

ORDINANCE NO. 2023-1

WINFIELD TOWNSHIP ETHICS ORDINANCE

PREAMBLES

- A. In 2003, the Illinois General Assembly enacted the State Officials and Employees Ethics Act, 5 ILCS 430/1-1 et seq. ("Ethics Act"), which Act regulates the ethical conduct, political activities and the solicitation and acceptance of gifts by State officials and employees.
- B. In addition to regulating the ethical conduct of State officials and employees, the Act requires all units of local government and school districts, including Illinois townships, to adopt ordinances or resolutions regulating the political activities of, and the solicitation and acceptance of gifts by, the officers and employees of such units "in a manner no less restrictive" than the provisions of the Act.
- C. The Act requires units of local government and school districts to implement regulations that are at least as restrictive as those contained in the Act, and to impose penalties for violations of those regulations that are equivalent to those imposed by the Act for State officials and employees, notwithstanding that such penalties may exceed the general authority granted to units of local government to penalize ordinance violations.
- D. The Act intends to provide units of local government with all authority necessary to implement its requirements on the local level regardless of any general limitations on the power to define and punish ordinance violations that might otherwise be applicable.
- E. Because the Act provides for the imposition of significant penalties for violations of said local regulations, it is necessary to adopt the required regulations by Ordinance rather than by Resolution.
- F. The Winfield Township and the Winfield Road District adopted a combined ethics ordinance in 2004, and the Township now wishes to enact a separate and distinct ethics ordinance, applicable only to the Winfield Township.

**NOW, THEREFORE, BE IT ORDAINED BY WINFIELD TOWNSHIP BOARD
OF TRUSTEES AS FOLLOWS:**

SECTION 1: This Ordinance applies to the Winfield Township and its officers and employees. This Ordinance does not apply to the Winfield Township Road District, its officers or employees, or the Highway Commissioner. The Codes of Ordinances of Winfield Township are hereby amended by the addition of the following provisions:

ARTICLE 1

DEFINITIONS

Section 1-1. For purposes of this ordinance, the following terms shall be given these definitions:

"Campaign for elective office" means any activity in furtherance of an effort to influence the selection, nomination, election, or appointment of any individual to any federal, State, or local public office or office in a political organization, or the selection, nomination, or election of Presidential or Vice-Presidential electors, but does not include activities (i) relating to the support or opposition of any executive, legislative, or administrative action, (ii) relating to collective bargaining, or (iii) that are otherwise in furtherance of the person's official duties.

"Candidate" means a person who has filed nominating papers or petitions for nomination or election to an elected office, or who has been appointed to fill a vacancy in nomination, and who remains eligible for placement on the ballot at a regular election, as defined in section 1-3 of the Election Code (10 ILCS 5/1-3).

"Collective bargaining" has the same meaning as that term is defined in Section 3 of the Illinois Public Labor Relations Act (5 ILCS 315/3).

"Compensated time" means, with respect to an employee, any time worked by or credited to the employee that counts toward any minimum work time requirement imposed as a condition of his or her employment, but for purposes of this Ordinance, does not include any designated holidays, vacation periods, personal time, compensatory time off or any period when the employee is on a leave of absence. With respect to officers or employees whose hours are not fixed, "compensated time" includes any period of time when the officer is on premises under the control of the employer and any other time when the officer or employee is executing his or her official duties, regardless of location.

"Compensatory time off" means authorized time off earned by or awarded to an employee to compensate in whole or in part for time worked in excess of the minimum work time required of that employee as a condition of his or her employment.

"Contribution" has the same meaning as that term is defined in section 9-1.4 of the Election Code (10 ILCS 5/9-1.4).

"Employee" means a person employed by Winfield Township, whether on a full-time or part-time basis or pursuant to a contract, whose duties are subject to the direction

and control of an employer with regard to the material details of how the work is to be performed, but does not include an independent contractor.

"Employer" means Winfield Township.

"Gift" means any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to government employment or the official position of an officer or employee.

"Leave of absence" means any period during which an employee does not receive (i) compensation for employment, (ii) service credit towards pension benefits, and (iii) health insurance benefits paid for by the employer.

"Officer" means a person who holds, by election or appointment, an office created by statute or ordinance, regardless of whether the officer is compensated for service in his or her official capacity.

"Political activity" means any activity in support of or in connection with any campaign for elective office or any political organization, but does not include activities (i) relating to the support or opposition of any executive, legislative, or administrative action, (ii) relating to collective bargaining, or (iii) that are otherwise in furtherance of the person's official duties.

"Political organization" means a party, committee, association, fund, or other organization (whether or not incorporated) that is required to file a statement of organization with the State Board of Elections or a county clerk under Section 9-3 of the Election Code (10 ILCS 5/9-3), but only with regard to those activities that require filing with the State Board of Elections or a county clerk.

"Prohibited political activity" means:

(1) Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event.

(2) Soliciting contributions, including but not limited to the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting, or other political event.

(3) Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution.

(4) Planning, conducting, or participating in a public opinion poll in

connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.

(5) Surveying or gathering information from potential or actual voters in an election to determine probable vote outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.

(6) Assisting at the polls on election day on behalf of any political organization or candidate for elective office or for or against any referendum question.

(7) Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls.

(8) Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question.

(9) Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office.

(10) Preparing or reviewing responses to candidate questionnaires.

(11) Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question.

(12) Campaigning for any elective office or for or against any referendum question.

(13) Managing or working on a campaign for elective office or for or against any referendum question.

(14) Serving as a delegate, alternate, or proxy to a political party convention.

(15) Participating in any recount or challenge to the outcome of any election.

"Prohibited source" means any person or entity who:

(1) is seeking official action (i) by an officer or (ii) by an employee, or by

the officer or another employee directing that employee;

(2) does business or seeks to do business (i) with the officer or (ii) with an employee, or with the officer or another employee directing that employee;

(3) conducts activities regulated (i) by the officer or (ii) by an employee, or by the officer or another employee directing that employee; or

(4) has interests that may be substantially affected by the performance or non-performance of the official duties of the officer or employee.

ARTICLE 5

PROHIBITED POLITICAL ACTIVITIES

Section 5-1. Prohibited political activities. (a) No officer or employee shall intentionally perform any prohibited political activity during any compensated time, as defined herein. No officer or employee shall intentionally use any property or resources of Winfield Township in connection with any prohibited political activity.

(b) At no time shall any officer or employee intentionally require any other officer or employee to perform any prohibited political activity (i) as part of that officer or employee's duties, (ii) as a condition of employment, or (iii) during any compensated time off (such as holidays, vacation or personal time off).

(c) No officer or employee shall be required at any time to participate in any prohibited political activity in consideration for that officer or employee being awarded additional compensation or any benefit, whether in the form of a salary adjustment, bonus, compensatory time off, continued employment or otherwise, nor shall any officer or employee be awarded additional compensation or any benefit in consideration for his or her participation in any prohibited political activity.

(d) Nothing in this Section prohibits activities that are permissible for an officer or employee to engage in as part of his or her official duties, or activities that are undertaken by an officer or employee on a voluntary basis which are not prohibited by this Ordinance.

(e) No person either (i) in a position that is subject to recognized merit principles of public employment or (ii) in a position the salary for which is paid in whole or in part by federal funds and that is subject to the Federal Standards for a Merit System of Personnel Administration applicable to grant-in-aid programs, shall be denied or deprived of employment or tenure solely because he or she is a member or an officer of a political committee, of a political party, or of a political organization or club.

ARTICLE 10

GIFT BAN

Section 10-1. Gift ban. Except as permitted by this Article, no officer or employee, and no spouse of or immediate family member living with any officer or employee (collectively referred to herein as "recipients"), shall intentionally solicit or accept any gift from any prohibited source, as defined herein, or which is otherwise prohibited by law or ordinance. No prohibited source shall intentionally offer or make a gift that violates this Section.

Section 10-2. Exceptions. Section 10-1 is not applicable to the following:

(1) Opportunities, benefits, and services that are available on the same conditions as for the general public.

(2) Anything for which the officer or employee, or his or her spouse or immediate family member, pays the fair market value.

(3) Any (i) contribution that is lawfully made under the Election Code or (ii) activities associated with a fundraising event in support of a political organization or candidate.

(4) Educational materials and missions.

(5) Travel expenses for a meeting to discuss business.

(6) A gift from a relative, meaning those people related to the individual as father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, and including the father, mother, grandfather, or grandmother of the individual's spouse and the individual's fiancé or fiancée.

(7) Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the official position or employment of the recipient or his or her spouse or immediate family member and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the recipient shall consider the circumstances under which the gift was offered, such as: (i) the history of the relationship between the individual giving the gift and the recipient of the gift, including any previous exchange of gifts between those individuals; (ii) whether to the actual knowledge of the recipient the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and (iii)

whether to the actual knowledge of the recipient the individual who gave the gift also at the same time gave the same or similar gifts to other officers or employees, or their spouses or immediate family members.

(8) Food or refreshments not exceeding \$75 per person in value on a single calendar day; provided that the food or refreshments are (i) consumed on the premises from which they were purchased or prepared or (ii) catered. For the purposes of this Section, "catered" means food or refreshments that are purchased ready to consume which are delivered by any means.

(9) Food, refreshments, lodging, transportation, and other benefits resulting from outside business or employment activities (or outside activities that are not connected to the official duties of an officer or employee), if the benefits have not been offered or enhanced because of the official position or employment of the officer or employee, and are customarily provided to others in similar circumstances.

(10) Intra-governmental and inter-governmental gifts. For the purpose of this Act, "intra-governmental gift" means any gift given to an officer or employee from another officer or employee, and "inter-governmental gift" means any gift given to an officer or employee by an officer or employee of another governmental entity.

(11) Bequests, inheritances, and other transfers at death.

(12) Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than \$100.

Each of the exceptions listed in this Section is mutually exclusive and independent of every other.

Section 10-3. Disposition of gifts. An officer or employee, his or her spouse or an immediate family member living with the officer or employee, does not violate this Ordinance if the recipient promptly takes reasonable action to return a gift from a prohibited source to its source or gives the gift or an amount equal to its value to an appropriate charity that is exempt from income taxation under Section 501 (c)(3) of the Internal Revenue Code of 1986, as now or hereafter amended, renumbered, or succeeded.

ARTICLE 15

ETHICS ADVISOR

Section 15-1. The Supervisor, with the advice and consent of Winfield Township Board of Trustees shall designate an Ethics Advisor for the Winfield Township. The duties of the Ethics Advisor may be delegated to an officer or employee of Winfield Township unless the position has been created as an office by Winfield Township.

Section 15-2. The Ethics Advisor shall provide guidance to the officers and employees of Winfield Township concerning the interpretation of and compliance with the provisions of this Ordinance and State ethics laws. The Ethics Advisor shall perform such other duties as may be delegated by Winfield Township.

ARTICLE 25

PENALTIES

Section 25-1. Penalties. (a) A person who intentionally violates any provision of Article 5 of this Ordinance may be punished by a term of incarceration in a penal institution other than a penitentiary for a period of not more than 364 days, and may be fined in an amount not to exceed \$2,500.

(b) A person who intentionally violates any provision of Article 10 of this Ordinance is subject to a fine in an amount of not less than \$1,001 and not more than \$5,000.

(c) Any person who intentionally makes a false report alleging a violation of any provision of this Ordinance to the local enforcement authorities, the State's Attorney or any other law enforcement official may be punished by a term of incarceration in a penal institution other than a penitentiary for a period of not more than 364 days, and may be fined in an amount not to exceed \$2,500.

(d) A violation of Article 5 of this Ordinance shall be prosecuted as a criminal offense by an attorney for Winfield Township as the case may be, by filing in the circuit court an information, or sworn complaint, charging such offense. The prosecution shall be under and conform to the rules of criminal procedure. Conviction shall require the establishment of the guilt of the defendant beyond a reasonable doubt.

A violation of Article 10 of this Ordinance may be prosecuted as a quasi-criminal offense by an attorney for Winfield Township.

(e) In addition to any other penalty that may be applicable, whether criminal or civil, an officer or employee who intentionally violates any provision of Article 5 or Article 10 of this Ordinance is subject to discipline or discharge.

SECTION 2: Winfield Township Ordinance No. 2004-3 is hereby repealed and no longer of any force and effect insofar as it pertains to the Winfield Township or the Township's officers and employees. Ordinance No. 2004-3 is hereby replaced by this Ordinance No. 2023-1 for all Township purposes. The repeal and replacement of Ordinance 2004-3 by the Winfield Township does not repeal Ordinance No. 2004-3 to the extent such ordinance pertains to the

Winfield Township Road District, and said Ordinance No. 2004-3 shall remain in full force and effect in relation to the Winfield Township Road District until such time as the Winfield Township Highway Commissioner provides written notice to the Township Supervisor that the Road District no longer wishes to be bound by the terms and conditions of Ordinance No. 2004-3. Upon receipt of such a notice from the Highway Commissioner, the Supervisor shall transmit the notice to the Township Clerk and the Clerk shall append the notice to Ordinance No. 2004-3 in the permanent records of the Township.

SECTION 3: The Current Serving Clerk in Winfield Township is hereby appointed as Winfield Township Ethics Officer. The Current Serving Clerk in Winfield Township shall review economic interest statements, provide guidance on the interpretation of the Ordinance and provide guidance on implementation of the Ordinance.

SECTION 4: The Winfield Township Board of Trustees is hereby designated the ultimate jurisdictional authority for all Winfield Township ethics matters.

SECTION 5: Any other policy, motion, resolution, or ordinance of the Township that conflicts with any of the provisions of this Ordinance shall be and are hereby repealed to the extent of such conflict.

SECTION 6. This Ordinance shall be in full force and effect upon its passage and approval by the Board of Trustees of the Winfield Township.

PASSED AND APPROVED THIS 9th day of January, 2023 by the Board of Trustees of the Winfield Township.

Ayes: 9

Nays: 1

Abstain: —

Absent: —



Nicole Prater
Township Supervisor
Winfield Township

ATTEST:

TOWNSHIP CLERK



Michael Guglielmi
Township Clerk
Winfield Township

ORDINANCE NO. 2023-02
WINFIELD TOWNSHIP ROAD DISTRICT
DuPAGE COUNTY, ILLINOIS

**AN ORDINANCE ADOPTING AND IMPLEMENTING THE PROVISIONS OF THE
STATE OFFICIALS AND EMPLOYEES ETHICS ACT (5 ILCS 430/1-1, et seq.) IN THE
WINFIELD TOWNSHIP ROAD DISTRICT**

RECITALS

WHEREAS, the Illinois General Assembly and Governor of Illinois enacted and signed (respectively) the State Officials and Employees Ethics Act (5 ILCS 430/1-1, et seq.) (the “Act”), which is a comprehensive revision of Illinois laws regulating ethical conduct, political activities, and the solicitation and acceptance of gifts by State officials and employees; and

WHEREAS, pursuant to Section 70-5 of the Act (5 ILCS 430/70-5), all units of local government and school districts (including road districts) are also required to adopt an ordinance or resolution regulating the political activities of, and the solicitation and acceptance of gifts by, their respective officers and employees, “in a manner no less restrictive” than the provisions of the Act; and

WHEREAS, the Winfield Township Road District (“Road District”) Highway Commissioner previously acted under a prior version of the Act and now desires to adopt this Ordinance to fully reaffirm his and the Road District’s commitment to full compliance with the Act as amended;

NOW, THEREFORE, BE IT ORDAINED BY THE HIGHWAY COMMISSIONER OF THE WINFIELD TOWNSHIP ROAD DISTRICT, DuPAGE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The above recitals and the regulations of Section 5-15 (5 ILCS 430/5-15) and Article 10 (5 ILCS 430/10-10 through 10-40) of the Act, are hereby adopted by reference and made applicable to the officers and employees of the Road District to the extent required by the Act.

Section 2. The solicitation or acceptance of gifts prohibited to be solicited or accepted under the Act by any officer or any employee of the Road District, is hereby prohibited.

Section 3. The offering or making of gifts prohibited to be offered or made to an officer or employee of the Road District under the Act, is hereby prohibited.

Section 4. The participation in political activities prohibited under the Act by any officer or employee of the Road District, is hereby prohibited.

Section 5. For purposes of this Section, the terms “officer” and “employee” shall be defined as set forth in 5 ILCS 430/70-5(c) of the Act.

Section 6. The penalties for violations of this Section shall be the same as those penalties set forth in 5 ILCS 430/50-5 for similar violations of the Act.

Section 7. This Ordinance does not repeal or otherwise amend or modify any existing ordinances or policies which regulate the conduct of Road District officers and employees. To the extent that any such existing ordinances or policies are less restrictive than this Ordinance, however, the provisions of this Ordinance shall prevail in accordance with the provisions of 5 ILCS 430/70-5(a).

Section 8. Any amendment to the Act that becomes effective after the effective date of this Ordinance shall be incorporated into this Ordinance by reference and shall be applicable to the solicitation, acceptance, offering, and making of gifts and to prohibited political activities. However, any amendment that makes its provisions optional for adoption shall not be incorporated into this Ordinance by reference without formal action by the Highway Commissioner of the Road District.

Section 9. If an Illinois Court with jurisdiction over the Road District declares the ‘Act unconstitutional in its entirety, then this Ordinance shall be repealed as of the date that the Court’s decision becomes final and not subject to any further appeals or rehearings. This Ordinance shall be deemed repealed without further action by the corporate authorities of the Road District if the Act is found unconstitutional by the Illinois Supreme Court.

Section 10. If an Illinois Court with jurisdiction over the Road District declares part of the Act unconstitutional but upholds the constitutionality of the remainder of the Act, or does not address the remainder of the Act, then the remainder of the Act as adopted by this Ordinance shall remain in full force and effect; however, that part of this Ordinance relating to the part of the Act found unconstitutional shall be deemed repealed without further action by the Road District Highway Commissioner.

Section 11. A copy of the Act and this Ordinance shall be made available to all Road District officials and employees for review and inspection.

Section 12. This Ordinance shall not be deemed to establish any contractual rights for any employee, nor does this constitute a contract for employment in any way.

Section 13. This Ordinance shall be in full force and effect upon its passage and approval.

APPROVED BY THE WINFIELD TOWNSHIP ROAD DISTRICT HIGHWAY COMMISSIONER on this 29 day of March, 2023.

WINFIELD TOWNSHIP ROAD DISTRICT


Highway Commissioner

ATTEST:


Township/Road District Clerk

CLERK'S CERTIFICATION

I, the Clerk of the Winfield Township Road District, do hereby state and certify as follows:

On March 29, 2023, the Highway Commissioner for the Winfield Township Road District adopted Ordinance No. 2023-02 entitled "AN ORDINANCE ADOPTING AND IMPLEMENTING THE PROVISIONS OF THE STATE OFFICIALS AND EMPLOYEES ETHICS ACT (5 ILCS 430/1-1, et seq.)..."

The Highway Commissioner unilaterally approved this Ordinance and advised the Township Board of Trustees of his action (out of courtesy) at a duly and properly noticed and called meeting of the Board, and this Ordinance shall hereby be incorporated into the records of the Road District, and made available for public inspection.

WITNESS my hand and seal of said Township and Road District, this 29th day of March, 2023.


Township Clerk

**BUDGET & APPROPRIATION ORDINANCE
TOWNSHIP
ORDINANCE NUMBER 2023-03**

FILED
MAY 09 2023
Jan Kaczmarek
DuPage County Clerk

An ordinance appropriating for all town purposes for Winfield Township, DuPage County, Illinois, for the fiscal year beginning April 1, 2023 and ending March 31, 2024.

Be it ordained by the Board of Trustees of Winfield Township, DuPage County, Illinois.

Section 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Winfield Township, be and the same are hereby appropriated for the town purposes of Winfield Township, DuPage County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2023 and ending March 31, 2024.

Section 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

- General Town Fund
- General Assistance Fund

1. GENERAL TOWN FUND

END BALANCE MARCH 31, 2023 **\$602,623**

REVENUES

Property Tax	\$ 1,150,000	
Replacement Tax	\$ 125,000	
Interest Income	\$ 12,000	
Coast to Coast Prescription Card	\$ -	
Miscellaneous Income	\$ -	
LARPA	\$ 140,000	
TOTAL REVENUES:		\$1,427,000

TOTAL FUNDS AVAILABLE: **\$2,029,623**

EXPENDITURES

1.01	Administration	\$ 620,700
1.02	Assessor	\$ 472,500
1.03	Other Divisions	\$ 276,000
1.04	Senior and adult disabled bus service	\$ 123,250
1.06	Clerk	\$ 8,500
1.06	Capitol Fund	\$ 50,000

TOTAL EXPENDITURES/APPROPRIATIONS:	\$1,550,950
ENDING BALANCE MARCH 31, 2024	\$478,673

ADMINISTRATION-TOWN FUND**PERSONNEL**

500	Salaries – officers	\$369,700
505	Health/Life Insurance	\$ 55,000
506	Social Security / Medicare	\$ 25,000
507	I.M.R.F.	\$ 20,000

TOTAL PERSONNEL SERVICES**\$469,700****CONTRACTUAL SERVICES**

515	Maintenance – Bldg. and Equipment	\$ 10,000
520	Liability Insurance	\$ 30,000
525	Telephone	\$ 4,000
530	Utilities	\$ 7,000
535	Travel and Training	\$ 2,000
540	Postage	\$ 4,500
545	Printing/Publishing	\$ 7,000
550	Accounting Service	\$ 10,000
551	Computer Consulting	\$ 6,500
555	Legal Services	\$ 45,000
560	Dues and Subscriptions	\$ 11,000
565	Weed Control	\$ 1,000
600	GA Emer. Funds, Food and Per Allowance	\$ -
601	GA Emer. Funds, Medical Care	\$ -
602	GA Emer. Funds, Funeral/Burial	\$ -
603	GA Emer. Funds, Utilities	\$ -
604	GA Emer. Funds, Shelter	\$ -
605	GA Emer. Funds, Transportation	\$ -
606	GA Emer. Funds, Misc. Expense	\$ 1,000
607	GA RPY-REP Payee	\$ -

TOTAL CONTRACTUAL SERVICES**\$139,000****OTHER DIVISIONS**

570	Commodities – Office Supplies	\$ 2,000
572	Election Supplies	\$
574	Other Expense – Misc.	\$ 7,000
590	Capital Outlay	\$ 3,000

TOTAL OTHER DIVISIONS**\$ 12,000****TOTAL ADMINISTRATION EXPENDITURES****\$620,700**

1.02 ASSESSOR

501 PERSONNEL

501	Salaries	\$298,000	
505	Health/Life Insurance	\$ 68,000	
506	Social Security / Medicare	\$ 22,000	
507	I.M.R.F.	\$ 25,000	
508	Unemployment Tax	\$ 1,500	
	TOTAL PERSONNEL SERVICES		\$414,500

CONTRACTUAL SERVICES

519	Other Professional Service	\$ 19,000	
525	Telephone	\$ 10,000	
535	Travel Education and Training	\$ 8,000	
540	Postage	\$ 3,000	
545	Printing/Publishing	\$ 2,000	
560	Dues and Subscriptions	\$ 2,000	
562	CRT Rental and Modem Line Chrg	\$ -	
	TOTAL CONTRACTUAL SERVICES		\$ 44,000

OTHER DIVISIONS

570	Commodities – Office Supplies	\$ 2,000	
574	Other Expense – Misc.	\$ 4,000	
590	Capital Outlay	\$ 8,000	

TOTAL OTHER DIVISIONS **\$ 14,000**

TOTAL ASSESSOR EXPENDITURES **\$472,500**

1.03 OTHER DIVISIONS
EXPENDITURES

600	Maintenance Cemetery	\$ 6,000
615	Ride DuPage	\$ 3,000
620	WAYS	\$ 60,000
625	Children's Center	\$ 2,000
628	Waste/Recycling	\$ 1,500
629	Warrenville Youth and Family Services	\$ 8,000
632	Access DuPage	\$ 2,000
633	Citizen Corp	\$ 1,500
634	DuPage County Senior Citizen Council	\$ 2,000
635	DuPage Veterans Foundation	\$ 1,000
642	Food Bank	\$ 10,000
641	Healthy West Chicago	\$ 5,000
640	Midwest Shelter for Homeless Veterans	\$ 5,000
643	Project Backpack / Back to School	\$ 2,000
644	Thanksgiving	\$ 2,000
645	Doodle Bug	\$ 5,000
646	Big Woods School Foundation	\$ 5,000
647	EDUCARE West DuPage	\$ 15,000
608	LARPA (Seniors)	\$140,000

TOTAL DEPARTMENT EXPENDITURE

\$ 276,000

1.04 SENIOR AND/OR ADULT DISABLED BUS SERVICE
PERSONNEL

501	Salaries	\$ 87,000
505	Health/Life Insurance	\$ 150
506	Social Security / Medicare	\$ 3,500
507	I.M.R.F.	\$ 2,000
508	Unemployment Tax	\$ -

TOTAL PERSONNEL SERVICES

\$ 92,650

CONTRACTUAL SERVICES

514	Bus Maintenance	\$ 2,000
516	Testing	\$ -
520	Liability Insurance	\$ 3,000
525	Telephone	\$ 600
532	Fuel	\$ 20,000
535	Travel and Training	\$ -
540	Postage	\$ -
545	Printing/Publishing	\$ -
555	Legal Services	\$ -
560	Dues and Subscriptions	\$ -
574	Misc.	\$ 5,000

TOTAL CONTRACTUAL SERVICES

\$ 30,600

TOTAL DEPARTMENT EXPENDITURE

\$ 123,250

1.06 CLERK**CONTRACTUAL SERVICES**

515	Maintenance – Building & Equipment	\$	2,500
535	Travel & Training	\$	-
540	Postage	\$	1,000
545	Printing & Publishing	\$	1,000
555	Legal Services	\$	0

TOTAL CONTRACTUAL SERVICES \$ 4,500

OTHER DIVISIONS

570	Commodities – Office Supplies	\$	-
574	Other Expense - Miscellaneous	\$	4,000

TOTAL OTHER DIVISIONS \$ 4,000

TOTAL CLERK \$ 8,500

1.07 CAPITOL FUND**CONTRACTUAL SERVICES**

591	Building & Equipment for Senior Center	\$50,000
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TOTAL CAPITOL FUND \$50,000

TOTAL GENERAL TOWN FUND EXPENDITURE \$ 1,550,950

2.0 GENERAL ASSISTANCE FUND

END BALANCE MARCH 31, 2023 \$ 363,038

REVENUES

Property Tax	\$ 90,000
Interest Income	\$ 0
General Assistance Donated Funds	\$ 1,000

TOTAL REVENUES: \$ 91,000

TOTAL FUNDS AVAILABLE: \$ 454,038

EXPENDITURES

2.5	Administration	\$ 106,000
2.6	Home Relief	\$ 210,000
	Other Divisions-Contingencies	\$ 23,000
2.7	Capitol Fund	\$ 100,000

TOTAL EXPENDITURES/APPROPRIATIONS: \$ 439,000

ENDING BALANCE MARCH 31, 2024 \$ 15,038

2.5 PERSONNEL

501	Salaries	\$ 56,000
505	Health/Life Insurance	\$ 15,000
506	Social Security / Medicare	\$ 5,000
507	I.M.R.F.	\$ 5,000
508	Unemployment Tax	\$

TOTAL PERSONNEL SERVICES \$ 81,000

CONTRACTUAL SERVICES

515	Maintenance - Equipment	\$ 3,000
516	Maintenance - Building	\$ 3,000
535	Travel and Training	\$ 5,000
540	Postage	\$ 4,000
545	Printing and Publishing	\$ 3,000
555	Legal	\$ 5,000
560	Dues and Subscriptions	\$ 1,000
562	Translation	\$ 1,000

TOTAL CONTRACTUAL SERVICES \$ 25,000

2.05 TOTAL ADMINISTRATION EXPENDITURES \$ 106,000

2.6 HOME RELIEF DIVISION

600	Food and Personal Allowance	\$ 30,000
601	Medical Care	\$ 5,000
602	Funeral and Burial	\$ 15,000
603	Utilities - Client	\$ 30,000
604	Shelter	\$ 50,000
605	Transportation	\$ 10,000
606	Miscellaneous Expense	\$ 55,000
607	GA Other Expenses-Donated Funds	\$ 15,000

2.6 TOTAL HOME RELIEF SERVICES \$ 210,000

2.4 OTHER DIVISION

570	Commodities -- Office Supplies	\$ 3,000
574	Other Expenses -- Miscellaneous	\$ 15,000
580	Capital Outlay -- Equipment	\$ 5,000

2.4 TOTAL OTHER DIVISION SERVICES \$23,000

2.7 CAPITOL FUNDCONTRACTUAL SERVICES

592	Building & Equipment for Food Bank	\$100,000
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2.7 TOTAL CAPITOL FUND \$100,000
TOTAL DEPARTMENT EXPENDITURES \$439,000

Section 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2023 and ending March 31, 2024 by fund shall be as follows:

01 GENERAL TOWN FUND
20 GENERAL ASSISTANCE FUND
TOTAL APPROPRIATIONS:

\$1,550,950
\$ 439,000
\$1,989,950

FILED

MAY 09 2023

Jean Kacynski
DuPage County Clerk

Section 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

Section 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of One Million Nine Hundred and Eighty-Nine Thousand Nine Hundred and Fifty dollars NO/100 (\$1,989,950) for the fiscal year beginning April 1, 2023, and ending March 31, 2024.

Section 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

Section 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 8th day of May 2023 pursuant to a roll call vote by the Board of Trustees of Winfield Township, DuPage County, Illinois.

BOARD OF TRUSTEES	AYE	NAY	ABSENT
<i>John M. Lukasz</i>	<u>X</u>	<u> </u>	<u> </u>
<i>Jim Mu</i>	<u>X</u>	<u> </u>	<u> </u>
<i>Bob Alek</i>	<u> </u>	<u>X</u>	<u> </u>
<i>David R. Voz</i>	<u>X</u>	<u> </u>	<u> </u>
<i>Julia</i>	<u> </u>	<u>X</u>	<u> </u>
<i> </i>	<u> </u>	<u> </u>	<u> </u>
Town Clerk	<i>Julia</i> Chairman		

**CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE
TOWNSHIP**

The undersigned, duly elected, qualified and acting Clerk of Winfield Township, DuPage County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal year beginning April 1, 2023 and ending March 31, 2024. As adopted this 8th day of May 2023.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Winfield Township, DuPage County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 8th day of May 2023



Town Clerk

Filed this _____ day of _____ 2023

County Clerk

FILED
MAY 09 2023
Jan Kocigorski
DuPage County Clerk

**CERTIFIED ESTIMATE OF REVENUES BY SOURCE
TOWNSHIP**

The undersigned, Supervisor, Chief Fiscal Officer, of Winfield Township, DuPage County, Illinois, does hereby certify that the estimate of revenues, by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and of behalf of Winfield Township, DuPage County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

DATED this 8th day of May 2023

FILED this _____ day of _____ 2023



Supervisor-Chief Fiscal Officer

County Clerk

FILED
MAY 09 2023
Jan Kacynski
DuPage County Clerk

ORDINANCE NO. 2023-04**BUDGET & APPROPRIATION ORDINANCE
ROAD DISTRICT**

FILED
MAY 09 2023
Jean Kaczmarek
DuPage County Clerk

An ordinance appropriating for all town purposes for Winfield Township Road District, DuPage County, Illinois for the fiscal year beginning April 1, 2023 and ending March 31, 2024.

BE IT ORDAINED by the Board of Trustees of Winfield Township, DuPage County, Illinois.

SECTION 1: That the amount hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Winfield Township Road District, be and the same hereby appropriated for road purposes of Winfield Township Road District, DuPage County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2023 and ending March 31, 2024.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adapted for the following funds,

General Road Fund**Insurance Fund****Illinois Municipal Retirement Fund****Social Security Fund****Permanent Road Fund****Equipment & Building Fund****GENERAL ROAD FUND****BEGINNING BALANCE April 1, 2023****349,035****REVENUES**

Property Tax - Total	<u>326,611</u>	
Less: Municipal Share	<u>134,718</u>	
Property Tax - Net		<u>191,893</u>
Replacement Tax		<u>260,000</u>
Interest Income		<u>0</u>
Miscellaneous		<u>100,000</u>
Parking/Traffic Fines		<u>15,000</u>

TOTAL REVENUES:**566,893****TOTAL FUNDS AVAILABLE:****915,928****EXPENDITURES**

Administration	<u>407,250</u>
Maintenance	<u>366,500</u>

TOTAL EXPENDITURES/APPROPRIATIONS**773,750****ENDING BALANCE March 31, 2024****142,178**

ADMINISTRATION**PERSONNEL**

Salaries	85,000	
Health Insurance	12,000	
Unemployment Insurance	1,200	
		98,200

CONTRACTUAL SERVICES

Legal Services	20,000	
Postage	5,000	
Telephone, Cable, Wifi	20,000	
Publishing	2,000	
Printing	10,000	
Travel Expenses	2,000	
Training	6,000	
Data Processing	20,000	
Dues	2,500	
Subscriptions	500	
Maintenance of Equipment	50	
Uniforms/Towels	14,000	
Bottled Water	3,500	
Insurance	40,000	
		145,550

COMMODITIES

Office Supplies	6,500	
		6,500

CAPITAL OUTLAY

Equipment	12,000	
		12,000

OTHER EXPENDITURES

Miscellaneous Expenses	35,000	
Municipal Replacement Tax	60,000	
		95,000

CONTINGENCIES

	50,000	
		50,000

TOTAL ADMINISTRATION**407,250**

MAINTENANCE**CONTRACTUAL SERVICES**

Maintenance (Service-Building)	20,000	
Maintenance (Service-Equipment)	45,000	
Maintenance (Service-Road)	3,000	
Utilities	20,000	
Rentals	5,000	
		93,000

COMMODITIES

Maintenance (Supplies-Building)	35,000	
Maintenance (Supplies-Equipment)	60,000	
Maintenance (Supplies-Road)	4,500	
Small Tools	14,000	
Building & Equipment	160,000	
		273,500

TOTAL MAINTENANCE**366,500****INSURANCE FUND****BEGINNING BALANCE April 1, 2023****40,764****REVENUES**

Property Tax	43,017	
Interest	0	
TOIRMA Dividend	8,642	

TOTAL REVENUES**51,659****TOTAL FUNDS AVAILABLE****92,423****EXPENDITURES****PERSONNEL**

Worker's Compensation	19,000	
		19,000

CONTRACTUAL SERVICES

Liability Insurance	29,000	
General Insurance	22,000	
		51,000

TOTAL EXPENDITURES/APPROPRIATIONS**70,000****ENDING BALANCE March 31, 2024****22,423**

ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF)

BEGINNING BALANCE April 1, 2023		<u>74,778</u>	
REVENUES			
Property Tax	<u>46,203</u>		
Replacement Tax	<u>0</u>		
Interest	<u>0</u>		
TOTAL REVENUES		<u>46,203</u>	
TOTAL FUNDS AVAILABLE			<u>120,981</u>
EXPENDITURES			
PERSONNEL			
Retirement Contributions	<u>45,000</u>	<u>45,000</u>	
TOTAL EXPENDITURES/APPROPRIATIONS			<u>45,000</u>
ENDING BALANCE March 31, 2024			<u>75,981</u>

SOCIAL SECURITY FUND

BEGINNING BALANCE April 1, 2023		<u>57,993</u>	
REVENUE			
Property Tax	<u>41,423</u>		
Interest	<u>0</u>		
TOTAL REVENUES		<u>41,423</u>	
TOTAL FUNDS AVAILABLE			<u>99,416</u>
EXPENDITURES			
PERSONNEL			
Social Security Contribution	<u>45,000</u>	<u>45,000</u>	
TOTAL EXPENDITURES/APPROPRIATIONS			<u>45,000</u>
ENDING BALANCE March 31, 2024			<u>54,416</u>

PERMANENT ROAD FUND

BEGINNING FUND April 1, 2023

263,214

REVENUES

Property Tax

1,518,346

Interest

0

Senior Bus

12,000

Miscellaneous Income

40,000

Contra Account to Health

1,000

Town Fund Transfer

0

Aggregate Refund

17,525

TOTAL REVENUES

1,588,871

TOTAL FUNDS AVAILABLE

1,852,085

EXPENDITURES

PERSONNEL

Salaries

500,000

Health Insurance

85,000

585,000

CONTRACTUAL SERVICES

Maintenance (Service-Road)

705,000

Engineering Service

70,000

Striping

20,000

Street Lights

20,000

815,000

COMMODITIES

Operating Supplies

170,000

Automotive Fuel/Oil

80,000

250,000

CONTINGENCIES

90,000

90,000

TOTAL EXPENDITURES/APPROPRIATIONS

1,740,000

ENDING BALANCE March 31, 2024

112,085

EQUIPMENT & BUILDING FUND

BEGINNING BALANCE April 1, 2023

36,044

REVENUES

Property Tax

301,120

Interest

0

Miscellaneous

0

Town Fund Transfer

0

TOTAL REVENUES

301,120

TOTAL FUNDS AVAILABLE

337,164

EXPENDITURES

CAPITAL OUTLAY

Building

110,000

Equipment

224,000

334,000

TOTAL EXPENDITURES/APPROPRIATIONS

334,000

ENDING BALANCE March 31, 2024

3,164

SECTION 3: That the amount appropriated for road purposes for the fiscal year beginning April 1, 2023 and ending March 31, 2024 by fund shall be as follows:

GENERAL ROAD FUND	<u>773,750</u>
INSURANCE FUND	<u>70,000</u>
ILLINOIS MUNICIPAL RETIREMENT FUND	<u>45,000</u>
SOCIAL SECURITY FUND	<u>45,000</u>
PERMANENT ROAD FUND	<u>1,740,000</u>
EQUIPMENT & BUILDING FUND	<u>334,000</u>

FILED
MAY 09 2023
Jan Kacynski
DuPage County Clerk

TOTAL APPROPRIATIONS	<u>3,007,750</u>
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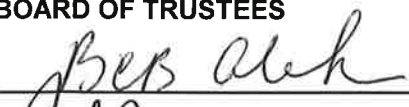
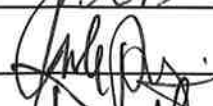
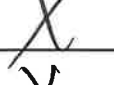
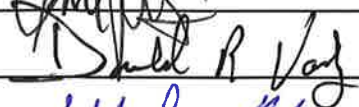
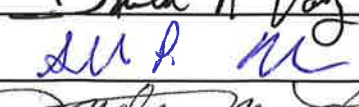
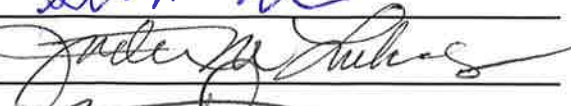
SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of Three Million Seven Thousand Seven Hundred Fifty and 00/100 Dollars (\$3,007,750.00) for the fiscal year beginning April 1, 2023 and ending March 31, 2024.

SECTION 6: that Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Road District, passed by the Board of Trustees as required by law and shall be in full force and effect and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 8th day of May 2023 pursuant to a roll call vote by the Board of Trustees of Winfield Township, DuPage County, Illinois.

BOARD OF TRUSTEES	AYE	NAY	ABSENT
			
			
			
			
			
			
(Clerk)	 (Chairman)		

**CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE
ROAD DISTRICT**

The undersigned, duly elected, qualified and acting Clerk of Winfield Township, DuPage County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation ordinance of said Road District for the fiscal year beginning April 1, 2023 and ending March 31, 2024, as adopted this 8th day of May 2023.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Winfield Township Road District, DuPage, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriations Ordinance.

DATED this 8th day of May 2023.



(Clerk)

FILED this _____ day of _____ 2022

(County Clerk)

FILED
MAY 09 2023

DuPage County Clerk

**CERTIFIED ESTIMATE OF REVENUES BY SOURCE
ROAD DISTRICT**

The undersigned, Supervisor, Chief Fiscal Officer, of Winfield Township, DuPage County, Illinois does hereby certify that the estimate revenues, by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached here to by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of Public Act 83-881 (35 ILCS 200/18-50) and on behalf of Winfield Township Road District, DuPage County, Illinois. This certification must be filed within 30 days after adoption of the Budget & Appropriation Ordinance.

DATED this 8th day of May 2023.



(Supervisor - Chief Fiscal Officer)

FILED this _____ day of _____ 2023

(County Clerk)

FILED

MAY 09 2023


DuPage County Clerk