



Annual Town Meeting Minutes  
Held at Winfield Township Highway Office  
30W575 Roosevelt Road  
West Chicago, IL 60185  
April 9, 2019 at 7:00PM

- I. Township Clerk calls meeting to order at 7:00PM.
  - II. Pledge of Allegiance led by Clerk Prater.
  - III. Introduction of the Township elected officials: Highway Commissioner John Dusza, Assessor Mark Malay, Supervisor Dona Smith, Clerk Nicole Prater; Trustee Halley, Trustee Guglielmi, Trustee Alekna, and Trustee Voelz
  - IV. Clerk reads the Notice of Township Meeting published in the Daily Herald Newspaper  
Supervisor Smith made a motion to waive the reading of the Notice/Article. Second by Trustee Alekna. No Discussion. All in favor; no oppose. Motion carries.
  - V. Clerk appoints a Sergeant of Arms.  
Clerk Prater appointed Phil Bergman. Mr. Phil Bergman accepts.
  - VI. Clerk conducts the nomination and election of a Moderator of the Meeting.  
Trustee Guglielmi made a motion to have Stuart Aschauer as Moderator for the Annual Town Meeting. Second by Trustee Halley. No Discussion. No other nominations for Moderator. All in favor; no oppose. Motion carries.  
Clerk Prater entertained a motion to close nominations for Moderator. Motion made by Trustee Halley. Second by Trustee Guglielmi. No Discussion. All in favor; no oppose. Motion carries.
  - VII. Clerk Administers the Oath of Office to the Moderator, Moderator signs oath form and assumes duties of Moderator of Meeting. Mr. Aschauer made his way to the podium and Clerk Prater administered the Oath for Moderator. Mr. Aschauer raised his right hand.  
Clerk Prater asked,  
"Do you solemnly swear that you will faithfully and impartially discharge the duties of Moderator at the Annual Town Meeting so help you God?" Mr. Aschauer responded with "I do" and signed the Oath.  
Mr. Aschauer continued the meeting
  - VIII. Discussion and Approval of Minutes of the last Annual Town Meeting (April 10, 2018)  
Trustee Alekna made motion to approve the Minutes from last year's Annual Town Meeting April 10, 2018. Second by Supervisor Smith. No Discussion. All in favor; no oppose. Motion carries.
  - IX. Reading and Discussion of Financial Statement.  
Mr. Aschauer advised per State Law 60 ILCS, the Clerk posted a copy of the Supervisor's Annual Financial Statement at the meeting room on 4/6/2019, at least two days prior to Annual Town Meeting. Therefore, we are not obligated to read the Financial Statement as long as copies are provided to the public. The Financial Statements are on the back table.
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- X. Report of Township Assessor Mark Malay. Mr. Aschauer introduced Assessor Mark Malay. Assessor Mark Malay thanked everyone for coming. He has been the assessor for 31 years and enjoys what he does for the Township. He recognized his staff Peggy, Chris and Ted and the hard work they do with assessments and the senior tax assessments. The Township has grown in value to \$1.4 billion. When he started, we were \$600 million; he asked if anyone had any questions? There was no response. Assessor Mark Malay thanked the Board, Clerk and Supervisor Smith for all that they do and then sat down.

- XI. Report of Township Highway Commissioner John Dusza. Mr. Aschauer introduced Highway Commissioner John Dusza.

Highway Commissioner John Dusza thanked the Board, elected officials and his staff. I would like to thank the Caputo family and, in honoring them, placed a plaque on the table that was created out of the tree that had to be removed from the right of way by their property. He thanked everyone and sat down.

- XII. Report of Township Supervisor Dona Smith. Mr. Aschauer introduced Supervisor Dona Smith. Supervisor Dona Smith - I would like to take a moment to introduce my staff. My assistant, Bev, has been with us at the Township for over 11 years. She is my right hand and is there for anything we need. I count on her for a lot. Thank you Bev. My General Assistance Director, Claudia, started with us in 2017. Claudia is a wonderful asset and is willing to help wherever needed. She has taken a leadership role in the Caseworkers Association for DuPage County, which says something for our Township. Thank you! Terry, The Township Bus Driver, has been a Township employee for 6 years, but the senior bus driver for over 30 years. You can't talk about the bus without talking about Terry. All three of these individuals bring a high level of expertise, knowledge, and commitment to the Township and its residents in everything that they do. Thank you for your dedication. Being a small office, everyone helps everyone else. Thank you to Peggy, Chris, and Ted, who are always there to help with any project or need we have at our office. Also, thank you to Mark, John, and John's crew who is always willing to help wherever needed as well. It's that type of dedication and willingness to help that allows the Township to keep our expenses down. The hard work and teamwork from our small staff are what I love most about our Township. It is an honor to work with all of you. The Winfield Township Bus will continue to run, just as it has in the past and, on April 25th, we will also be offering a one-year Ride DuPage Transportation program as well. This is to give more transportation options for our seniors and disabled. At the end of the year, we will determine which program best serves the needs of our residents. Thank you to West Chicago and Warrenville on this process as well.

We held our 11th Open House on March 9th here at the Road District Garage. Our first Open House was held at the Township office, and that didn't work out well, so I can't thank John enough for his willingness to host this event every year. Your staff does an amazing job with every aspect of the Open House. As of April 15th, Winfield Township

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will no longer be a Passport Acceptance Site. We hope to have this reinstated at some point in the future but, for now, if you know of anyone who needs a passport, we are still an acceptance facility through the end of this week. Thank you to our staff members, Peggy, Claudia and Bev, who have gone through the annual continuing education process so that Winfield Township could offer this service. Big Woods Cemetery on Eola Road is under the jurisdiction of our Township. Plots are available. For more information, please call our office. It truly is a pleasure and an honor to serve the residents of Winfield Township and work with all the elected officials seated here. Are there any questions for me? No questions

XIII. Report of Claudia Gabrels, General Assistance Director. Mr. Aschauer introduced Claudia Gabrels.

Claudia Gabrels – Programs that we offer and what has happened with them this past year. General Assistance is a program which provides an ongoing monthly grant of \$325 to individuals who live in Winfield Township and do not qualify for assistance from the State or Federal government. Guidelines need to be met and followed in order to receive this grant. 15 total grants were disbursed in the total of \$2,399.83.

Emergency Assistance - It is a one-time grant designed to provide emergency aid to those who are in need according to program guidelines. One cannot be eligible for General Assistance and receive Emergency Assistance. This is a once-a-year grant with a lifetime limit of 5 years. 68 total grants were disbursed total \$5,211.81.

Additional Assistance- Includes pastor's fund, and in-kind donations. 10 total grants in total \$2,263.55 for rent/utilities were disbursed. Christmas was a little bit extra special this year for 141 children. Thanks to our generous donors in our community who adopted them through our Christmas program.

Salvation Army - Funds are used in emergency case situations once a year for eligible households. Data was lost due to new system.

LIHEAP (Low Income Energy Assistance Program) - Applications are processed through Winfield township and sent to the County. This program runs from October 2018 until May 31st or until the money runs out. During the 18/19 Fiscal year 65 applications were taken.

NICOR Sharing - People who are over income for LIHEAP may qualify for a grant for their gas. This is still a newer program with 6 application accepted and approved.

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Access DuPage- Coordinates low cost healthcare for low income DuPage residents who do not qualify for any other kind of subsidized or employer sponsored insurance. 62 applications and renewals were completed.

I am also continuing my education to help the Township and look forward to serving our community. Last year, there was a resident who had a disconnect letter of electricity. He was hospitalized for three months and we were able to receive assistance and the issue was taken care of. He called later in the year and had an issue with his Link card. He was able to find out what happen to the Link card and get food benefits reinstated that day. The citizen stated that he went to Claudia first because he knew he would be able to get the help fast and effectively. I enjoy working for the Township and look forward to continuing.

Mr. Aschauer continued the meeting and asked if there were any public comments.

- XIV. Public Comment (5 minute limit per person).  
There were no public comments.
- XV. Mr. Stuart Aschauer moved on with the meeting and recognized Highway Commissioner John Dusza, who made the motion to set the next Annual Town Meeting for April 14, 2020. Second by Clerk Nicole Prater. No Discussion. All in favor; no oppose. Motion carries.
- XVI. Mr. Stuart Aschauer asked if there is a motion to set time of any special meeting that may be called. No one responded; the meeting continued.
- XVII. Mr. Stuart Aschauer requested for a motion to adjourn. Trustee Voelz motioned to Adjourn. Second by Trustee Halley. No discussion. All in favor; no oppose. Motion carries.  
Meeting adjourned at 7:26PM

The Winfield Township does not discriminate on the basis of handicapped status in the admission or access to, or treatment of employment in its programs or activities.

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