2%
305536 · Maintenance (Supplies-Equipment)	38,982.15	40,000.00	-1,017.85	97.5%
305538 · Maintenance (Supplies-Roads)	3,509.82	4,000.00	-490.18	87.7%
305544 · Small Tools	10,382.60	14,000.00	-3,617.40	74.2%
Total COMMODITIES	117,554.47	143,000.00	-25,445.53	82.2%
CONTRACTUAL SERVICES				
305512 · Maintenance (Service-Buildings)	9,007.34	20,000.00	-10,992.66	45.0%
305514 · Maintenance (Service-Equipment)	31,440.67	40,000.00	-8,559.33	78.6%
305516 · Maintenance (Service-Road)	591.57	3,000.00	-2,408.43	19.7%
305524 · Utilities	11,921.28	20,000.00	-8,078.72	59.6%
305526 · Rentals	0.00	6,000.00	-6,000.00	0.0%
Total CONTRACTUAL SERVICES	52,960.86	89,000.00	-36,039.14	59.5%
Total 3.04 · MAINTENANCE	170,515.33	232,000.00	-61,484.67	73.5%
3.1 · ADMINISTRATION				
CAPITAL OUTLAY				
301590 · Equipment	684.00	4,000.00	-3,316.00	17.1%
Total CAPITAL OUTLAY	684.00	4,000.00	-3,316.00	17.1%
COMMODITIES				
301570 · Office Supplies	4,407.38	5,500.00	-1,092.62	80.1%
Total COMMODITIES	4,407.38	5,500.00	-1,092.62	80.1%
CONTRACTUAL SERVICES				
301520 · Maintenance of Equipment	0.00	50.00	-50.00	0.0%
301525 · Telephone	9,291.85	12,000.00	-2,708.15	77.4%
301535 · Travel Expenses	595.24	2,000.00	-1,404.76	29.8%
301537 · Uniforms/Towels	10,729.74	13,000.00	-2,270.26	82.5%
301539 · Bottled Water	1,957.11	3,500.00	-1,542.89	55.9%
301540 · Postage	1,766.61	5,000.00	-3,233.39	35.3%
301541 · Dues	1,340.00	2,000.00	-660.00	67.0%
301542 · Subscriptions	96.00	1,000.00	-904.00	9.6%
301545 · Printing	3,419.51	10,000.00	-6,580.49	34.2%
301546 · Publishing	0.00	10,000.00	-10,000.00	0.0%
301551 · Data Processing	12,434.00	20,000.00	-7,566.00	62.2%
301555 · Legal Services	4,301.00	20,000.00	-15,699.00	21.5%
301556 · Training	75.00	2,500.00	-2,425.00	3.0%
301557 · Insurance	10,179.00	40,000.00	-29,821.00	25.4%
Total CONTRACTUAL SERVICES	56,185.06	141,050.00	-84,864.94	39.8%
OTHER EXPENDITURES				
301574 · Miscellaneous Expenses	12,741.68	30,000.00	-17,258.32	42.5%
301576 · Municipal Replacement Tax	48,044.05	30,000.00	18,044.05	160.1%
301580 · Contingencies	0.00	50,000.00	-50,000.00	0.0%
Total OTHER EXPENDITURES	60,785.73	110,000.00	-49,214.27	55.3%

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02/02/23
Cash Basis

Winfield Township
Statement of Revenue & Expenses - General Road Fund
April 2022 through January 2023

	<u>Apr '22 - Jan 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
PERSONNEL				
301501 - Salaries	52,987.20	70,000.00	-17,012.80	75.7%
301505 - Health Insurance	6,692.39	10,000.00	-3,307.61	66.9%
301508 - Unemployment Insurance	548.63	1,500.00	-951.37	36.6%
Total PERSONNEL	<u>60,228.22</u>	<u>81,500.00</u>	<u>-21,271.78</u>	<u>73.9%</u>
Total 3.1 - ADMINISTRATION	<u>182,290.39</u>	<u>342,050.00</u>	<u>-159,759.61</u>	<u>53.3%</u>
Total 30 - GENERAL ROAD FUND	<u>352,805.72</u>	<u>574,050.00</u>	<u>-221,244.28</u>	<u>61.5%</u>
Total Expense	<u>352,805.72</u>	<u>574,050.00</u>	<u>-221,244.28</u>	<u>61.5%</u>
Net Income	<u>138,286.34</u>	<u>117,274.00</u>	<u>21,012.34</u>	<u>117.9%</u>

Winfield Township
Statement of Revenue & Expenses - Permanent Road
April 2022 through January 2023

	Apr '22 - Jan 23	Budget	\$ Over Budget	% of Budget
Income				
REVENUE (Permanent Road Fund)				
400999 · Beginning Cash Balance	0.00	115,000.00	-115,000.00	0.0%
400400 · Current Tax Levy	1,429,085.89	1,428,000.00	1,085.89	100.1%
400401 · Prior Tax Levy	162.37			
400420 · Senior Bus	6,837.19	10,000.00	-3,162.81	68.4%
400430 · Miscellaneous Income	25,375.92	40,000.00	-14,624.08	63.4%
400431 · Contra Account Health Insurance	0.00	1,000.00	-1,000.00	0.0%
Total REVENUE (Permanent Road Fund)	1,461,461.37	1,594,000.00	-132,538.63	91.7%
Total Income	1,461,461.37	1,594,000.00	-132,538.63	91.7%
Gross Profit	1,461,461.37	1,594,000.00	-132,538.63	91.7%
Expense				
40 · PERMANENT ROAD FUND				
COMMODITIES				
400653 · Operating Supplies	137,474.41	150,000.00	-12,525.59	91.6%
400657 · Automotive Fuel/Oil	55,602.40	60,000.00	-4,397.60	92.7%
Total COMMODITIES	193,076.81	210,000.00	-16,923.19	91.9%
CONTRACTUAL SERVICES				
400528 · Street Lighting	7,560.63	20,000.00	-12,439.37	37.8%
400650 · Maintenance (Service-Roads_	526,346.09	548,000.00	-21,653.91	96.0%
400651 · Engineering Services	38,356.50	70,000.00	-31,643.50	54.8%
400654 · Striping	0.00	10,000.00	-10,000.00	0.0%
Total CONTRACTUAL SERVICES	572,263.22	648,000.00	-75,736.78	88.3%
OTHER EXPENDITURES				
400580 · Contingencies	0.00	90,000.00	-90,000.00	0.0%
Total OTHER EXPENDITURES	0.00	90,000.00	-90,000.00	0.0%
PERSONNEL				
400501 · Salaries	339,574.85	460,000.00	-120,425.15	73.8%
400505 · Health Insurance	64,951.40	86,000.00	-21,048.60	75.5%
Total PERSONNEL	404,526.25	546,000.00	-141,473.75	74.1%
Total 40 · PERMANENT ROAD FUND	1,169,866.28	1,494,000.00	-324,133.72	78.3%
Total Expense	1,169,866.28	1,494,000.00	-324,133.72	78.3%
Net Income	291,595.09	100,000.00	191,595.09	291.6%

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Cash Basis

Winfield Township
Statement of Revenue & Expenses - Equip & BLDG Fund
April 2022 through January 2023

	Apr '22 - Jan 23	Budget	\$ Over Budget	% of Budget
Income				
REVENUE (Equipment & Building)				
410999 · Beginning Cash Balance	0.00	63,705.00	-63,705.00	0.0%
410400 · Current Tax Levy	297,855.88	300,000.00	-2,144.12	99.3%
410401 · Non Current Levy	29.55			
410430 · Miscellaneous	0.00	1,000.00	-1,000.00	0.0%
Total REVENUE (Equipment & Building)	297,885.43	364,705.00	-66,819.57	81.7%
Total Income	297,885.43	364,705.00	-66,819.57	81.7%
Gross Profit	297,885.43	364,705.00	-66,819.57	81.7%
Expense				
41 · EQUIPMENT & BUILDING FUND				
410660 · Equipment	293,618.88	316,705.00	-23,086.12	92.7%
410661 · Building	21,929.00	35,000.00	-13,071.00	62.7%
Total 41 · EQUIPMENT & BUILDING FUND	315,547.88	351,705.00	-36,157.12	89.7%
Total Expense	315,547.88	351,705.00	-36,157.12	89.7%
Net Income	-17,662.45	13,000.00	-30,662.45	-135.9%

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Cash Basis

Winfield Township
Statement of Revenue & Expenses - IMRF Fund
April 2022 through January 2023

	Apr '22 - Jan 23	Budget	\$ Over Budget	% of Budget
Income				
REVENUE (IMRF Fund)				
500999 · Beginning Cash Balance	0.00	46,494.00	-46,494.00	0.0%
500400 · Current Tax Levy	43,624.76	43,685.00	-60.24	99.9%
500401 · Prior Tax Levy	4.86			
500405 · Replacement Tax	5,400.00	4,800.00	600.00	112.5%
Total REVENUE (IMRF Fund)	49,029.62	94,979.00	-45,949.38	51.6%
Total Income	49,029.62	94,979.00	-45,949.38	51.6%
Gross Profit	49,029.62	94,979.00	-45,949.38	51.6%
Expense				
50 · IMRF FUND				
500501 · Retirement Contributions	18,045.56	45,000.00	-26,954.44	40.1%
Total 50 · IMRF FUND	18,045.56	45,000.00	-26,954.44	40.1%
Total Expense	18,045.56	45,000.00	-26,954.44	40.1%
Net Income	30,984.06	49,979.00	-18,994.94	62.0%

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Cash Basis

Winfield Township

Statement of Revenue & Expenses - Social Security Fund

April 2022 through January 2023

	Apr '22 - Jan 23	Budget	\$ Over Budget	% of Budget
Income				
REVENUE (Social Security Fund)				
510999 · Beginning Cash Balance	0.00	52,000.00	-52,000.00	0.0%
510400 · Current Tax Levy	40,615.46	40,672.00	-56.54	99.9%
510401 · Prior Tax Levy	4.86			
Total REVENUE (Social Security Fund)	<u>40,620.32</u>	<u>92,672.00</u>	<u>-52,051.68</u>	<u>43.8%</u>
Total Income	<u>40,620.32</u>	<u>92,672.00</u>	<u>-52,051.68</u>	<u>43.8%</u>
Gross Profit	<u>40,620.32</u>	<u>92,672.00</u>	<u>-52,051.68</u>	<u>43.8%</u>
Expense				
51 · SOCIAL SECURITY FUND				
510501 · Social Security Contributions	29,679.09	40,000.00	-10,320.91	74.2%
Total 51 · SOCIAL SECURITY FUND	<u>29,679.09</u>	<u>40,000.00</u>	<u>-10,320.91</u>	<u>74.2%</u>
Total Expense	<u>29,679.09</u>	<u>40,000.00</u>	<u>-10,320.91</u>	<u>74.2%</u>
Net Income	<u><u>10,941.23</u></u>	<u><u>52,672.00</u></u>	<u><u>-41,730.77</u></u>	<u><u>20.8%</u></u>

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02/02/23

Cash Basis

Winfield Township
Statement of Revenue & Expenses - Insurance Fund
April 2022 through January 2023

	Apr '22 - Jan 23	Budget	\$ Over Budget	% of Budget
Income				
REVENUE (Insurance Fund)				
520999 · Beginning Cash Balance	0.00	37,500.00	-37,500.00	0.0%
520400 · Current Tax Levy	40,616.46	40,000.00	616.46	101.5%
520401 · Prior Tax Levy	4.20			
520419 · Liability Insurance Dividend	8,980.42	8,729.00	251.42	102.9%
Total REVENUE (Insurance Fund)	49,601.08	86,229.00	-36,627.92	57.5%
Total Income	49,601.08	86,229.00	-36,627.92	57.5%
Gross Profit	49,601.08	86,229.00	-36,627.92	57.5%
Expense				
52 · INSURANCE FUND				
CONTRACTUAL SERVICES				
520500 · Liability Insurance	20,757.00	27,000.00	-6,243.00	76.9%
520502 · General Insurance	9,975.00	24,000.00	-14,025.00	41.6%
Total CONTRACTUAL SERVICES	30,732.00	51,000.00	-20,268.00	60.3%
PERSONNEL				
520501 · Worker's Compensation	15,873.00	17,000.00	-1,127.00	93.4%
Total PERSONNEL	15,873.00	17,000.00	-1,127.00	93.4%
Total 52 · INSURANCE FUND	46,605.00	68,000.00	-21,395.00	68.5%
Total Expense	46,605.00	68,000.00	-21,395.00	68.5%
Net Income	2,996.08	18,229.00	-15,232.92	16.4%

JOHN B. REYNOLDS
Cemetery Management, Inc.
636 E. Washington St., West Chicago, IL 60185
Phone: 630-231-6854 Fax: 630-231-6897

CONTRACT

Proposal Submitted to:
Winfield Township, Attn: Deenna Adamson
DeennaA@winfieldtownship.com
130 Arbor Ave.
West Chicago, IL 60185

Work to be performed at:
Big Woods Cemetery

We hereby propose to furnish the materials and perform the labor necessary for the completion of:

Grave Opening and Closing Charges

Full size	Monday through Friday, 9:00 a.m. – 3:00 p.m.	\$1,150.00
	Saturday, 9:00 a.m. - 12:00 noon	\$1,200.00
	Saturday 12:00 noon – 3:00 p.m.	\$1,250.00
	Sundays and Holidays, 9:00 a.m. – 3:00 p.m.	\$1,300.00

Includes: Excavation of grave, excess dirt hauled to Winfield Township facility, service funeral, direct traffic, assist vault company during funeral, backfill, compact fill, black topsoil, seed and compost.

Additional Charges:

Winter interments will incur a charge of \$150.00 for snow removal from road to grave, and frost removal from grave, as required. Please call if you have any questions regarding this fee.

**Cemetery arrivals after 3:00 p.m., add \$50.00 per half hour for full size and cremation/infants.

**Vault over #30, add \$75.00.

**Snowplowing cemetery roads, \$150.00 per hour, minimum one (1) hour.

Cremations and Infants:

	Cremation	Infant
Monday through Friday, 9:00 a.m. – 3:00 p.m.	\$500.00	\$300.00
Saturday, 9:00 a.m.-12:00 p.m.	\$550.00	\$350.00
Saturday, 12:00 p.m. – 3:00 p.m.	\$600.00	\$400.00
Sundays and Holidays, 9:00 a.m. – 3:00 p.m.	\$650.00	\$450.00

Includes: Excavation of grave, 2'x3' platform over hole, direct traffic, service funeral, backfill, compact fill, replace existing sod or reseeding; 2' x 4' table with green cover and six (6) chairs

Additional Services:

Concrete foundations	See Proposal
Monument or Marker repairs	Per Quote
Tent	\$200.00 Optional for cremations when vault company is not present – 24 hour notification needed for this service.
Dump Fees (if necessary)	Per Quote

PRICE INCREASE EFFECTIVE FEBRUARY 15, 2023

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Workmen's Compensation and Public Liability Insurance on above work to be provided upon request.

Respectfully Submitted:

John B. Reynolds, President

Date

ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature

Date

Print Name: _____

JOHN B. REYNOLDS
Cemetery Management, Inc.
636 E. Washington St., West Chicago, IL 60185
Phone: 630-231-6854 Fax: 630-231-6897

CONTRACT

Proposal Submitted to:
Winfield Township, Attn: Dona Smith
130 Arbor Ave.
West Chicago, IL 60185

Work to be performed at:
Big Woods Cemetery

We hereby propose to furnish the materials and perform the labor necessary for the completion of:

Grave Opening and Closing Charges

Full size	Monday through Friday, 9:00 a.m. – 3:00 p.m.	\$950.00
	Saturday, 9:00 a.m. - 12:00 noon	\$1,000.00
	Saturday 12:00 noon – 3:00 p.m.	\$1,050.00
	Sundays and Holidays, 9:00 a.m. – 3:00 p.m.	\$1,100.00

Includes: Excavation of grave, excess dirt hauled to Winfield Township facility, service funeral, direct traffic, assist vault company during funeral, backfill, compact fill, black topsoil, seed and compost.

Additional Charges:

Winter interments will incur a charge of \$150.00 for snow removal from road to grave, and frost removal from grave, as required. Please call if you have any questions regarding this fee.

**Cemetery arrivals after 3:00 p.m., add \$50.00 per half hour for full size and cremation/infants.

**Vault over #30, add \$75.00.

**Snowplowing cemetery roads, \$150.00 per hour, minimum one (1) hour.

Cremations and Infants:

	Cremation	Infant
Monday through Friday, 9:00 a.m. – 3:00 p.m.	\$450.00	\$300.00
Saturday, 9:00 a.m.-12:00 p.m.	\$500.00	\$350.00
Saturday, 12:00 p.m. – 3:00 p.m.	\$550.00	\$400.00
Sundays and Holidays, 9:00 a.m. – 3:00 p.m.	\$600.00	\$450.00

Includes: Excavation of grave, 2'x3' platform over hole, direct traffic, service funeral, backfill, compact fill, replace existing sod or reseeding.

Additional Services:

Concrete foundations	See Proposal
Monument or Marker repairs	Per Quote
Tent, four (4) chairs, four (4) carpets	\$150.00 Optional for cremations when vault company is not present – 24 hour notification needed for this service.
Dump Fees (if necessary)	Per Quote

PRICE INCREASE EFFECTIVE JULY 1, 2018

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Workmen's Compensation and Public Liability Insurance on above work to be provided upon request.

Respectfully Submitted:

John B. Reynolds, President

Date

ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature

Date

Print Name: _____

Accounting for your future

619 Enterprise Drive Oak Brook, Illinois 60523 www.seldenfox.com
p 630.954.1400 f 630.954.1327 email@seldenfox.com

January 17, 2023

Board of Trustees
Winfield Township
130 Arbor Ave.
West Chicago, IL 60185

Attention: Ms. Nicole Prater, Township Supervisor

Ladies and Gentlemen:

This letter will confirm our understanding of the terms, objectives and limitations of our engagement to provide professional services to **Winfield Township**, for the year ending March 31, 2023. Please read it carefully to ensure that it is acceptable.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, each major fund, and aggregate remaining fund information, and the related notes to the financial statements, which collectively comprise the basic financial statements, and statements of revenues, expenditures and changes in fund balance – budget and actual for the General Town Fund and major Special Revenue Funds of Winfield Township as of and for the year ending March 31, 2023. Accounting standards generally accepted in the United States of America (GAAS) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Winfield Township's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Winfield Township's RSI in accordance with GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles (GAAP) and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Multiyear Schedule of Changes in Net Pension Liability and Related Ratios – Illinois Municipal Retirement Fund
3. Multiyear Schedule of Contributions – Illinois Municipal Retirement Fund

Also, the following supplementary information accompanying the financial statements will be subjected to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and our auditor's report will provide an opinion on it in relation to the financial statements as a whole or in a separate written report accompanying our auditor's report on the financial statements:

1. Combining Balance Sheet – Non-Major Governmental Funds
2. Combining Statement of Revenues, Expenditures and Changes in Fund Balance – Non-Major Governmental Funds
3. Statement of Revenue, Expenditures and Changes in Fund Balance – Budget and Actual – Equipment and Building Fund
4. Statement of Revenue, Expenditures and Changes in Fund Balance – Budget and Actual – Insurance Fund
5. Statement of Revenue, Expenditures and Changes in Fund Balance – Budget and Actual – Social Security Tax Fund
6. Statement of Revenue, Expenditures and Changes in Fund Balance – Budget and Actual – IMRF Fund

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

1. Property Tax Assessed Valuation and Rates – Last Three Fiscal Years

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to above when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether caused by (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, an unavoidable risk exists that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. Also, an audit is not designed to detect error or fraud that is immaterial to the financial statements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform you of any material errors that come to our attention, and we will inform you of any fraudulent financial reporting or misappropriation of assets that comes to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. Accordingly, the areas and number of transactions selected for testing will involve judgment. An audit also includes assessing the accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall financial statement presentation.

An audit of financial statements includes obtaining an understanding of the entity and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit of financial statements is not designed to provide assurance on internal control or to identify deficiencies in internal controls. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We are also responsible to determine that certain other matters related to the conduct of the audit are communicated to those charged with governance, including a) the planned scope and timing of the audit, b) significant audit findings, c) disagreements with management and other serious difficulties encountered in performing the audit, d) various matters related to the entity's accounting policies and financial statements, e) management representations, and f) corrected and uncorrected misstatements.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

We expect to be provided the final version of all documents comprising the annual report, if applicable, including other information, prior to the date of the auditor's report so that required audit procedures can be completed prior to the issuance of the auditor's report. If obtaining the final version of these documents is not possible prior to the date of the auditor's report, the documents will be provided as soon as practicable, and the Township will not issue the annual report prior to providing them to us. In connection with the audit of the financial statements, we are responsible to read the other information and consider whether a material inconsistency exists between the other information and the financial statements, or the other information otherwise appears to be materially misstated. If any material misstatements are identified with the other information or in the financial statements after review of the annual report, we will discuss to determine corrections that may be necessary.

Our audit of the financial statements does not relieve those charged with governance of their responsibilities.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand management is responsible for the basic financial statements and all accompanying information, such as related notes and schedules, in conformity with GAAP. Management is responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error. Management is responsible for establishing and maintaining effective internal control over financial reporting and for informing us of all significant deficiencies in the design or operation of such controls of which it has knowledge. Management is responsible for identifying and ensuring that the entity complies with the laws and regulations applicable to its activities, and for informing us of any known material violations of such laws and regulations. Management is also responsible for the selection and application of accounting policies and for the fair presentation in the financial statements of financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Winfield Township, and the respective changes in financial position in accordance with U.S. generally accepted accounting principles.

Management is responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the entity involving a) management, b) employees who have significant roles in internal control, and c) others where the fraud could have a material effect on the financial statements. Management is also responsible for informing us of its knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, grantors, regulators, or others. The audit committee, or its equivalent, is responsible for informing us of its views about the risks of fraud within the entity, and its knowledge of any fraud or suspected fraud affecting the entity.

Management is also responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. Management agrees to include our report on the other supplementary information in any document that contains,

and indicates that we have reported on, the supplementary information. Management also agrees to include the audited financial statements with any presentation of the other supplementary information that includes our report thereon, or if our report on supplementary information will not accompany the audited financial statements, management agrees to make the audited financial statements readily available to users of the supplementary information no later than the date the other supplementary information is issued with our report thereon.

Management is responsible for making drafts of financial statements, if applicable, all financial records, and related information available to us for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). Management is responsible for providing: (a) access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation, and other matters; (b) additional information that is requested for the purpose of the audit; (c) unrestricted access to persons within the entity from whom we determine it is necessary to obtain audit evidence. At the conclusion of the engagement, management will provide us with a letter that confirms certain representations made during the audit about the financial statements and related matters.

Management is responsible for adjusting the financial statements to correct material misstatements and for affirming to the auditor in the representation letter that the effects of any uncorrected misstatements aggregated by the auditor during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

Other Services

As part of our engagement for the year ending March 31, 2023, we will prepare the Illinois State Comptroller's Report.

In the process of performing the audit, we may perform non-attest services, such as preparation of the financial statements and related notes, including Required Supplementary Information and other supplementary information, and performing certain computations and reconciliations, preparing proposed adjusting journal entries, including cash to accrual conversions, preparation of the state report, as described above, and assisting with the adoption and implementation of new accounting standards. We will provide you with a list of proposed adjusting journal entries when our procedures have been completed. Our professional standards require us to document that you understand and accept your responsibilities for such non-audit services:

- You are responsible to make all management decisions and make informed judgments on the results of the services.
- You have designated an individual with suitable skills, knowledge and experience to be accountable for overseeing such services. We understand that Supervisor Nicole Prater will have this responsibility.
- You will evaluate the adequacy of and accept responsibility for the results of such services and determine that they met management's objectives.
- You are responsible for establishing and maintaining internal controls, including monitoring ongoing activities.

We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Although not included in our estimated fee, we will be available during the year to consult with you on tax and accounting effects of any proposed transactions or contemplated changes in business policies subject to the terms of this engagement letter including the limitation on our liability as set forth below.

Reporting

We will issue a written report upon completion of our audit of Winfield Township's financial statements. Our report will be addressed to the Board of Trustees of Winfield Township. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If for any reason we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or decline to issue a report as a result of the engagement.

Engagement Administration, Fees, and Other

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm (either in hard copy or electronically), you also agree to provide us with printers' proofs or masters for our review and approval before printing or publishing. You also agree to provide us with a copy of the final reproduced material for our approval before it is published. If you publish your financial statements electronically on your website or other electronic site, you understand that electronic sites are a means of distributing information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

We will have full cooperation and assistance of your personnel during the audit, including the preparation of schedules, analyses of accounts, retrieval of documentation and typing of confirmations and other correspondence. The receipt of such items on a piecemeal basis throughout the audit decreases audit efficiency and increases our time requirements and thus the audit costs.

Our professional fees for the foregoing services will be \$9,500. This fee does not include costs associated with accounting assistance in the adoption of new accounting standards. If this occurs, we will communicate with you concerning the scope of the additional services and estimated fees.

Invoices will be rendered as work progresses and are payable upon presentation. Our initial fee estimate assumes we will receive the aforementioned assistance from your personnel and unexpected circumstances will not be encountered. We will notify you of any circumstances we encounter that could significantly affect our initial estimate of total fees. Any fees incurred from collection efforts of amounts payable to us shall be paid by

Winfield Township. We reserve the right to terminate our services if payment is not made when due. In the event that work is discontinued, either temporarily or permanently, as a result of delinquent payment, we shall not be liable for any damages you may incur as a result of the work stoppage. If services are terminated, you agree to pay us for time expended to date. It is mutually understood and agreed that our liability, if any, arising from the services performed under the terms of this engagement letter will not exceed the fees we have received for this engagement.

Winfield Township, its Board of Commissioners and management will indemnify Selden Fox, Ltd. and its shareholders, officers and employees or representatives and hold them harmless from any claims, liabilities, losses and costs arising in circumstances where there has been any knowing misrepresentation by a member of Winfield Township's management, employees or agents, regardless of whether such person was acting in the Township's interest.

Edward Tracy is the engagement officer for the audit services specified in this letter and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

The work papers (including electronic files) for this engagement are the property of Selden Fox, Ltd. and constitute confidential information. If requested, access to such work papers will be provided under the supervision of Selden Fox, Ltd. personnel.

We are not hosts for any client information. You are expected to retain all financial and non-financial information to include anything you upload to a portal and are responsible for downloading and retaining anything we upload in a timely manner. Portals are only meant as a method of transferring data, are not intended for the storage of client information, and may be deleted at any time. You are expected to maintain control over your accounting systems to include the licensing of applications and the hosting of said applications and data. We do not provide electronic security or back-up services for any of your data or records. Giving us access to your accounting system does not make us hosts of information contained within.

If the foregoing arrangements agree with your requirements, please sign below to indicate your acknowledgment of, and agreement with, the arrangements described herein. Once e-signed, a fully executed version is available for downloading. We appreciate the opportunity to serve you and trust that our association will be a long and pleasant one.

Very truly yours,

SELDEN FOX, LTD.

Edward G. Tracy

Edward G. Tracy
Executive Vice President

EGT/cr

APPROVAL

The foregoing is approved by the Board of Trustees of Winfield Township. You are hereby authorized to proceed with the services as described.

WINFIELD TOWNSHIP

By: _____

Title: _____